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*for a sustainable future*

## OCCASION

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**TOGETHER**  
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UNITED NATIONS  
INDUSTRIAL DEVELOPMENT ORGANIZATION

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*Alliance for Africa's  
Industrialization*

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**African  
Investment Promotion  
Agencies  
DIRECTORY**

**SECOND ROUND-TABLE OF  
AFRICAN INVESTMENT PROMOTION  
AGENCIES, 22–24 May 1997**

preparatory to:

**CONFERENCE OF AFRICAN  
MINISTERS OF INDUSTRY, 26–28 May 1997**

**Accra, Ghana**



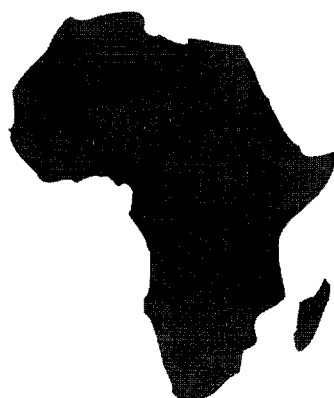
**UNITED NATIONS  
INDUSTRIAL DEVELOPMENT ORGANIZATION**

**Vienna, 1997**

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*Alliance for Africa's  
Industrialization*

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## **NOTE**

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The description and classification of countries in this Directory of African Investment Promotion Agencies and the arrangement of the material do not imply the expression of any opinion whatsoever on the part of the Secretariat of UNIDO concerning the legal status of any country, city or area, or of its authorities, or concerning the delimitation of its frontiers or boundaries, or regarding its economic or degree of development.

Mention of firms and names and commercial products does not imply the endorsement of UNIDO.

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**Prepared by:**  
**Africa Investment Promotion Programme**  
**Investment and Technology Promotion Division**

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## ALGERIE

1. Nom de l'Agence:	<i>AGENCE DE PROMOTION DE SOUTIEN ET DE SUIVI DES INVESTISSEMENTS (APSI)</i>		
2. Adresse:	<i>Boulevard du 11 Décembre 1960, El-Biar, 16030 Alger, Algérie</i>		
3. Tél. No.: (213-2) 91 44 07	4. Fax No.: (213-2) 91 43 00		
5. Téléx No.:	6. E-mail No.: <i>apsi@hoggar cerist d.z</i>		
7. Nom et Titre du Directeur Général:	<i>M. Khaled Bouguerra</i>		
8. Type d'Agence:			
8.1 Ministère / Département gouvernemental			
8.2 Agence entièrement autonome (Parapublic)			
8.3 Agence privée			
8.4 Autres (spécifier)	<input checked="" type="checkbox"/> <i>Agence autonome, sous tutelle du Chef du Gouvernement</i>		
9. Année de création: 1993	10. No. d'employés:	<u>Professionnels</u> 58	<u>Autres</u> 72

### 11. Fonctions de l'Agence:

L'assistance et le suivi:

- services du guichet unique pour faciliter les démarches administratives et délivrer les documents requis,
- assistance dans la concrétisation des avantages accordés et la réalisation du projet,
- conseil et orientation dans le montage de dossier de projets, de recherche de financement, de partenariat,
- suivi des engagement réciproques de l'Etat et du promoteur.

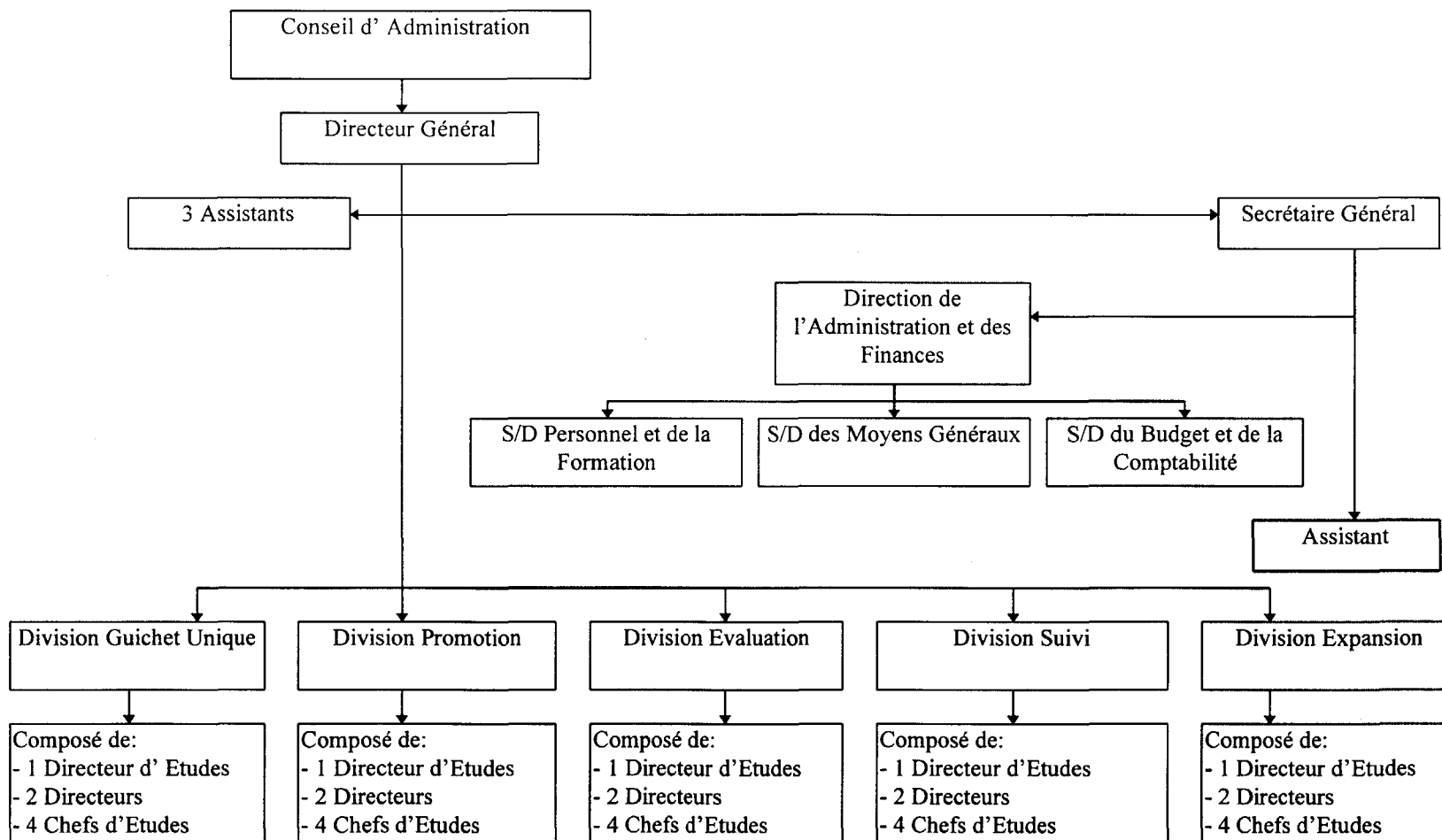
La promotion et la documentation:

- organisation de séminaires et de rencontres professionnelles, forums, journées d'études et d'information,
- services d'un centre de documentation spécialisée et de bases de données,
- publication de guides, brochures, dépliants relatifs aux opportunités d'investissement selon les zones, les filières,
- publication de dossiers-types et d'études spécialisées

Les études, la recherche et le développement:

- participation à la définition des zones franches et des zones spécifiques,
- promotion de sites et d'infrastructures d'implantation des projets,
- veille technologique, économique et juridique,
- recherche et exploitation des opportunités de coopération dans les domaines techniques et financiers.

# **ALGERIE** AGENCE DE PROMOTION DE SOUTIEN ET DE SUIVI DES INVESTISSEMENTS (APSI)





## ANGOLA

<b>1. Name of Agency/Organization:</b>	<i>GABINETE DE INVESTIMENTO ESTRANGEIRO (GIE)</i>	
<b>2. Address:</b>	<i>Caixa Postal 6862 Luanda, Angola</i>	
<b>3. Tel. No.:</b> (2442) 392620/392742/391434	<b>4. Fax No.:</b> (2442) 393381	
<b>5. Telex No.:</b> N/A	<b>6. E-mail No.:</b>	
<b>7. Name and Title of Head of Agency:</b>	<i>Mr. Raul Pinto, Director</i>	
<b>8. Type of Agency/Organization:</b>		
8.1 Government Ministry/Department	<input checked="" type="checkbox"/>	
8.2 Fully Autonomous Agency (Public Corporation)	<input type="checkbox"/>	
8.3 Private Agency/Organization	<input type="checkbox"/>	
8.4 Other (specify)	<input type="checkbox"/>	
<b>9. Year of Establishment</b>	<b>10. No. of Employees:</b>	<u>Professionals</u> <u>Others</u>

### 11. Functions of the Agency:

The Office of Foreign Investment (Gabinete de Investimento Estrangeiro-GIE), working under the authority of the Ministry of Economy and Finance, is responsible for:

- guaranteeing foreign investment policy;
- promoting, coordinating, orienting and supervising undertakings in this area.

### 12. Procedures for the establishment of investment projects:

- Proposals for foreign investment should be submitted to the GIE using the appropriate forms and be accompanied by documentation identifying the applicant and, when applicable, documentation identifying the Angolan investor (authenticated copies of identifying documents and proof of residence for individuals or proof of legal standing for corporations). If the proposal is not endorsed by the applicant, the endorser should have a mandate from the applicant recognized by the GIE.
- When the project involves incorporation of a company, a draft of the articles and memorandum of association, a certificate of the name of the company and a draft association agreement or agreements should be submitted.
- In cases dealing with acquiring shares in the capital of already existing companies, authenticated copies of the articles and memorandum of association of the company in question, the incorporation charter and a declaration of the governing bodies approving the acquisition should be presented. Authenticated copies of company balance sheet and

accounts for the prior fiscal year, recognized by the Ministry of Finance should also be submitted.

During the process, the Office of Foreign Investment will lend assistance of an economic, financial, legal and technical nature. Besides official support in carrying out the formalities required for the project, the investor can also apply for domestic credit, under existing legislation. Access to foreign credit will be granted following clearance and authorization from the Ministry of Finance and the Central Bank.

In order to receive the status of foreign investment and enjoy the protection appertaining thereto, only those projects with a volume of investment greater than 250,000 US dollars will be considered as foreign investment. Projects involving a lesser amount will be subject to commercial and foreign exchange legislation in force.

The applications procedure to be followed for each foreign investment project depends on the amount invested and is as follows:

<i>APPLICATION PROCEDURE</i>	<i>AMOUNT INVESTED (US \$)</i>	<i>DESCRIPTION</i>
<b>Prior Declaration</b>	250,000 to 5,000,000	Following ruling by the body responsible for the area of investment in question, the GIE will issue a declaration acknowledging acceptance. The declaration will entitle the applicant to invest under the exact terms stated in the proposal submitted. If the responsible body does not issue an opinion within 45 days, the project is considered approved.
<b>Prior Approval</b>	5,000,000 to 50,000,000	Following scrutiny by the GIE and subsequent valuation by the Appraisal Committee (an advisory body), proposals under 15 million dollars, are forwarded to the Prime Minister for a decision. Proposals exceeding this amount are sent to the Council of Ministers. Proposals must be forwarded for approval no later than 90 days after being submitted.
<b>Contractual</b>	> 50,000,000	The GIE has 10 days to rule on the admissibility of the proposal. If admissibility is granted, based on the ruling of the Appraisal Committee, the GIE has 30 days to approve the proposal and forward it to the Minister of Planning and Economic Coordination who will appoint a negotiating committee. Final approval of the project is given by the Council of Ministers.

## BENIN

<b>1. Nom de l'Agence:</b>	<i>Centre de Promotion et d'Encadrement des Petites et Moyennes Entreprises (CePEPE)</i>		
<b>2. Adresse:</b>	<i>B.P. 2093, Cotonou, Bénin</i>		
<b>3. Tél. No.:</b> <i>(229) 31 44 47 / 31 22 61</i>	<b>4. Fax No.:</b> <i>(229) 31 59 50</i>		
<b>5. Téléx No.:</b>	<b>6. E-mail No.:</b> <i>cepepe@elodia.intnet.bj</i>		
<b>7. Nom et Titre du Directeur Général:</b>	<i>M. Théophile CAPO-CHICHI Directeur Général</i>		
<b>8. Type d'Agence:</b>			
8.1 Ministère / Département gouvernemental			
8.2 Agence entièrement autonome (Parapublic)			
8.3 Agence privée	<input checked="" type="checkbox"/>		
8.4 Autres (spécifier)			
<b>9. Année de création:</b> <i>1990</i>	<b>10. No. d'employés:</b> <u>Professionnels</u> <i>13</i>	<u>Autres</u> <i>9</i>	

### 11. Fonctions de l'Agence:

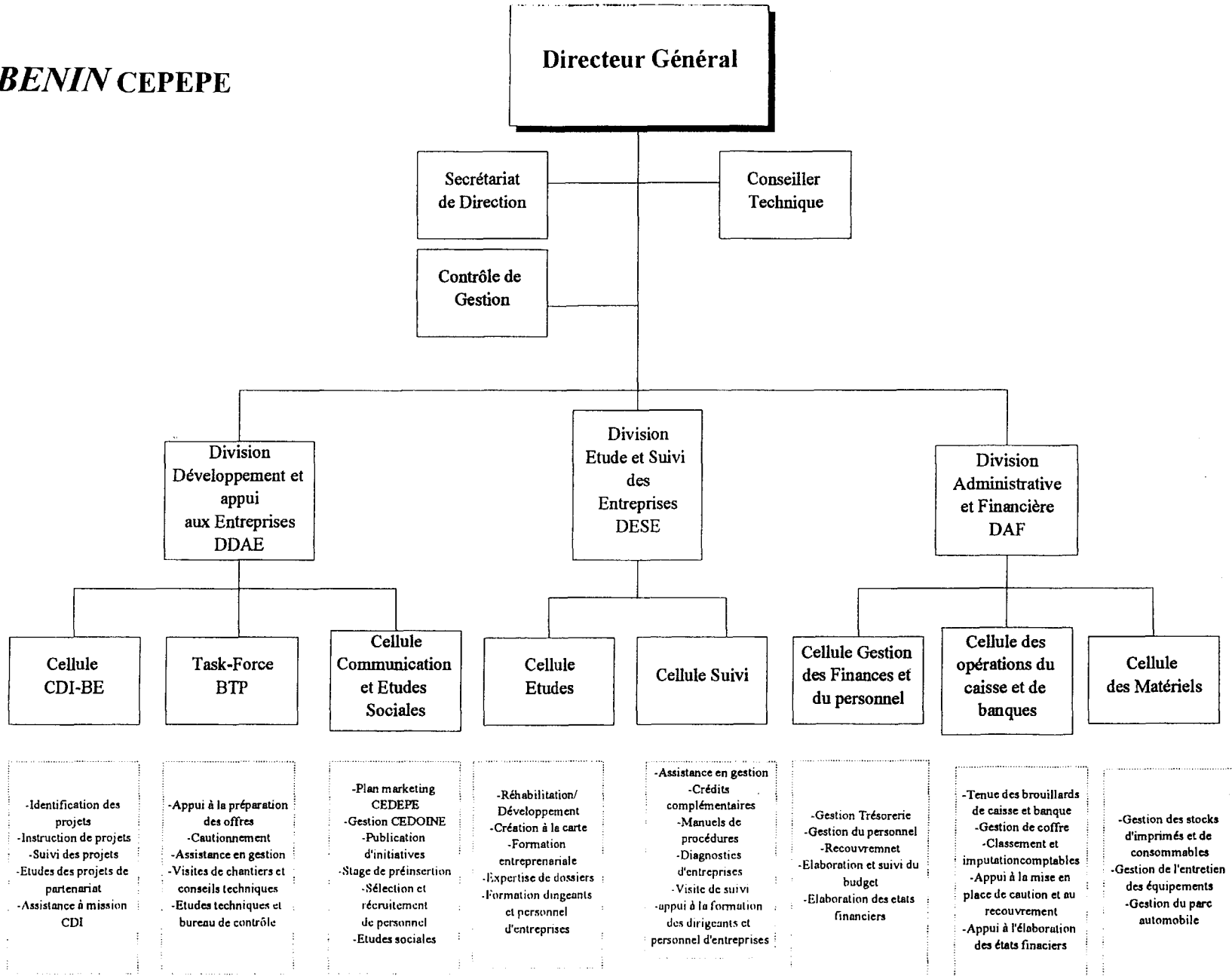
Le CePEPE est un Société Civile de droit privé dont la mission principale est de promouvoir l'initiative privée par sa contribution à la réhabilitation ou au développement des entreprises, offrant ainsi des services de qualité professionnelle et répondant toujours présent aux côtés des opérateurs économiques engagés dans la relance économique du Bénin. Les services du CePEPE sont les suivants:

- Etudes de marchés;
- Etudes de faisabilité;
- Audits opérationnels;
- Encadrement des Batiments, Travaux Publics (BTP);
- Formation à l'entreprise;
- Recherche de partenaires;
- Recrutement de personnels.

### 12. Procédures d'approbation pour l'établissement des projets d'investissement:

- Entretiens: appréciation de l'adéquation promoteur-idée de projet d'entreprise et de la capacité d'autofinancement;
- Etude de marché;
- Choix de la technologie adaptée au contexte béninois et identification des sources d'approvisionnements des équipements et matières premières;
- Analyse économique du projet;
- Analyse financière du projet et appréciation du risque.

# BENIN CEPEPE



# BOTSWANA

<b>1. Name of Agency/Organisation:</b>	<i>TRADE AND INVESTMENT PROMOTION AGENCY</i>		
<b>2. Address:</b>	<i>Ministry of Commerce and Industry Private Bag 004 Gaborone, Botswana</i>		
<b>3. Tel. No.:</b> (267) 351790	<b>4. Fax No.:</b> (267) 371539/305375		
<b>5. Telex No.:</b> N/A	<b>6. E-mail No.:</b>		
<b>7. Name and Title of Head of Agency:</b>	<i>Mr. Dihelany Tsheko, Director</i>		
<b>8. Type of Agency/Organisation:</b>			
8.1 Government Ministry/Department			
8.2 Fully Autonomous Agency (Public Corporation)			
8.3 Private Agency/Organisation			
8.4 Other (specify)			
<b>9. Year of Establishment</b>	<b>10. No. of Employees:</b>	<u>Professionals</u>	<u>Others</u>

# BURKINA FASO

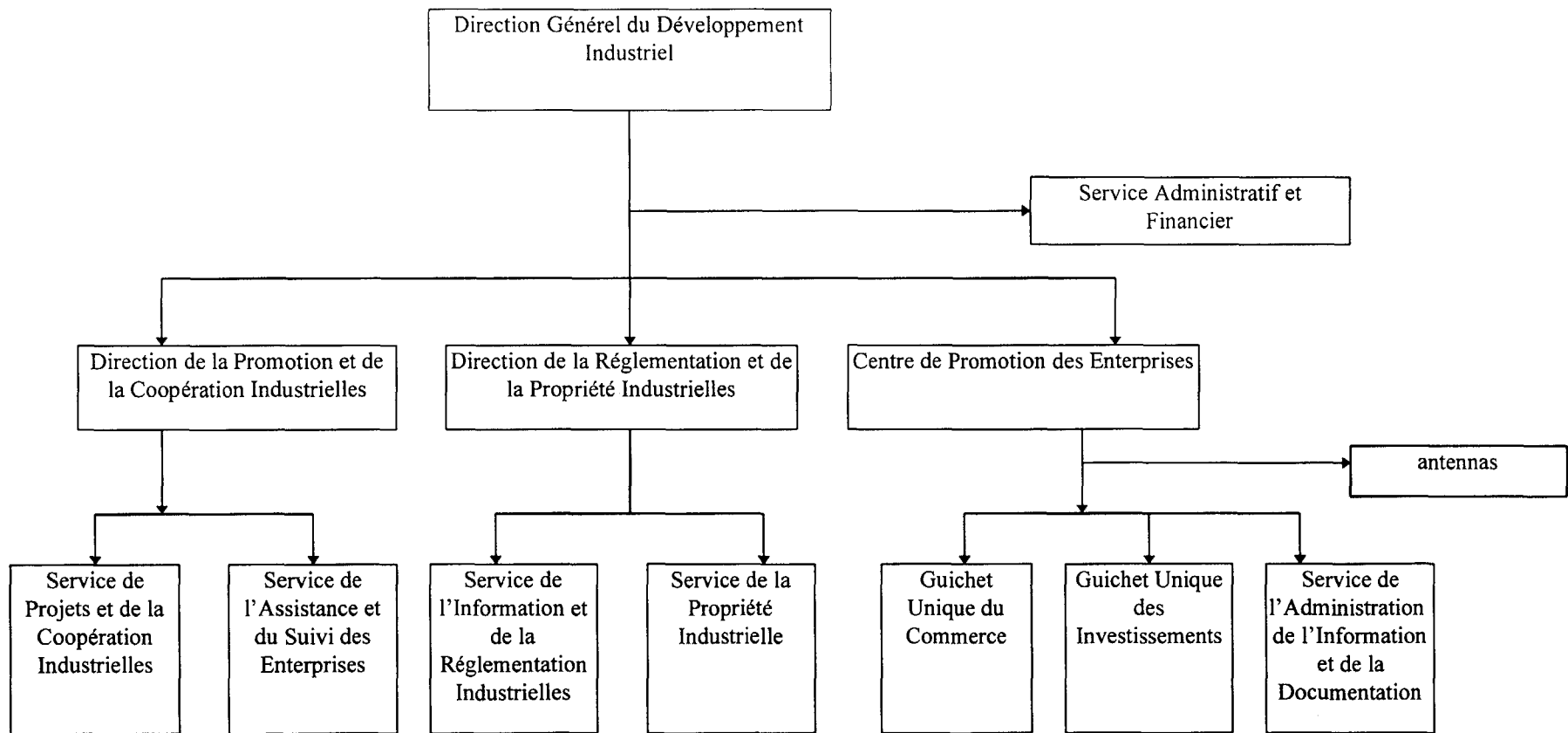
<b>1. Nom de l'Agence:</b>	<i>DIRECTION GÉNÉRALE DU DÉVELOPPEMENT INDUSTRIEL</i>
<b>2. Adresse:</b>	<i>01 BP 258 01, Avenue Kwame N'Krumah Ouagadougou, Burkina Faso</i>
<b>3. Tél. No.:</b> (226) 307307/42	<b>4. Fax No.:</b> (226) 307305
<b>5. Télex No.:</b>	<b>6. E-mail No.:</b>
<b>7. Nom et Titre du Directeur Général:</b>	<i>Mme Marie Blanche Bado</i>
<b>8. Type d'Agence:</b>	
8.1 Ministère / Département gouvernemental	<input checked="" type="checkbox"/>
8.2 Agence entièrement autonome (Parapublic)	
8.3 Agence privée	
8.4 Autres (spécifier)	
<b>9. Année de création:</b> 1970	<b>10. No. d'employés:</b> <u>Professionnels</u> 21 <u>Autres</u> 13

## 11. Fonctions de l'Agence:

Elle est chargée de l'application de la politique du Ministre du Commerce, de l'Industrie et de l'Artisanat en matière industrielle. Notamment:

- identification des projets industriels et des promoteurs;
- assistance aux promoteurs: recherche de partenaires techniques et/ou financier; conseils, etc.;
- assistance aux entreprises: formation, conseils, etc.
- collecte et diffusion de l'information de la documentation relative aux activités des unités industrielles;
- promotion et suivi des infrastructures industrielles;
- réglementation industrielle;
- promotion de l'activité innovatrice et de la valorisation de ses résultats;
- information des opérateurs économiques;
- réception et traitement des dossiers relatifs aux formalités de commerce et d'industrie;
- secrétariat technique de la Commission Nationale des Investissements.

*BURKINA FASO*  
DIRECTION GENERALE DU DEVELOPPEMENT INDUSTRIEL (DGDI)



## BURUNDI

<b>1. Nom de l'Agence:</b>	<i>COMMISSION NATIONALE DES INVESTISSEMENTS (GESTIONNAIRE DU CODE DES INVESTISSEMENTS)</i>
<b>2. Adresse:</b>	<i>B.P. 224, Bujumbura, Burundi</i>
<b>3. Tél. No.:</b> <i>(257) 22 64 20 - 22 41 60</i>	<b>4. Fax No.:</b> <i>(257) 22 41 93</i>
<b>5. Télex No.:</b>	<b>6. E-mail No.:</b>
<b>7. Nom et Titre du Directeur Général:</b>	<i>Le Ministre du Plan assure la Présidence de la commission</i>
<b>8. Type d'Agence:</b>	
8.1 Ministère / Département gouvernemental	<input checked="" type="checkbox"/>
8.2 Agence entièrement autonome (Parapublic)	
8.3 Agence privée	
8.4 Autres (spécifier)	
<b>9. Année de création:</b> <i>1963</i>	<b>10. No. d'employés:</b> <i>pas d'emplois directs</i>

### 11. Fonctions de l'Agence:

Accorder des exonérations douanière et fiscales aux investissements nouveaux ou aux entreprises en extension relevant des secteurs de l'agriculture, de l'industrie, de l'artisanat, de tourisme, de transport et d'autres services.

### 12. Procédures d'approbation pour l'établissement des projets d'investissement:

Les dossiers de faisabilité sont analysés par une commission interministérielle constituée à cet effet.



# CAMEROUN

<b>1. Nom de l'Agence:</b>	<i>CELLULE DE GESTION DU CODE DES INVESTISSEMENTS (CGCI)</i>
<b>2. Adresse:</b>	<i>B.P. 15438, Douala, Cameroun</i>
<b>3. Tél. No.:</b> <i>(237) 43 31 11 / 42 59 46</i>	<b>4. Fax No.:</b> <i>(237) 43 30 07</i>
<b>5. Téléx No.:</b>	<b>6. E-mail No.:</b>
<b>7. Nom et Titre du Directeur Général:</b>	<i>M.me Marthe-Angeline MINJA, Directeur</i>
<b>8. Type d'Agence:</b>	
8.1 Ministère / Département gouvernemental	
8.2 Agence entièrement autonome (Parapublic) <input checked="" type="checkbox"/>	
8.3 Agence privée	
8.4 Autres (spécifier)	
<b>9. Année de création:</b> <i>1991</i>	<b>10. No. d'employés:</b> <u>Professionnels</u> <i>15</i> <u>Autres</u> <i>5</i>

## Procédures d'approbation pour l'établissement des projets d'investissement:

Toute personne physique ou morale de nationalité Camerounaise ou étrangère peut solliciter un agrément a l'un des régimes suivants prévus par le code des investissements:

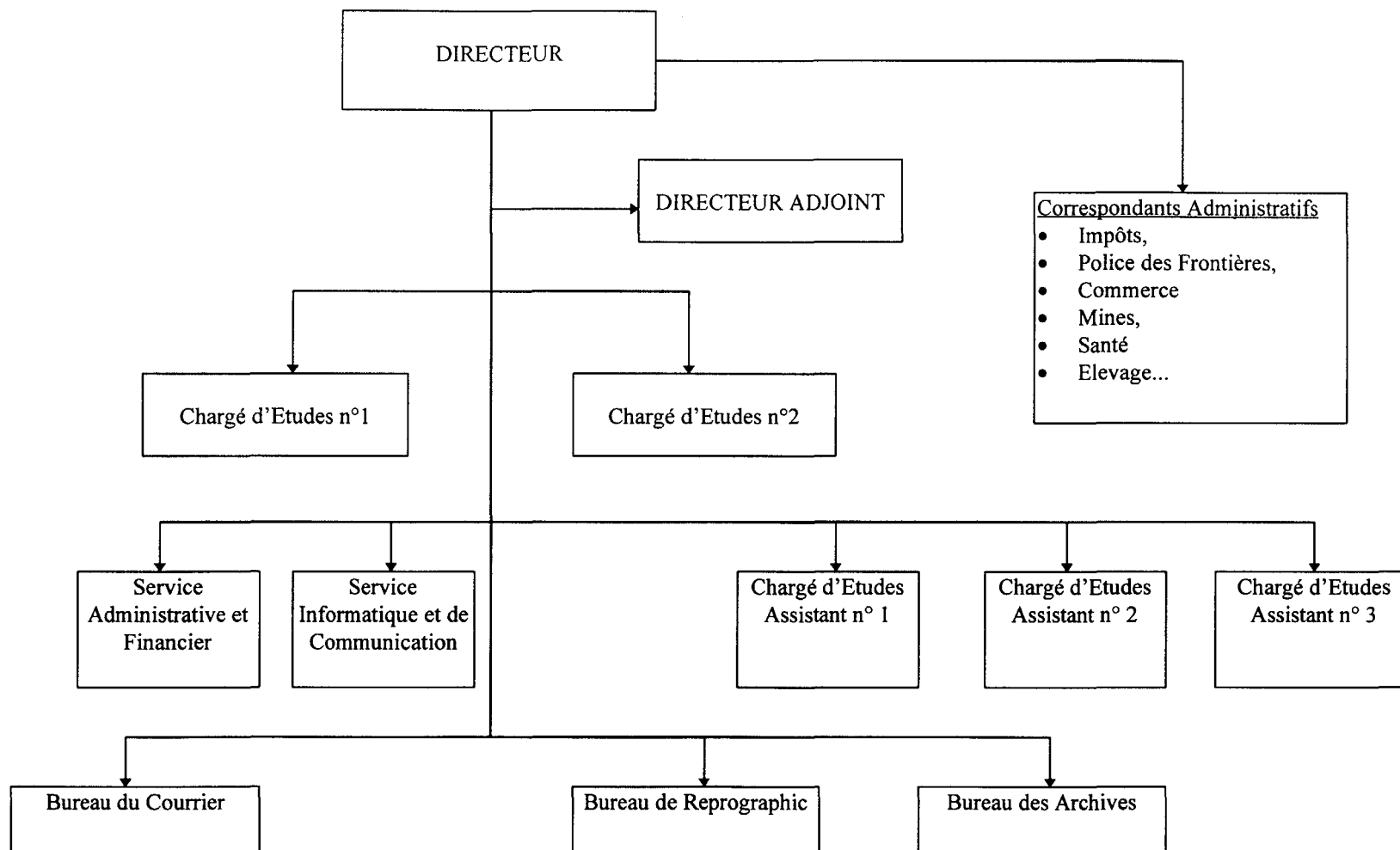
- le régime des Petites et Moyennes Entreprises (PME)
- le régime de Base
- le régime des Entreprises Stratégiques
- le régime de la Zone Franche

La procédure au bénéfice du régime des **PME** et du régime de **Base** il suffit de déposer l'étude de faisabilité en cinq copie auprès de la CGCI qui dispose d'un délai de 30 jours pour se prononcer sur la recevabilité de ce dossier. Au cas ou le projet est jugé recevable conformément aux dispositions du Code des investissements l'acte d'agrément est signé par le Ministre Chargé de l'Industrie et notifié au promoteur.

L'agrément au régime des **Entreprises Stratégiques** prévoit la tenue d'un Comité de Direction de la CGCD qui est seul habilité selon la loi a se prononcer sur ces cas dans les memes délais de 30 jours. En cas de silence de la CGCI a l'issue des 30 jours, le projet est jugé recevable d'office et l'acte d'agrément signé en conséquence.

Le régime de la **Zone Franche** est administré par l'Office National des Zones Franches Industrielles. A l'exception des activités rentrant dans le cadre de la recherche ou de l'exploration des ressources minières y compris les hydrocarbures, des activités de prestation de services dans le domaine financier, de formation scolaire, d'entretein et de réparation de toute nature, de pressing et des bureaux d'études qui sont exclus du champ d'application du code des investissements, toute les autres activités industrielle peuvent etre éligibles dans le cadre dudit code.

# CAMEROUN CELLULE DE GESTION DU CODE DES INVESTISSEMENTS



## CAPE VERDE

<b>1. Name of Agency/Organization:</b>	<i>PROMEX - CENTER FOR TOURISM, INVESTMENT AND EXPORT PROMOTION</i>
<b>2. Address:</b>	<i>Ave. OUA Achada St. António P.O. Box 89-C, Praia, Cape Verde</i>
<b>3. Tel. No.:</b> (238) 62 27 36	<b>4. Fax No.:</b> (238) 62 27 37
<b>5. Telex No.:</b> N/A	<b>6. E-mail No.:</b> N/A
<b>7. Name and Title of Head of Agency:</b>	<i>Dr. José Luis SÁ NOGUEIRA, President</i>
<b>8. Type of Agency/Organization:</b>	
8.1 Government Ministry/Department	
8.2 Fully Autonomous Agency (Public Corporation)	<input checked="" type="checkbox"/> Public enterprise
8.3 Private Agency/Organization	
8.4 Other (specify)	
<b>9. Year of Establishment:</b> 1990	<b>10. No. of Employees:</b> 33 <u>Professionals</u> <u>Others</u>

### 11. Functions of the Agency:

PROMEX is one-stop shop for foreign investors, established in August 1990 by the Government as the principal promoter for and adviser to foreign investors and exporters.

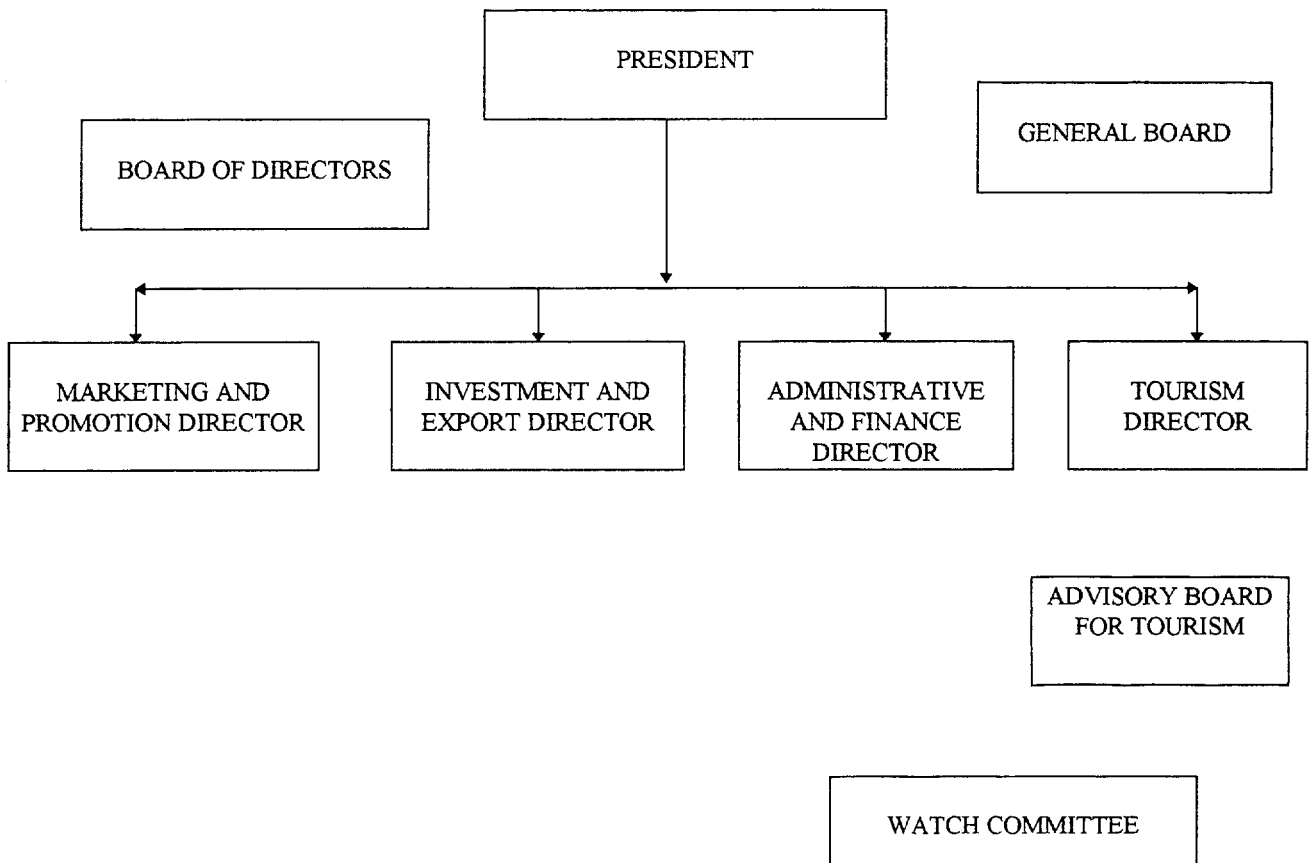
Notably it will:

- Provide general information on the economy, investment climate, incentives and guarantees
- Advise on the legal and administrative procedures for investing in Cape Verde
- Analyze proposals to invest in Cape Verde
- Expedite the processing of applications and permits for starting up approved investments
- Manage the Integrated Tourism Development Zones (ITDZ) and Industrial Parks
- Negotiate the concession of the land parcel with relevant authorities
- Negotiate on the investor's behalf to obtain Tourist Utility status.

## 12. Procedures for the establishment of investment projects:

- *Submitting the Application:* applications forms for external investment should be completed and addressed to the Minister of Economic Coordination. Three copies have to be send to PROMEX
- *Awaiting the response:* PROMEX organizes the investor's file and sends it to the External Investment and Free-Zone Enterprise Evaluation Commission (CIEF) for appraisal. The Minister makes the final decision which is sent to the investor within 30 days from the date the application is submitted to PROMEX. If the investor does not receive a response (acceptance or rejection) within this period, the application is considered approved.
- *Receiving Investment Authorization:* the Office of the Ministry of Economic Coordination issues a Certificate of External Investment, which PROMEX sends to the investor or his legal representative. Copies of the certificate are also sent to the Bank of Cape Verde and to the government entity responsible for the sector. The certificate gives the investor access to the incentives established under the Investment Code (Decree-Law No. 89/IV/93).
- *Registering the Project with the Central Bank:* all external investments must be registered in person or by registered airmail at the Bank of Cape Verde. Three copies of the registration form must be submitted within 30 days from the start of operation (see Annex 4, Decree-Law No. 1/94 for a copy of the form).
- *Submitting to Site Inspection:* the start-up or reopening of businesses is subject to inspection by the responsible authorities 30 days from the date of the investment application.

**CAPE VERDE CENTER FOR TOURISM , INVESTMENT AND EXPORT PROMOTION (PROMEX)**



# CENTRAL AFRICAN REPUBLIC

<b>1. Nom de l'Agence:</b>	<i>CHAMBRE DE COMMERCE, D'INDUSTRIE, DES MINES ET DE L'ARTISANAT (CCIMA)</i>		
<b>2. Adresse:</b>	<i>B.P. 813 et 252 rue Dr Noël Ballay Bangui, République centrafricaine</i>		
<b>3. Tél. No.:</b> (236) 61 16 68	<b>4. Fax No.:</b>		
<b>5. Téléx No.:</b> CCIMA 5261 RC	<b>6. E-mail No.:</b>		
<b>7. Nom et Titre du Directeur Général:</b>	<i>M. Rigobert YOMBO Président</i>		
<b>8. Type d'Agence:</b>			
8.1 Ministère / Département gouvernemental	<input type="checkbox"/>		
8.2 Agence entièrement autonome (Parapublic)	<input checked="" type="checkbox"/>		
8.3 Agence privée	<input type="checkbox"/>		
8.4 Autres (spécifier)	<input type="checkbox"/>		
<b>9. Année de création:</b> 1980	<b>10. No. d'employés:</b>	<u>Professionnels</u> 23	<u>Autres</u>

## 11. Fonctions de l'Agence:

Le principales attributions de la CCIMA sont:

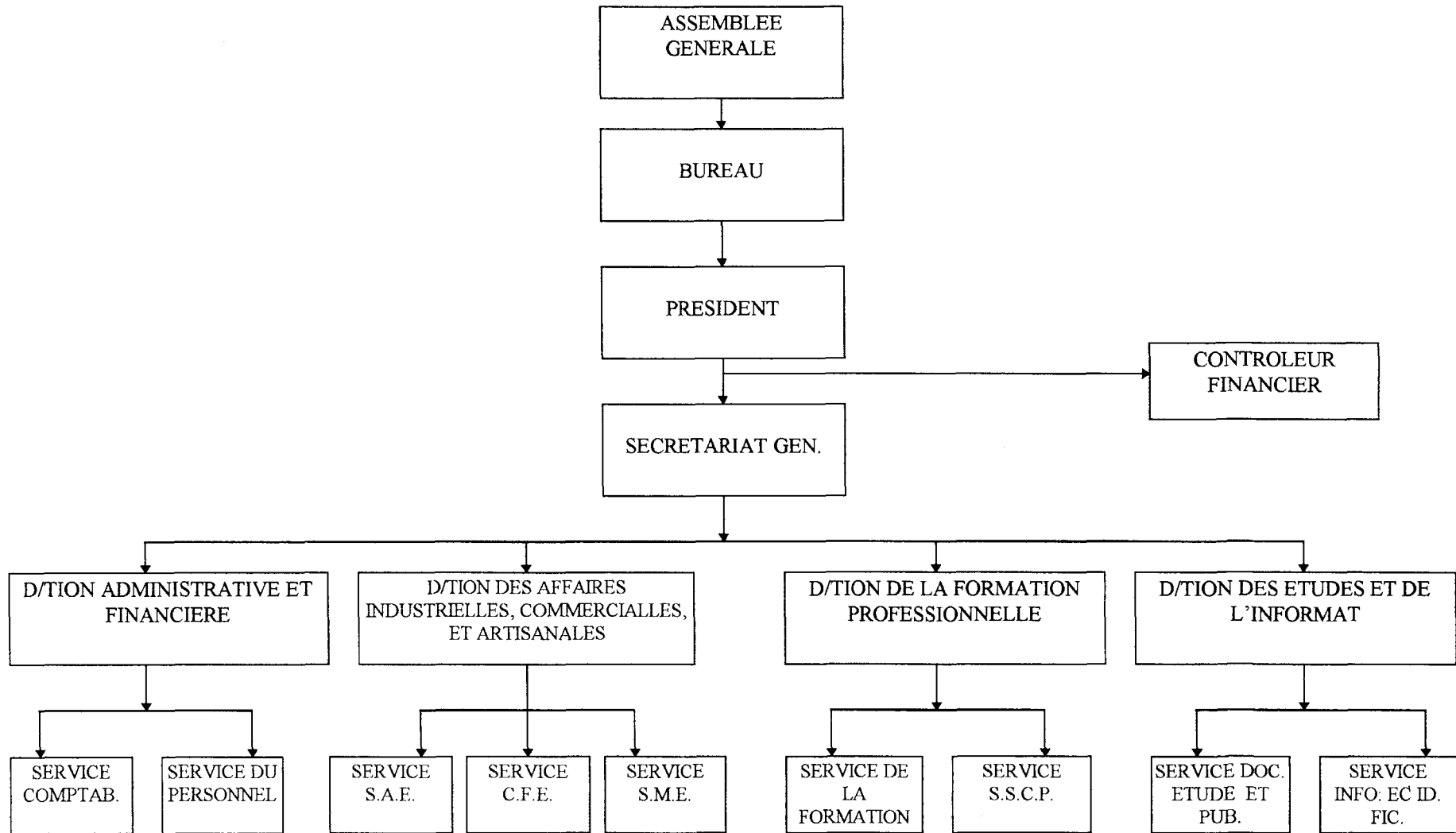
- informer et conseiller les ressortissants pour le développement de leurs entreprises;
- fournir aux Pouvoirs Publics des renseignements d'ordre économique;
- donner son avis sur les orientations du développement économique au Gouvernement;
- à la demande du Gouvernement ou de certains organismes, faire participer ses représentants aux études des problèmes commerciaux, industriels, miniers, artisanaux et de prestation de services;
- promouvoir les PMC/PMI, les assister dans les recherches de financement.

## 12. Procédures d'approbation pour l'établissement des projets d'investissement:

La procédure d'octroi d'agrément suit les étapes ci-après:

- Le dossier (reproduit en 6 exemplaires ou plus) est déposé au Ministère de l'Industrie et du Commerce pour être examiné par la Commission d'Investissement. Lorsque le dossier est agréé, il bénéficie des avantages prévus par le Code des Investissements (exonérations fiscales et/ou douanières);
- Le dossier peut être renvoyé; dans ce cas, le Promoteur doit apporter des compléments d'information pour convaincre la commission: -
- Le dossier peut aussi être rejeté, dans ce cas, il doit être refait conformément aux dispositions du Code des Investissements.

**CENTRAL AFRICAN REPUBLIC CHAMBRE DE COMMERCE, D'INDUSTRIE,  
DES MINES ET DE L'ARTISANAT BANGUI**



## COMORES

<b>1. Nom de l'Agence:</b>	<i>CHAMBER DE COMMERCE, D'INDUSTRIE ET DE L'ARTISANAT</i>		
<b>2. Adresse:</b>	<i>BP 763 Moroni Comores</i>		
<b>3. Tél. No.:</b> (269) 732676	<b>4. Fax No.:</b> (269) 731159	<i>Ministere des Finances et du Budget</i>	
<b>5. Télex No.:</b>	<b>6. E-mail No.:</b>		
<b>7. Nom et Titre du Directeur Général:</b>			
<b>8. Type d'Agence:</b>			
8.1	Ministère / Département gouvernemental	<input type="checkbox"/>	
8.2	Agence entièrement autonome (Parapublic)	<input type="checkbox"/>	
8.3	Agence privée	<input type="checkbox"/>	
8.4	Autres (spécifier)	<input type="checkbox"/>	
<b>9. Année de création:</b>	<b>10. No. d'employés:</b>	<u>Professionnels</u>	<u>Autres</u>



# CONGO

<b>1. Nom de l'Agence:</b>	<i>DIRECTION GENERALE DES PETITES ET MOYENNES ENTREPRISES ET DE L'ARTISANAT</i>		
<b>2. Adresse:</b>	<i>Avenue Roch, à coté immeuble BCC, B.P. 2098m Brazzaville, Congo</i>		
<b>3. Tél. No.:</b> (242) 83 67 88	<b>4. Fax No.:</b> (242) 83 39 87		
<b>5. Téléx No.:</b>	<b>6. E-mail No.:</b>		
<b>7. Nom et Titre du Directeur Général:</b>	<i>Bisseyou Lambert</i>		
<b>8. Type d'Agence:</b>			
8.1 Ministère / Département gouvernemental	<input checked="" type="checkbox"/>		
8.2 Agence entièrement autonome (Parapublic)			
8.3 Agence privée			
8.4 Autres (spécifier)			
<b>9. Année de création:</b> 1995	<b>10. No. d'employés:</b>	<u>Professionnels</u> 73	<u>Autres</u>

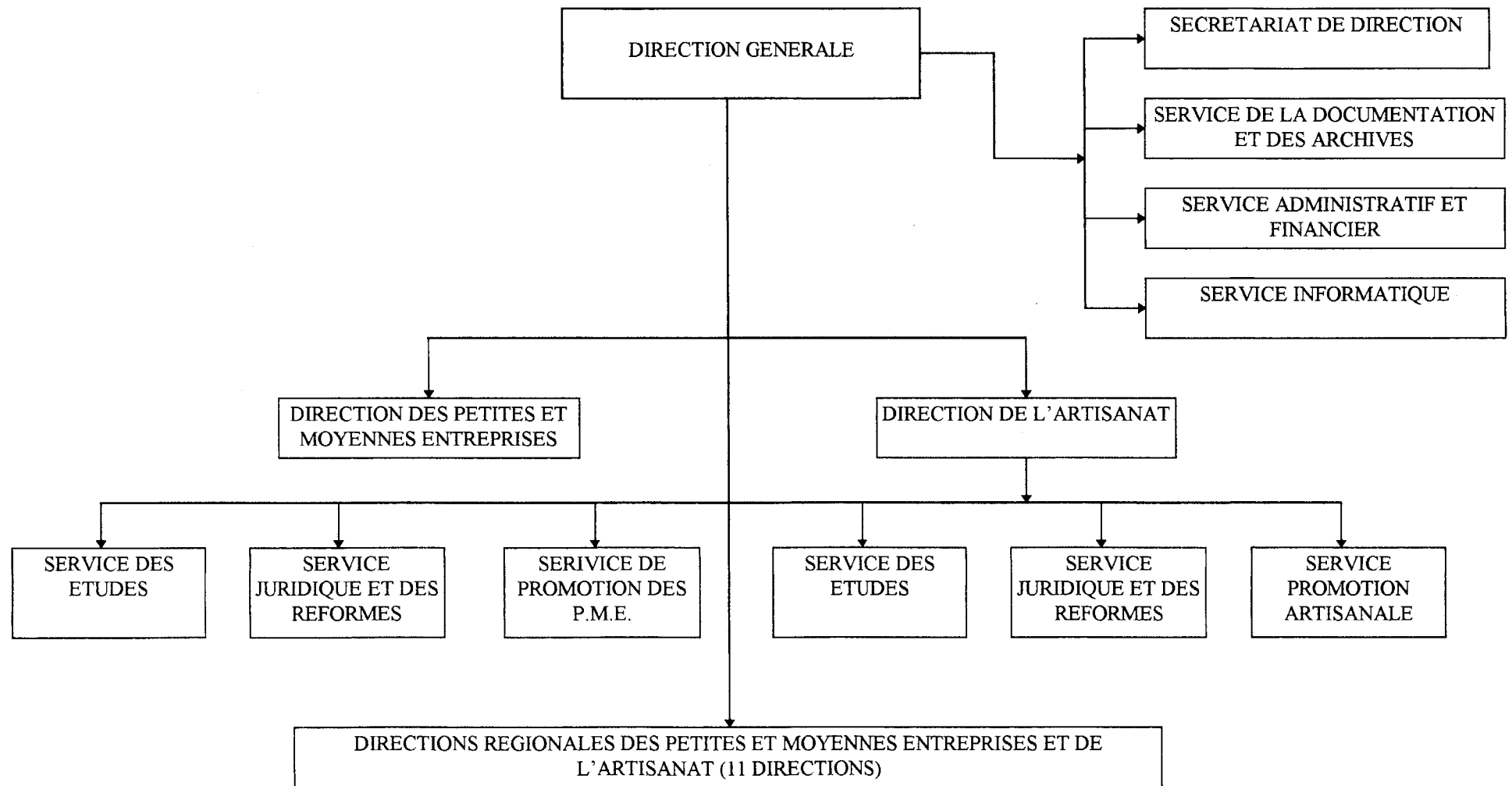
## 11. Fonctions de l'Agence:

- Promouvoir l'initiative privée et l'investissement, particulièrement sous forme des petites et moyennes entreprises et de l'artisanat.

## 12. Procédures d'approbation pour l'établissement des projets d'investissement:

- Accueil du promoteur et précision de l'idée de projet par le service des études,
- Réalisation de l'étude de faisabilité ou assistance à la réalisation de l'étude de faisabilité du projet,
- Réunion de la commission d'agrément pour examiner et approuver le projet,
- Déclenchement de la procédure d'appui à la recherche de financement et de la réalisation du projet.

# CONGO - DIRECTION GENERALE DES PETIT ET MOYENNES ENTREPRISES (P.M.E.) ET DE L'ARTISANAT



## COTE D'IVOIRE

<b>1. Nom de l'Agence:</b>	<i>CENTRE DE PROMOTION DES INVESTISSEMENTS EN CÔTE D'IVOIRE (CEPICI)</i>
<b>2. Adresse:</b>	<i>Immeuble CCIA, 5e étage, B.P. V152, Abidjan 01, Côte d'Ivoire</i>
<b>3. Tél. No.:</b> (225) 21 40 70	<b>4. Fax No.:</b> (225) 21 40 71
<b>5. Télex No.:</b>	<b>6. E-mail No.:</b>
<b>7. Nom et Titre du Directeur Général:</b>	<i>M. Jean-Claude Kouassi</i>
<b>8. Type d'Agence:</b>	
8.1 Ministère / Département gouvernemental	<input checked="" type="checkbox"/>
8.2 Agence entièrement autonome (Parapublic)	<input type="checkbox"/>
8.3 Agence privée	<input type="checkbox"/>
8.4 Autres (spécifier)	<input type="checkbox"/>
<b>9. Année de création:</b> 1993	<b>10. No. d'employés:</b> <u>Professionnels</u> 19 <u>Autres</u> 3

### 11. Fonctions de l'Agence:

Le CEPICI, c'est d'abord un Centre d'Accueil et d'information chargé de:

- rassembler toute documentation d'ordre juridique, administrative, social, économique, fiscal et technique utile à la promotion ou à la réalisation des investissements en Côte d'Ivoire par des personnes physiques ou morales de nationalité Ivoirienne ou étrangère,
- entreprendre, tant en Côte d'Ivoire qu'à l'étranger, un programme d'information des milieux d'affaires sur l'économie ivoirienne et les incitations à l'investissement en Côte d'Ivoire.

Le CEPICI est enfin le principal centre de marketing et de promotion du "Produits Côte d'Ivoire".

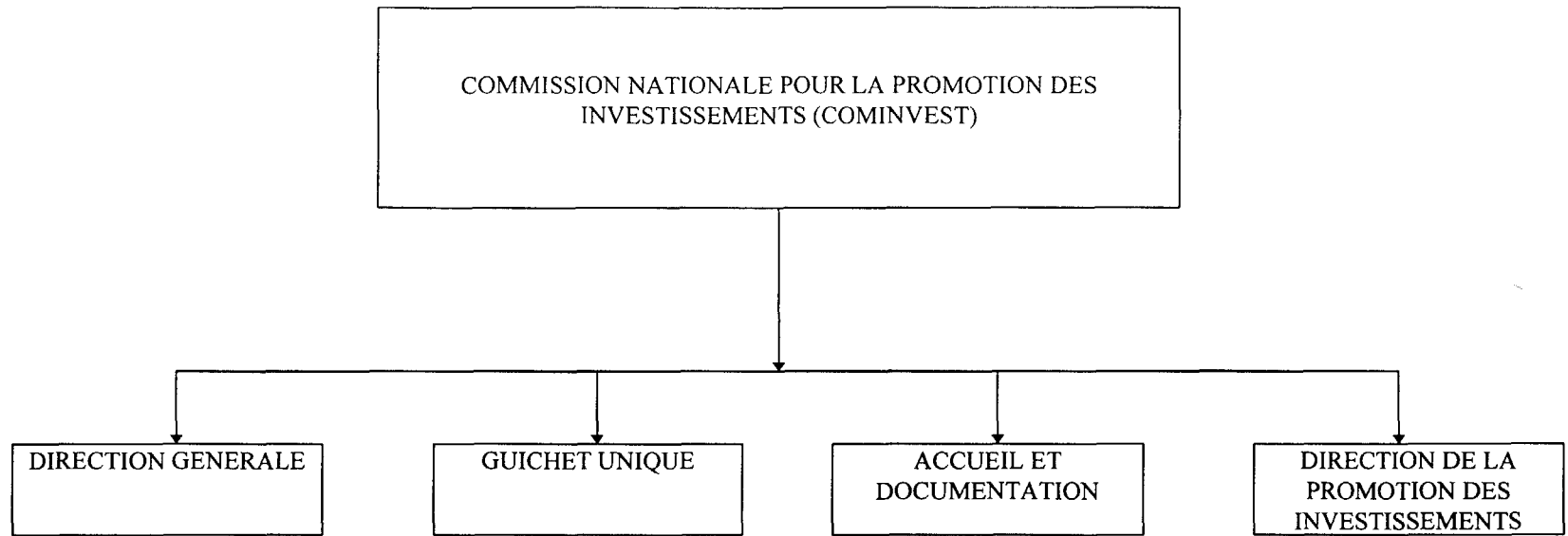
Le CEPICI est ensuite un guichet unique, chargé de:

- faciliter l'accomplissement des formalités administratives relatives à la création, à l'exportation ou à l'extension des entreprises.

Le CEPICI, a, entre autres missions de vendre l'image de la Côte d'Ivoire à l'intérieur et à l'extérieur par l'organisation de forums économiques.

- il identifie toutes les opportunités d'investissements rentables et gère un portefeuille de profils de projets d'investissement,
- il favorise la recherche de partenaires et facilite le rapprochement des investisseurs potentiels entre eux,
- le CEPICI est la plate-forme privilégiée de rencontre et de concertation entre le secteur public et le secteur privé.

# *CÔTE D'IVOIRE* CENTRE DE PROMOTION DES INVESTISSEMENTS (CEPICI)



## DJIBOUTI

<b>1. Nom de l'Agence:</b>	<i>MINISTERE DES FINANCES ET DE L'ECONOMIE NATIONALE</i>		
<b>2. Adresse:</b>	<i>Projet Assistance Technique a la Reforme Economique (PATARE) Boite Postale 13 Djibouti</i>		
<b>3. Tél. No.:</b> (253) 350297/351719	<b>4. Fax No.:</b> (253) 356501		
<b>5. Télex No.:</b>	<b>6. E-mail No.:</b>		
<b>7. Nom et Titre du Directeur Général:</b>	<i>Mr. Simon Mibrathu, Directeur de projet</i>		
<b>8. Type d'Agence:</b>			
8.1 Ministère / Département gouvernemental			
8.2 Agence entièrement autonome (Parapublic)			
8.3 Agence privée			
8.4 Autres (spécifier)			
<b>9. Année de création:</b>	<b>10. No. d'employés:</b>	<u>Professionnels</u>	<u>Autres</u>

## EGYPT

<b>1. Name of Agency/Organisation:</b>	<i>GENERAL AUTHORITY FOR INVESTMENT</i>
<b>2. Address:</b>	<i>8 Adly Street, Cairo, Egypt</i>
<b>3. Tel. No.:</b> <i>(202) 397240/3900597/3915627</i>	<b>4. Fax No.:</b> <i>(202) 3953322/3907915</i>
<b>5. Telex No.:</b> <i>N/A</i>	<b>6. E-mail No.:</b> <i>gafi@idsc.gov.eg</i>
<b>7. Name and Title of Head of Agency:</b>	<i>Dr. Ibrahim Fawzy, President</i>
<b>8. Type of Agency/Organisation:</b>	
8.1 Government Ministry/Department	<input checked="" type="checkbox"/>
8.2 Fully Autonomous Agency (Public Corporation)	
8.3 Private Agency/Organisation	
8.4 Other (specify)	
<b>9. Year of Establishment:</b> <i>1971</i>	<b>10. No. of Employees:</b> <u>Professionals</u> <i>1200</i> <u>Others</u> <i>1000</i>

### 11. Functions of the Agency:

- Registering invested capital in foreign currency, repatriating profits and re-exporting invested capital abroad upon investors request,
- setting the dates of starting production or activity and completion of projects,
- issuing recommendations for residences, work permits, installation of telephones and faxes,
- offering technical, economic and legal advise,
- issuing articles of incorporation.

### 12. Procedures for the establishment of investment projects:

- Automatic approval upon project notification regardless of size,
- issuing articles of incorporation,
- starting the implementation.

# ERITREA

<b>1. Name of Agency/Organisation:</b>	<i>ERITREA INVESTMENT CENTER</i>
<b>2. Address:</b>	<i>P.O.Box 921, Asmara, Eritrea</i>
<b>3. Tel. No.:</b> (2911) 118 124/118 822	<b>4. Fax No.:</b> (2911) 124 293
<b>5. Telex No.:</b> <i>N/A</i>	<b>6. E-mail No.:</b> <i>N/A</i>
<b>7. Name and Title of Head of Agency:</b>	<i>Tekie Beyene, Managing Director</i>
<b>8. Type of Agency/Organisation:</b>	
8.1 Government Ministry/Department	
8.2 Fully Autonomous Agency (Public Corporation) <input checked="" type="checkbox"/>	
8.3 Private Agency/Organisation	
8.4 Other (specify)	
<b>9. Year of Establishment:</b> <i>1991</i>	<b>10. No. of Employees:</b> <u>Professionals</u> 5 <u>Others</u> 4

## 11. Functions of the Agency:

- promote investment and provide information about investment opportunities in Eritrea,
- monitor and assess the implementation of the investment law,
- provide and organize advisory and training services for local investors,
- assist foreign investors in acquiring legality for their investment,
- keep registers of certificate and technology transfer agreements,
- perform other duties entrusted to it by the Government.

## 12. Procedures for the establishment of investment projects:

Upon presentation of investment project proposal and other required documents:

- the Investment Center facilitates the process, as one stop shop facilitator,
- depending on the number of shareholders and the kind of business organization they want, the investors establish their business organization in accordance to the transitional Commercial Code of Eritrea.

# ETHIOPIA

<b>1. Name of Agency/Organization:</b>	<i>ETHIOPIAN INVESTMENT AUTHORITY</i>
<b>2. Address:</b>	<i>P.O.Box 2313, Addis Ababa, Ethiopia</i>
<b>3. Tel. No.:</b> <i>(251-1) 51 00 33</i>	<b>4. Fax No.:</b> <i>(251-1) 51 43 96</i>
<b>5. Telex No.:</b> <i>N/A</i>	<b>6. E-mail No.:</b> <i>ethiopian.invest@telecom.net.et</i>
<b>7. Name and Title of Head of Agency:</b>	<i>Mr. Tadesse HAILE, General Manager</i>
<b>8. Type of Agency/Organization:</b>	
8.1 Government Ministry/Department	<input checked="" type="checkbox"/>
8.2 Fully Autonomous Agency (Public Corporation)	
8.3 Private Agency/Organization	
8.4 Other (specify)	
<b>9. Year of Establishment:</b> <i>1992</i>	<b>10. No. of Employees:</b> <u>Professionals</u> <i>29</i> <u>Others</u> <i>52</i>

## 11. Functions of the Agency:

- To serve as a nucleus for matters of investment and consequently, promote, coordinate and enhance investments in Ethiopia.
- To receive and screen investment requests and issue investment permits; to decide on application for incentives; to monitor the implementation of the investments for which investment permits are issued; to register capital imported into and invested in Ethiopia by foreign investors.
- To receive, approve and register technology transfer agreements related to investments.
- To collect, compile, analyze and disseminate information on resource potential of the country and on the investment opportunities it offers; to promote concrete investment projects and match making service of possible joint investment partners.
- To give advice and technical support to regional investment bureaus with a view to building their capacity.
- To prepare and distribute pamphlets, brochures, films and other materials to help enhancement of investment activities; to organize investment promotional activities such as exhibition, conferences, training seminars, etc.
- Issuing trade and operating licenses, granting work permits to expatriate employees, registration of business organizations with respect to investors holding investment permits.

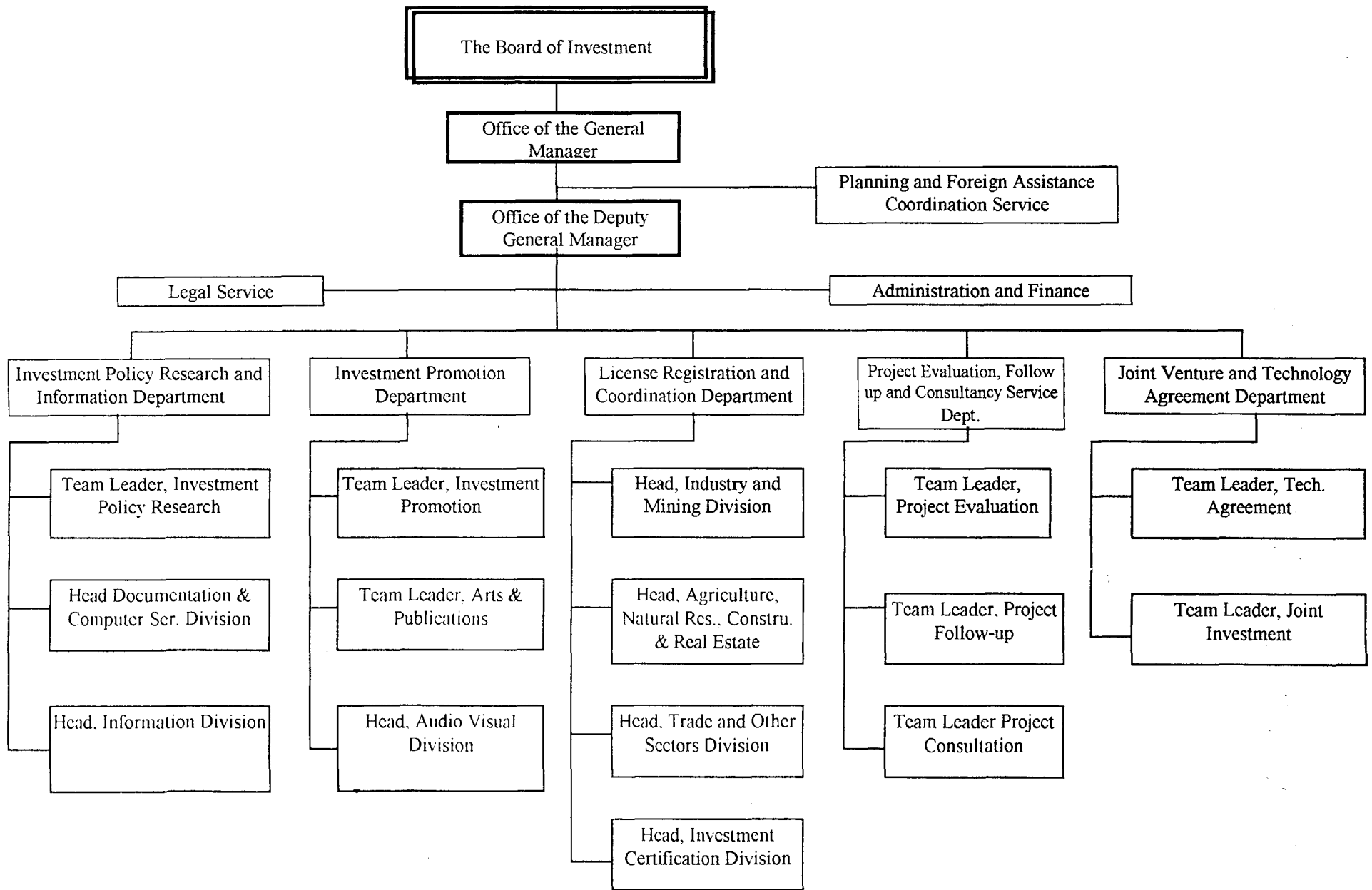


- To initiate and submit to the Federal Investment Board policy and implementation measures needed to create a conducive investment climate.
- To negotiate bilateral investment promotion and protection treaties for conclusion between Ethiopia and capital exporting countries and to sign same upon approval by the Council of Ministers.

## **12. Procedures for the establishment of investment projects:**

- An application for investment permit should be made in a form designed for such purpose and submitted to the Ethiopian Investment Authority together with:
  - ◆ the project profile;
  - ◆ a list of the type of machinery and equipment intended to be exempted from import duties and taxes;
  - ◆ memorandum and articles of association in the case of business organization;
  - ◆ a brief description of the existing enterprise in the case of expansion or upgrading;
  - ◆ in the case of planned employment of expatriates, the training program designed to upgrade the skill of the Ethiopian staff and a statement on the time schedule for their replacement by Ethiopians;
  - ◆ power of attorney in the case of application made through a representative;
  - ◆ other relevant information related to the particulars of the project.
- After reviewing and evaluating the completed application form and the submitted documents, the Ethiopian Investment Authority issues investment permits within 10 days.
- Investment permits need to be renewed annually until the commencement of production or service.

# ETHIOPIAN INVESTMENT AUTHORITY



# GABON

<b>1. Nom de l'Agence:</b>	<i>MINISTERE DE L'INDUSTRIE</i>
<b>2. Adresse:</b>	<i>BP 4041 - 237 Liberville Gabon</i>
<b>3. Tél. No.:</b> (241) 763897	<b>4. Fax No.:</b> (241) 745978
<b>5. Télex No.:</b>	<b>6. E-mail No.:</b>
<b>7. Nom et Titre du Directeur Général:</b>	<i>Directeur Generale de l'Industrie</i>
<b>8. Type d'Agence:</b>	
8.1 Ministère / Département gouvernemental	
8.2 Agence entièrement autonome (Parapublic)	
8.3 Agence privée	
8.4 Autres (spécifier)	
<b>9. Année de création:</b>	<b>10. No. d'employés:</b> <u>Professionnels</u> <u>Autres</u>

<b>1. Name of Agency/Organisation:</b>	<i>MINISTRY OF TRADE, INDUSTRY AND EMPLOYMENT (MOTIE)</i>
<b>2. Address:</b>	<i>Independence Drive, Banjul, Gambia, West Africa</i>
<b>3. Tel. No.:</b> (220) 22 83 32	<b>4. Fax No.:</b> (220) 229 220/227 756
<b>5. Telex No.:</b> 2230 GAMNIB GV	<b>6. E-mail No.:</b>
<b>7. Name and Title of Head of Agency:</b>	<i>Mr. Ousman Jammeh, Permanent Secretary</i>
<b>8. Type of Agency/Organisation:</b>	
8.1 Government Ministry/Department	<input checked="" type="checkbox"/>
8.2 Fully Autonomous Agency (Public Corporation)	<input type="checkbox"/>
8.3 Private Agency/Organisation	<input type="checkbox"/>
8.4 Other (specify)	<input type="checkbox"/>
<b>9. Year of Establishment:</b> 1977 <b>10. No. of Employees:</b> <u>Professionals</u> 20 <u>Others</u>	

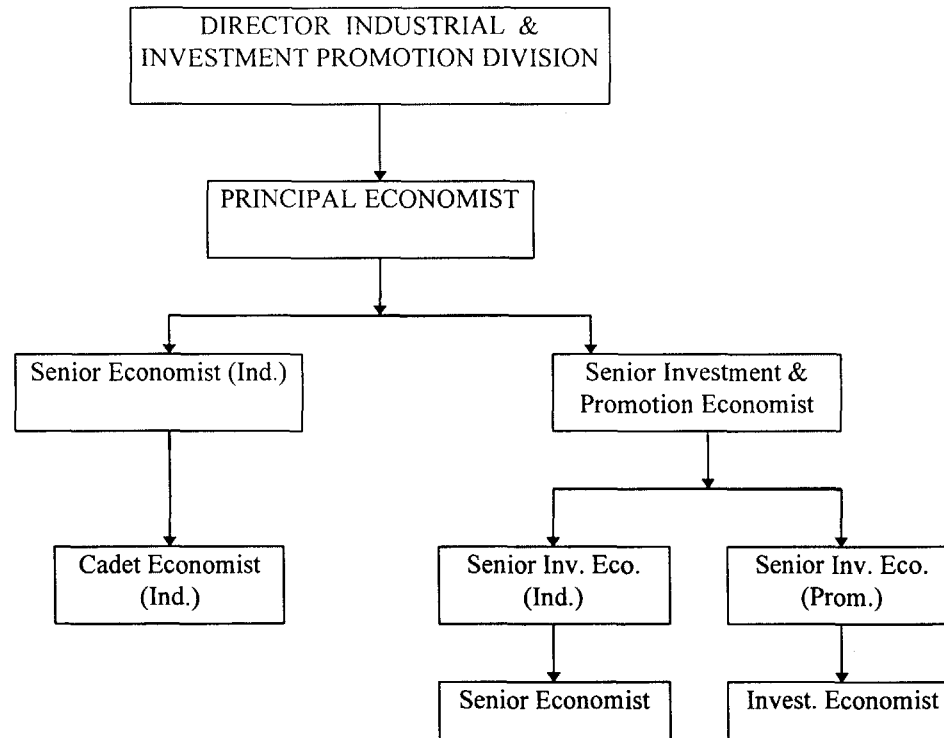
**11. Functions of the Agency:**

Provide investment and business advisory services, identify funding sources and training needs of enterprises, promote investment and business opportunities, appraise projects and recommend award of development incentives to investors, etc.

**12. Procedures for the establishment of investment projects:**

- Business must be registered,
- enterprise that would require incentives such as land allocation, duty concession must submit feasibility studies documents to MOTIE for appraisal and recommendation for award of incentives provided that project is viable and is in the priority sectors of the economy with potentials of contributing towards employment creation and value added to the domestic economy.

**GAMBIA INDUSTRIAL AND INVESTMENT PROMOTION DIVISION**  
**(Ministry of Trade, Industry and Employment)**



# GHANA

<b>1. Name of Agency/Organisation:</b>	<i>GHANA INVESTMENT PROMOTION CENTRE</i>
<b>2. Address:</b>	<i>P.O. Box M.193, Accra, Ghana</i>
<b>3. Tel. No.:</b> <i>(233-21) 66 51 25/9</i>	<b>4. Fax No.:</b> <i>(233-21) 66 38 01</i>
<b>5. Telex No.:</b> <i>22 29 INVEST GH.</i>	<b>6. E-mail No.:</b> <i>gipc@ncs.com.gm</i>
<b>7. Name and Title of Head of Agency:</b>	<i>Mr. Kwesi AHWOI, Chief Executive</i>
<b>8. Type of Agency/Organisation:</b>	
8.1 Government Ministry/Department	<input checked="" type="checkbox"/>
8.2 Fully Autonomous Agency (Public Corporation)	
8.3 Private Agency/Organisation	
8.4 Other (specify)	
<b>9. Year of Establishment:</b> <i>1963</i> <b>10. No. of Employees:</b> <u>Professionals:</u> <i>35</i> <u>Others:</u> <i>37</i> <b>Year of Re-Establishment:</b> <i>1994</i>	

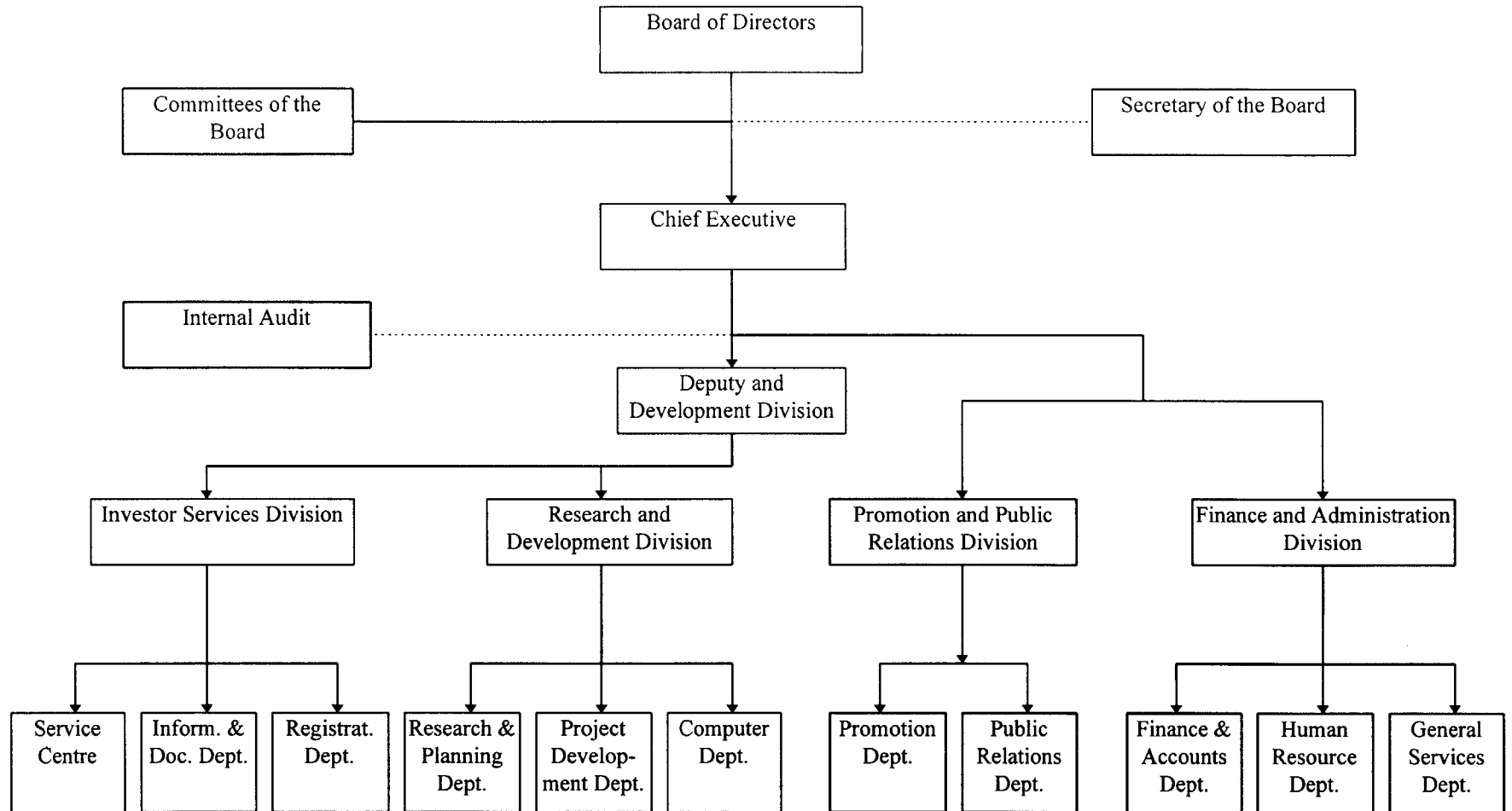
## 11. Functions of the Agency:

- Encouragement and promotion of investment in the Ghanaian economy
- Coordination and monitoring of all investment activities.

## 12. Procedures for the establishment of investment projects:

- Under the Ghana Investment Promotion Centre Act 1994, investment projects in all sectors other than mining and petroleum have to be approved by the *GIPC*. Mining and petroleum projects have to be approved by the *Minerals Commission and the Ghana National Petroleum Corporation*, respectively. All investors intending to invest in Ghana should register as business entities with the Registrar General's Department under the relevant laws.
- *Enterprise with foreign participation* i.e. joint ventures and wholly foreign-owned enterprises, must complete application forms from GIPC for the purpose of registering the actual minimum foreign capital requirement and customs entry forms for investment goods.
- *Wholly Ghanaian enterprises* do not need to register with GIPC since the minimum foreign capital requirement does not apply to such enterprises.
- Enterprises seeking exemption from import duties and related charges should send invoices for clearance directly to *Costums, Excise and Preventive Services (CEPS)*.

# GHANA INVESTMENT PROMOTION CENTRE



# GUINEE

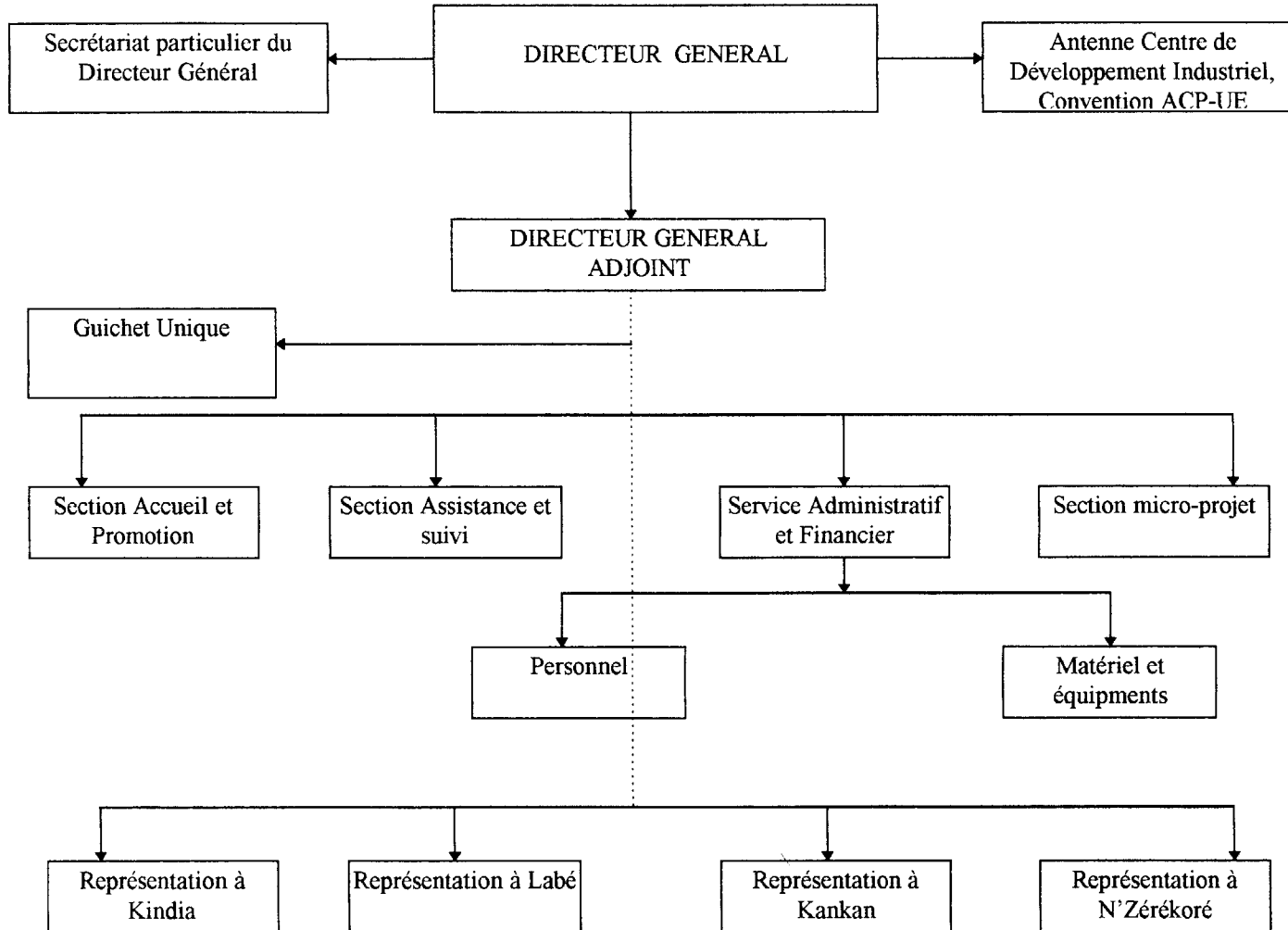
<b>1. Nom de l'Agence:</b>	<i>OFFICE DE PROMOTION DES INVESTISSEMENT PRIVEES (OPIP)</i>
<b>2. Adresse:</b>	<i>BP 2024, Conakry, Guinée</i>
<b>3. Tél. No.:</b> <i>(224) 41 49 85</i>	<b>4. Fax No.:</b> <i>(224) 41 49 85</i>
<b>5. Téléx No.:</b> <i>(22371) Mindusge</i>	<b>6. E-mail No.:</b>
<b>7. Nom et Titre du Directeur Général:</b>	<i>Sylla Ben Yalla</i>
<b>8. Type d'Agence:</b>	
8.1 Ministère / Département gouvernemental	<input type="checkbox"/>
8.2 Agence entièrement autonome (Parapublic)	<input checked="" type="checkbox"/>
8.3 Agence privée	<input type="checkbox"/>
8.4 Autres (spécifier)	<input type="checkbox"/>
<b>9. Année de création:</b> <i>1992</i>	<b>10. No. d'employés:</b> <i>41</i> <u>Professionnels</u> <u>Autres</u>

## 11. Fonctions de l'Agence:

- Accueillir, informer, orienter, conseiller les promoteurs,
- promouvoir l'esprit d'entreprise auprès des investisseurs,
- oeuvrer à la mise en place de mécanismes ou organisme de soutien ou de garantie pour les promoteurs,
- participer à l'étude des incitations visant à attirer les promotions retenus par le Gouvernement,
- valoriser l'image de la Guinée à l'étranger auprès des investisseurs étranger par le biais de supports promotionnels et de séminaires,
- créer, actualiser et diffuser une banque de données sur l'environnement économique et institutionnel.



# GUINEE OFFICE DE PROMOTION DES INVESTISSEMENTS PRIVES (OPIP)



# GUINEE-BISSAU

<b>1. Nom de l'Agence:</b>	<i>GABINET D'APPUI AUX INVESTISSEMENTS (GAI)</i>
<b>2. Adresse:</b>	<i>Ministère du Plan et Coopération B.P. N°6 Bissau, Guinée-Bissau</i>
<b>3. Tél. No.:</b> (245) 22 16 41	<b>4. Fax No.:</b> (245) 22 16 41
<b>5. Télex No.:</b>	<b>6. E-mail No.:</b>
<b>7. Nom et Titre du Directeur Général:</b>	<i>M.me Fernanda Manuela S. DUARTE, Economiste et coordinatrice du GAI</i>
<b>8. Type d'Agence:</b>	
8.1 Ministère / Département gouvernemental	<input checked="" type="checkbox"/>
8.2 Agence entièrement autonome (Parapublic)	<input type="checkbox"/>
8.3 Agence privée	<input type="checkbox"/>
8.4 Autres (spécifier)	<input type="checkbox"/>
<b>9. Année de création:</b> 1991	<b>10. No. d'employés:</b> <u>Professionnels</u> 3 <u>Autres</u> 5

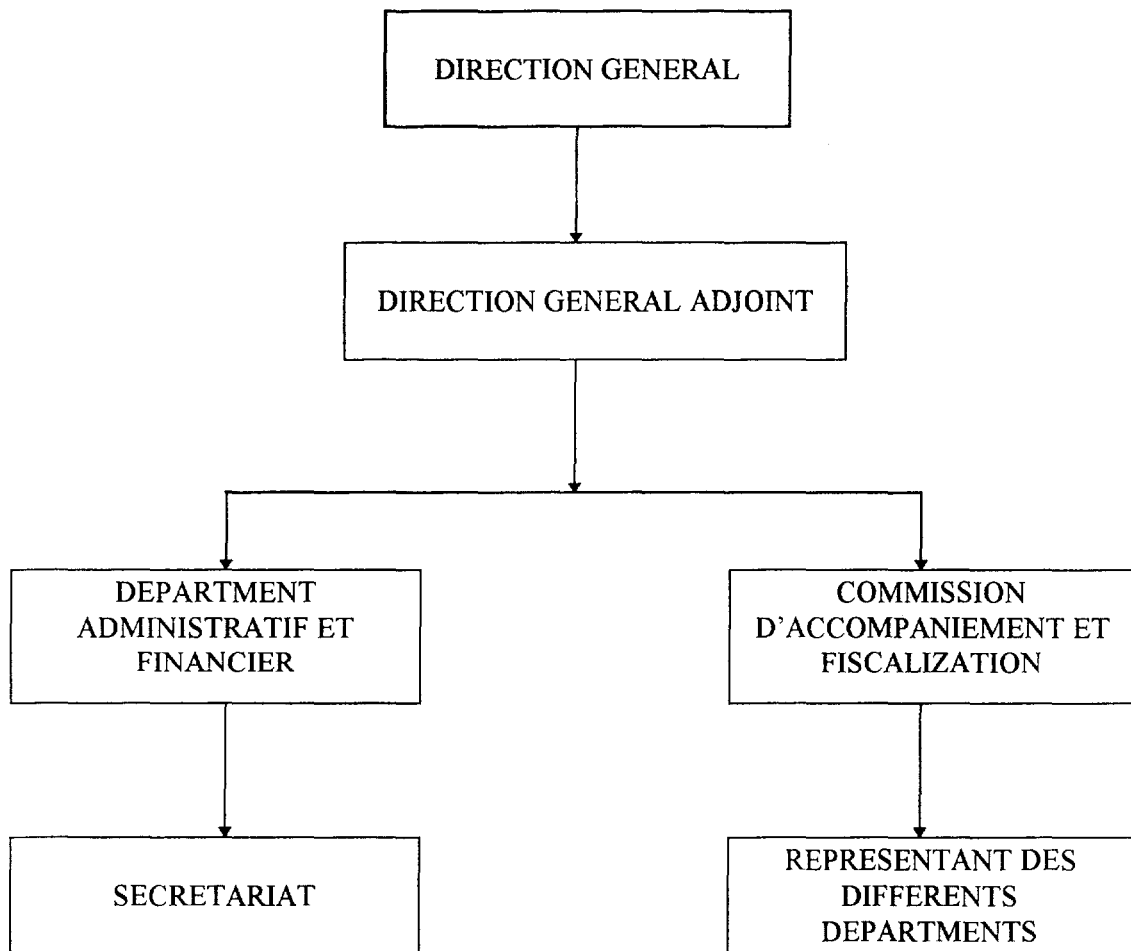
## 11. Fonctions de l'Agence:

Appuyer et promouvoir l'investissement privée dans le pays.

## 12. Procédures d'approbation pour l'établissement des projets d'investissement:

Réception et analyse des projets déjà élaborés ou conçus, approbation octroi des exemption, que sont après execute par le Ministère de Finance

# **GUINEE-BISSAU CABINET D'APPUI AUX INVESTISSEMENT**



# GUINEE EQUATORIALE

<b>1. Nom de l'Agence:</b>	<i>CHAMBRE DE COMMERCE ET D'INDUSTRIE</i>		
<b>2. Adresse:</b>	<i>Avenida de la Independencia no. 23 B.P. 51 Malabo Guinee équatoriale</i>		
<b>3. Tél. No.:</b> (240 9) 2151/3105	<b>4. Fax No.:</b> (240 9) 3205/3313	<i>Ministere des Finances et de l'Economie</i>	
<b>5. Téléx No.:</b>	<b>6. E-mail No.:</b>		
<b>7. Nom et Titre du Directeur Général:</b>			
<b>8. Type d'Agence:</b>			
8.1	Ministère / Département gouvernemental	<input type="checkbox"/>	
8.2	Agence entièrement autonome (Parapublic)	<input type="checkbox"/>	
8.3	Agence privée	<input type="checkbox"/>	
8.4	Autres (spécifier)	<input type="checkbox"/>	
<b>9. Année de création:</b>	<b>10. No. d'employés:</b>	<u>Professionnels</u>	<u>Autres</u>

**KENYA**

<b>1. Name of Agency/Organisation:</b>	<i>INVESTMENT PROMOTION CENTRE (IPC)</i>
<b>2. Address:</b>	<i>PO Box 55704 Nairobi, Kenya</i>
<b>3. Tel. No.:</b> (2542) 221401-4	<b>4. Fax No.:</b> (2542) 336 663
<b>5. Telex No.:</b> 25460 Biashara	<b>6. E-mail No.:</b>
<b>7. Name and Title of Head of Agency:</b>	<i>Dr. Joseph Arap Ngok, Executive Chairman</i>
<b>8. Type of Agency/Organisation:</b>	
8.1 Government Ministry/Department	
8.2 Fully Autonomous Agency (Public Corporation)	
8.3 Private Agency/Organisation	
8.4 Other (specify)	<input checked="" type="checkbox"/> <i>Government parastatal</i>
<b>9. Year of Establishment:</b> 1986	<b>10. No. of Employees:</b> <u>Professionals</u> 15 <u>Others</u> 31

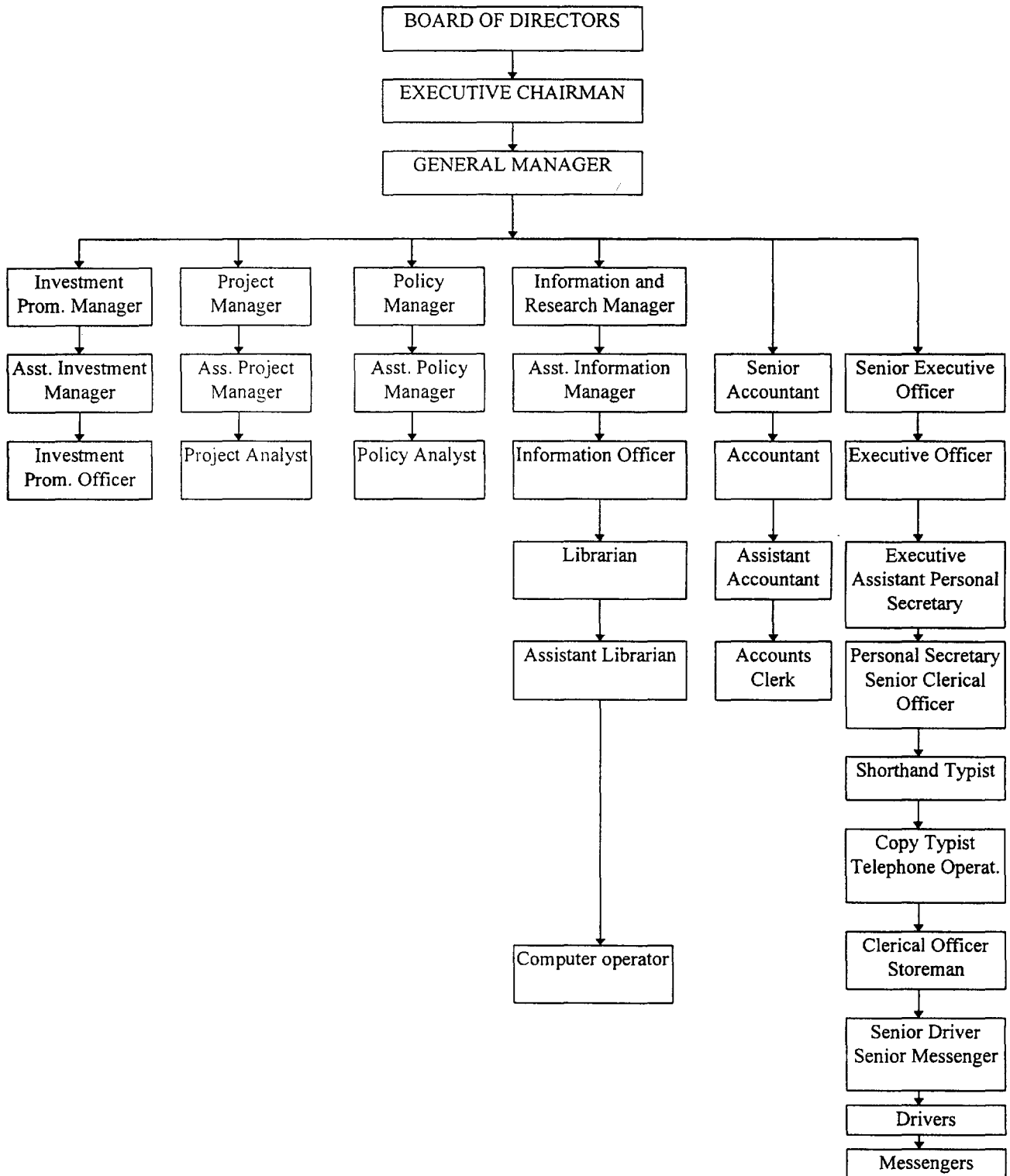
• **11. Functions of the Agency:**

- Promote investments in Kenya,
- assist project appraisal
- advise government on policies regarding investment.

**12. Procedures for the establishment of investment projects :**

- Company registration with Attorney general by Chambers office,
- IPC project proposal form to be completed,
- IPC project approval within four weeks,
- project implementation.

# KENYA INVESTMENT CENTRE



# LESOTHO

<b>1. Name of Agency/Organisation:</b>	<i>LESOTHO INVESTMENT PROMOTION CENTRE, DIVISION OF LESOTHO NATIONAL DEVELOPMENT CORPORATION (LNDC)</i>
<b>2. Address:</b>	<i>Private Bag A96, Maseru 100, Lesotho</i>
<b>3. Tel. No.:</b> <i>(266) 31 20 12</i>	<b>4. Fax No.:</b> <i>(266) 31 00 38</i>
<b>5. Telex No.:</b> <i>4341 LO</i>	<b>6. E-mail No.:</b> <i>lndc@pixie.co.za</i>
<b>7. Name and Title of Head of Agency:</b>	<i>Mr. Pako Petlane, Chief Executive, LNDC</i>
<b>8. Type of Agency/Organisation:</b>	
8.1 Government Ministry/Department	
8.2 Fully Autonomous Agency (Parastatal)	<input checked="" type="checkbox"/>
8.3 Private Agency/Organisation	
8.4 Other (specify)	
<b>9. Year of Establishment:</b> <i>1967 (LNDC), 1992 (IPC)</i>	<b>10. No. of Employees:</b> <u>Professionals</u> <i>42</i> <u>Others</u> <i>88</i>

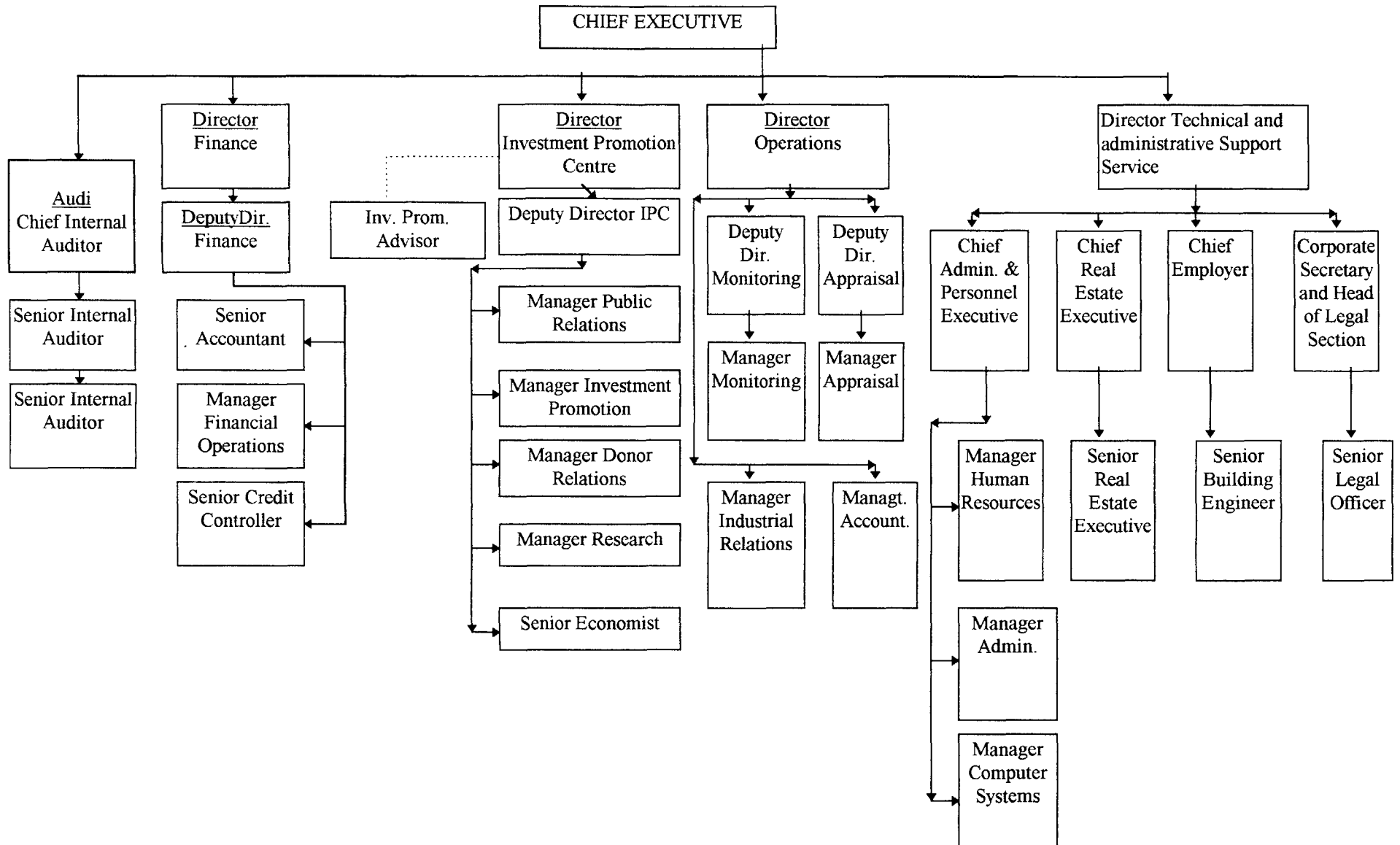
## 11. Functions of the Agency:

- Development of industry in Lesotho in manufacturing sector and strategic services through promotion of foreign direct investment, linkages between indigenous private sector and foreign companies, and fostering meaningful participation of local companies in industrialisation,
- working with Government to improve the investment climate,
- provision of investor services such as infrastructure, funding and marketing opportunities.

## 12. Procedures for the establishment of investment projects :

- Approval for projects is based on viability verified by feasibility study,
- projects requiring funding, there is a need to verify creditworthiness of the promoter. In this respect the LNDC funding can only go up to 60% of the required initial investment, while 40% has to be provided by the investor. These projects are approved by the LNDC board after appraisal by LNDC management.
- projects requiring factories for rent get approval by LNDC management based on verifiable viability.

# LESOTHO NATIONAL DEVELOPMENT CORPORATION (LNDC)





## **LIBERIA**

<b>1. Name of Agency/Organisation:</b>	<i>NATIONAL INVESTMENT COMMISSION</i>	
<b>2. Address:</b>	<i>PO Box 9043 Monrovia, Liberia</i>	
<b>3. Tel. No.:</b> <i>(231) 255 15</i>	<b>4. Fax No.:</b> <i>(231) 277 90</i>	
<b>5. Telex No.:</b> <i>N/A</i>	<b>6. E-mail No.:</b>	
<b>7. Name and Title of Head of Agency:</b>	<i>Chairman</i>	
<b>8. Type of Agency/Organisation:</b>		
8.1 Government Ministry/Department		
8.2 Fully Autonomous Agency (Public Corporation)		
8.3 Private Agency/Organisation		
8.4 Other (specify)		
<b>9. Year of Establishment</b>	<b>10. No. of Employees:</b> <u>Professionals</u>	<u>Others</u>

# MADAGASCAR

<b>1. Nom de l'Agence:</b>	<i>OFFICE DE GUICHET UNIQUE</i>
<b>2. Adresse:</b>	<i>Ministère de l'Economie 101, Antananarivo, Madagascar</i>
<b>3. Tél. No.:</b> (261-2) 202 84	<b>4. Fax No.:</b> (261-2) 285 08
<b>5. Téléx No.:</b>	<b>6. E-mail No.:</b>
<b>7. Nom et Titre du Directeur Général:</b>	<i>M. Wilson RAKOTOARIVELO Secrétaire Général</i>
<b>8. Type d'Agence:</b>	
8.1 Ministère / Département gouvernemental	<input checked="" type="checkbox"/>
8.2 Agence entièrement autonome (Parapublic)	
8.3 Agence privée	
8.4 Autres (spécifier)	
<b>9. Année de création:</b> 1994	<b>10. No. d'employés:</b> <u>Professionnels</u> 10 <u>Autres</u> 5

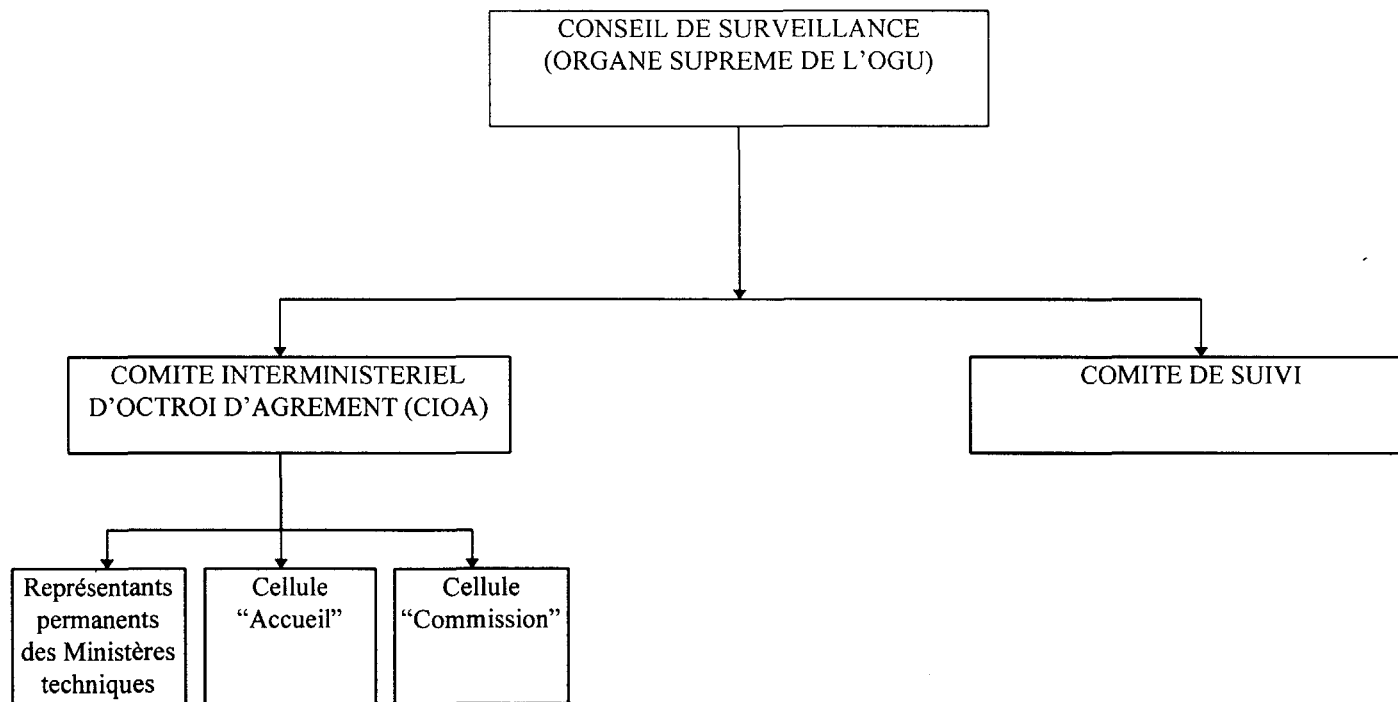
## 11. Fonctions de l'Agence:

## 12. Procédures d'approbation pour l'établissement des projets d'investissement:

La procédure d'octroi d'agrément suit les étapes ci-après:

- Réception des dossiers de demande d'agrément élaborés en six exemplaires et conformément au plan-type;
- Examen de conformité des dossiers au plan type du Code des Investissements et du régime de zone franche industrielle, puis:
  - soit délivrance de l'accusé de réception par le C.I.O.A.,
  - soit demande de complément d'information ou de reformulation de dossier (dans ce cas, l'accusé de réception n'est pas délivré);
- Examen technique des dossiers ayant fait l'objet de délivrance d'accusé de réception;
- Délibération des résultats de l'examen technique des dossiers, en commission d'octroi d'agrément;
- Etablissement d'acte d'agrément et accomplissement de formalités administratives y afférentes, puis notification de l'acte d'agrément.

# MADAGASCAR OFFICE DU GUICHET UNIQUE (O.G.U.)



# MALAWI

<b>1. Name of Agency/Organization:</b>	<i>MALAWI INVESTMENT PROMOTION AGENCY</i>
<b>2. Address:</b>	<i>Private Bag 302, Lilongwe, Malawi or Private Bag 131, Blantyre, Malawi</i>
<b>3. Tel. No.:</b> <i>(265) 780 800 / 781 352 / 781 716 (265) 621 222 / 621 731</i>	<b>4. Fax No.:</b> <i>(265) 781 781 (Lilongwe) (265) 621 621 (Blantyre)</i>
<b>5. Telex No.:</b> <i>N/A</i>	<b>6. E-mail No.:</b> <i>mipa@unima.wn.apc.org</i>
<b>7. Name and Title of Head of Agency:</b>	<i>Mr. M.J.M. PHIRI, General Manager/Chief Executive</i>
<b>8. Type of Agency/Organization:</b>	
8.1 Government Ministry/Department	
8.2 Fully Autonomous Agency (Public Corporation) <input checked="" type="checkbox"/>	
8.3 Private Agency/Organization	
8.4 Other (specify)	
<b>9. Year of Establishment:</b> <i>1991</i>	<b>10. No. of Employees:</b> <u>Professionals</u> <i>17</i> <u>Others</u> <i>16</i>

## 11. Functions of the Agency:

The Malawi Investment Promotion Agency was established from the Act of Parliament of 1991 with a principle mandate to promote, attract, encourage, support and facilitate local and foreign investment in Malawi. In order to fulfill its mandate the Agency has the following functions:

- facilitate all aspects of the investment process in Malawi including, but not limited to, the timely receipt of Government approvals, permits, licenses, registrations and the fulfillment of any other regulatory authorizations;
- provide courtesy services to investors;
- provide information relating to investment in Malawi;
- identify partners in or outside Malawi for joint venture business opportunities in Malawi;
- liaise and generally interact with local and international financial institutions for the benefit of investors;
- encourage expansions and new investments by existing investors in Malawi;
- develop a favorable investment image of Malawi regionally and outside the region;
- undertake investment promotion missions within the region and outside the region;

- recommend to the Government changes in the statutory and administrative framework relevant to the investment climate of Malawi and make representations against or regarding any changes to any such statutory or administrative framework; and
- consult with private sector entities with a view to enabling the Agency to make recommendations to the Government for the improvement of the investment climate of Malawi.

## **12. Procedures for the establishment of investment projects:**

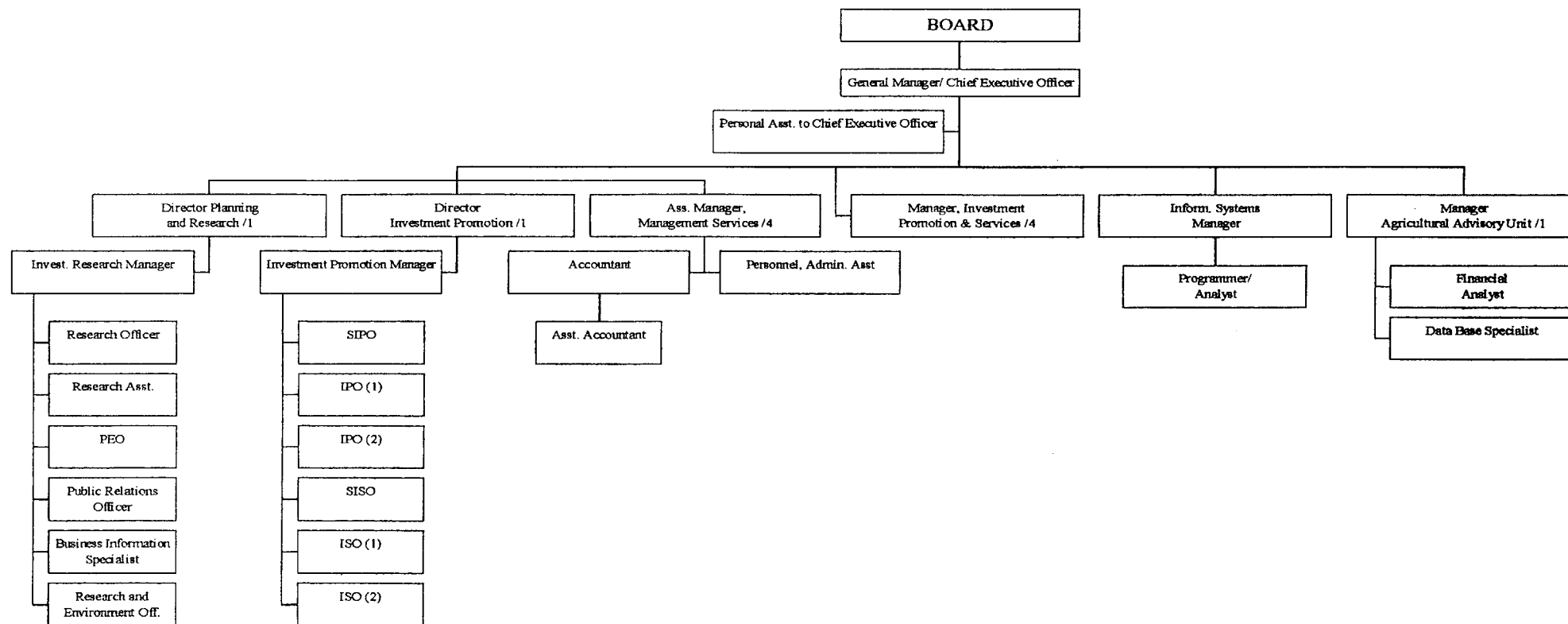
Malawi adopted a very simple process for the establishment of investment projects. Investors need to registered their companies with the Registrar General Department and incorporation takes less than 15 days. Foreign investors need to register their capital inflows with the Reserve Bank for data collection purposes.

Manufacturing activities do not require an industrial license except for a few industries whose operations pose health, environmental, and safety concerns such as the manufacture of firearms, ammunition, chemical and biological weapons, explosives, those involving hazardous waste and radioactive materials.

Trading activities do, however, require licenses. The Ministry of Commerce and Industry is responsible for the issuance of the trading licenses.

The Malawi Investment Promotion Agency which was established under the Investment Promotion Act of 1991 plays a key role in facilitating the investment process for all investors and acting as a one stop agency to provide all information to prospective investors.

# MALAWI INVESTMENT PROMOTION AGENCY



48

- / Number - Support staff
- PEO - Planning & Evaluation Off.
- SIPO - Senior Investment Promotion Off.
- IPO - Investment Promotion Off.
- SISO - Senior Investment Service Off.

# MALI

<b>1. Nom de l'Agence:</b>	<i>CENTRE NATIONAL DE PROMOTION DES INVESTISSEMENTS (CNPI)</i>
<b>2. Adresse:</b>	<i>Lafiabougou Boulevard Cheick Zayed, B.P. 1980, Bamako, Mali</i>
<b>3. Tél. No.:</b> (223) 22 22 79 et 22 52 12	<b>4. Fax No.:</b> (223) 22 80 85
<b>5. Téléx No.:</b>	<b>6. E-mail No.:</b>
<b>7. Nom et Titre du Directeur Général:</b>	<i>Mohamed Simpara, Président Directeur Général</i>
<b>8. Type d'Agence:</b>	
8.1 Ministère / Département gouvernemental	
8.2 Agence entièrement autonome (Parapublic) <input checked="" type="checkbox"/>	
8.3 Agence privée	
8.4 Autres (spécifier)	
<b>9. Année de création:</b> 1991	<b>10. No. d'employés:</b> <u>Professionnels</u> 20 <u>Autres</u> 25

## 11. Fonctions de l'Agence:

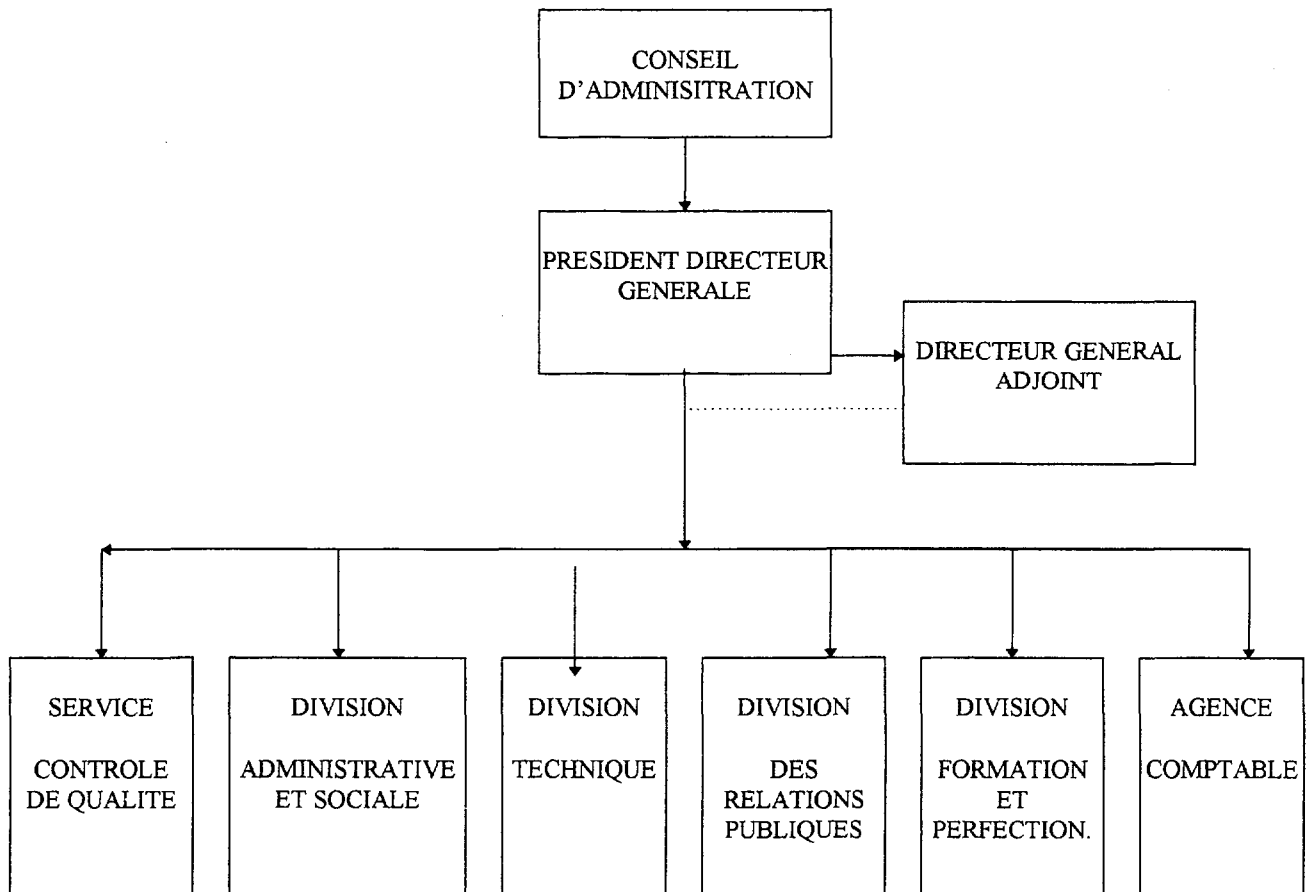
Structure d'accueil et d'appui aux promoteurs et aux entreprises pour assurer:

- Promotion générale des investissements,
- Prestation de service d'ingénierie de projet d'études diverses,
- Prestation de service de conseil en gestion et encadrement en gestion d'entreprise,
- Formation et perfectionnement en gestion.

## 12. Procédures d'approbation pour l'établissement des projets d'investissement:

- Demande d'autorisation d'implantation (agrément) auprès du Ministère chargé de l'industrie (présentation de projet),
- Acquiescement de la contribution des patentes sauf en cas d'exonération,
- Inscription au registre du commerce,
- Identification au service de la Statistique,
- Immatriculation à l'INPS (Institut National de Prévoyance Sociale)
- Les personnes physiques ou morales quelque soit leur nationalité régulièrement établies au Mali conformément à la législation malienne exerçant ou désirant exercer une activité qui rentre dans le champ d'application du Code des Investissements, sont assurées des garanties générales et avantages énoncés, dans le Code des Investissements sous réserve que leurs projet soient éligibles selon les critères définis par Décret pris en conseil des Ministres.

**MALI CENTRE NATIONAL DE PROMOTION DES INVESTISSEMENTS (CNPI)**





# MAROC

<b>1. Nom de l'Agence:</b>	<i>DIRECTION DES INVESTISSEMENTS EXTERIEURS</i>
<b>2. Adresse:</b>	<i>Ministère des Finances et des Investissements Extérieurs 11, rue Sebou Agdal, Rabat, Maroc</i>
<b>3. Tél. No.:</b> (212) 768 02 08 / 14 / 15	<b>4. Fax No.:</b> (212) 768 02 07
<b>5. Téléx No.:</b>	<b>6. E-mail No.:</b>
<b>7. Nom et Titre du Directeur Général:</b>	<i>M. Hassan BERNOUSSI, Directeur des investissements extérieurs</i>
<b>8. Type d'Agence:</b>	
8.1 Ministère / Département gouvernemental	<input checked="" type="checkbox"/>
8.2 Agence entièrement autonome (Parapublic)	
8.3 Agence privée	
8.4 Autres (spécifier)	
<b>9. Année de création:</b> 1995	<b>10. No. d'employés:</b> <u>Professionnels</u> 26 <u>Autres</u> 7

## 11. Fonctions de l'Agence:

Dans le but de renforcer la politique gouvernementale en matière d'investissements extérieurs, la Direction des Investissements Extérieurs a été structurée au sein du Ministère des Finances et des Investissements Extérieurs le 4 juin 1996.

Les missions de la Direction sont les suivantes:

- mettre en oeuvre toute action de nature à promouvoir et à véhiculer l'image de marque du Maroc en tant que terre d'accueil pour les investisseurs étrangers;
- entreprendre des campagnes d'informations ciblées sur l'environnement des affaires et les opportunités d'investissement;
- préparer le terrain aux investisseurs étrangers et les orienter vers les activités porteuses;
- améliorer le climat et les conditions d'investissement;
- prendre des mesures d'incitation à l'investissement.

La Direction est chargée de:

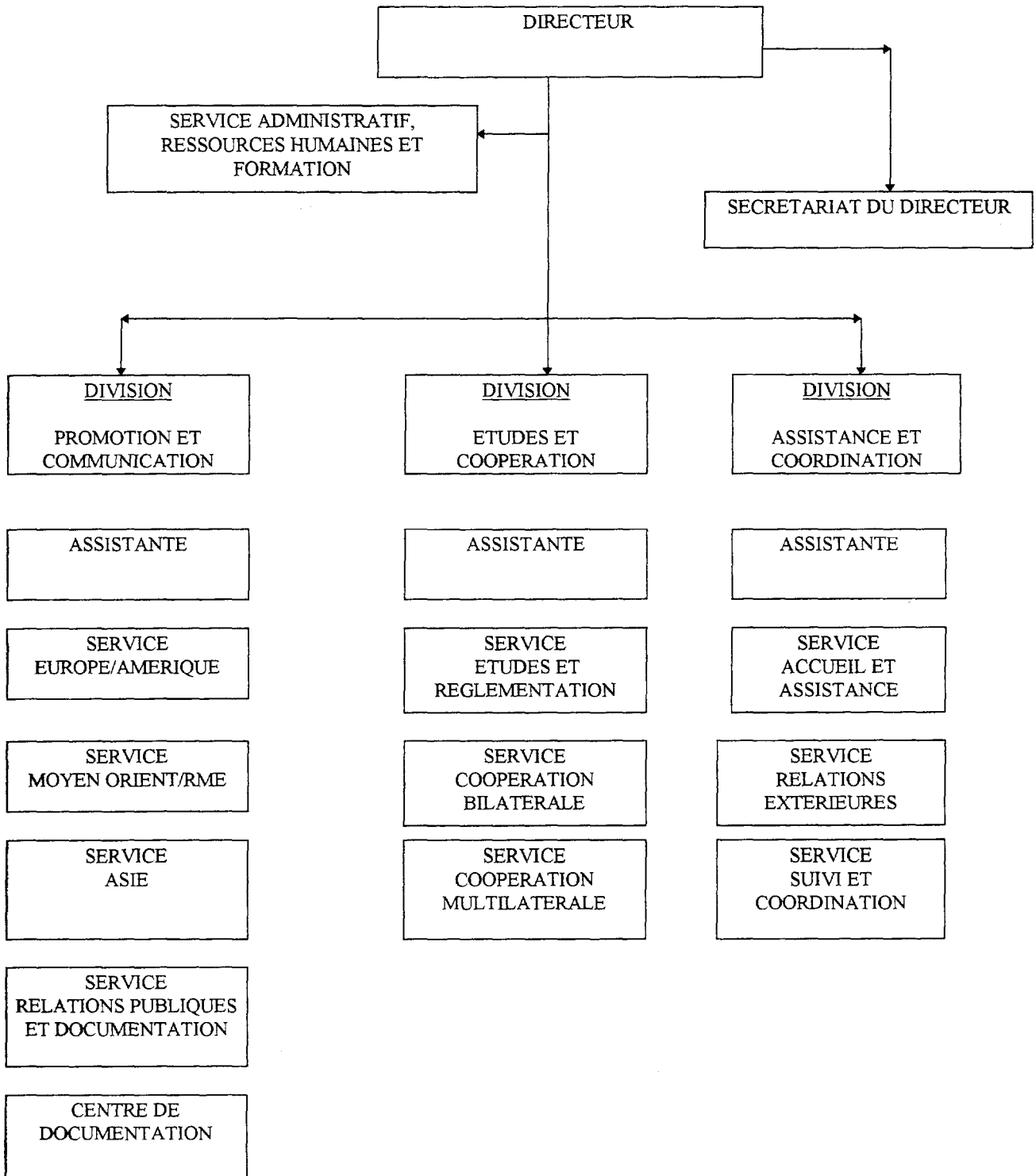
- faire appliquer la loi cadre 18-95 formant Charte de l'investissement;
- mener toute étude en vue d'identifier les mesures à même d'améliorer les conditions d'accueil de l'investissement étranger au Maroc;

- organiser des missions d'informations au Maroc et à l'étranger;
- assurer l'accueil, l'orientation et l'assistance aux investisseurs étrangers; mettre à leur disposition un système d'information efficient (législation financière, fiscale, de change, du travail, etc);
- assister les investisseurs étrangers dans l'obtention de terrains et d'infrastructures nécessaires à la réalisation de leurs investissements;
- veiller à la bonne fin administrative des investissements extérieurs au Maroc.

## **12. Procédures d'approbation pour l'établissement des projets d'investissement:**

Il n'existe plus d'autorisation préalable pour les projets d'investissements.

# MAROC DIRECTION DES INVESTISSEMENTS EXTERIEURS



## MAURITANIE

<b>1. Nom de l'Agence:</b>	<i>GUICHET UNIQUE DES INVESTISSEURS</i>
<b>2. Adresse:</b>	<i>BP 238, Nouakchott, Mauritanie</i>
<b>3. Tél. No.:</b> <i>(2222) 51913 et 50349</i>	<b>4. Fax No.:</b> <i>(2222) 54617</i>
<b>5. Télex No.:</b>	<b>6. E-mail No.:</b>
<b>7. Nom et Titre du Directeur Général:</b>	<i>Kelly Oumar Sada, Responsable du Guichet Unique des Investisseurs</i>
<b>8. Type d'Agence:</b>	
8.1 Ministère / Département gouvernemental	<input checked="" type="checkbox"/>
8.2 Agence entièrement autonome (Parapublic)	
8.3 Agence privée	
8.4 Autres (spécifier)	
<b>9. Année de création:</b> <i>1997</i>	<b>10. No. d'employés:</b> <u>Professionnels</u> <i>13</i> <u>Autres</u> <i>6</i>

### 11. Fonctions de l'Agence:

Fournir aux promoteurs de projets éligibles aux régimes du code des investissements en vigueur les prestations administratives nécessaires à la constitution juridique de leurs entreprises, l'assistance à la préparation du dossier d'agrément et l'agrément au code des investissements.

### 12. Procédures d'approbation pour l'établissement des projets d'investissement:

Etablir une demande d'agrément adressée au Directeur du Guichet Unique comprenant un dossier complet dont la composition est fixée par le décret créant le Guichet Unique.

## MAURITIUS

<b>1. Name of Agency/Organization:</b>	<i>MAURITIUS EXPORT DEVELOPMENT AND INVESTMENT AUTHORITY (MEDIA)</i>
<b>2. Address:</b>	<i>BAI Building, Level 2, 25 Pope Hennessy Street, Port Louis, Mauritius</i>
<b>3. Tel. No.:</b> (230) 208 7750	<b>4. Fax No.:</b> (230) 208 5965/208 3914
<b>5. Telex No.:</b> N/A	<b>6. E-mail No.:</b> <i>media@bow.intnet.mu</i>
<b>7. Name and Title of Head of Agency:</b>	<i>Mr. Chand BHADAIN, Executive Director</i>
<b>8. Type of Agency/Organization:</b>	
8.1 Government Ministry/Department	<input checked="" type="checkbox"/>
8.2 Fully Autonomous Agency (Public Corporation)	
8.3 Private Agency/Organization	
8.4 Other (specify)	
<b>9. Year of Establishment:</b> 1985 <b>10. No. of Employees:</b> <u>Professionals</u> 27 <u>Others</u> 23	

### 11. Functions of the Agency:

The Mauritius Export Development and Investment Authority is the focal point for investment and export promotion activities in Mauritius. MEDIA provides dedicated support to both potential investors and existing industrialists. The services provided by the Authority include:

- Assistance in the identification of investment opportunities
- Organization of visits and meetings with economic operators on the island
- Identification of joint venture partners
- Assistance in site location and factory buildings
- Assistance in obtaining the various clearances prior to start-up
- Identification of markets for Mauritius products
- Participation in international trade fairs
- Organization of the Mauritius International Apparel & Textile Exhibition
- Provision of market intelligence through the Trade Information Centre.

MEDIA operates several overseas offices to provide assistance to foreign investors and promote exports from Mauritius. The London, Paris, Dusseldorf, and Washington offices are involved in both investment and export promotion and provide personalized services to companies wishing to find market outlets for products manufactured in the EPZ.

The Delhi and Mumbai offices, on the other hand, promote Mauritius in India as a base for offshore manufacturing.

MEDIA also operates seven offices in Southern and Eastern Africa, namely, Kenya, Malawi, South Africa, Tanzania, Uganda, Zimbabwe and Zambia. These offices provide active support to local manufacturers looking for export outlets in Africa.

## **12. Procedures for the establishment of investment projects:**

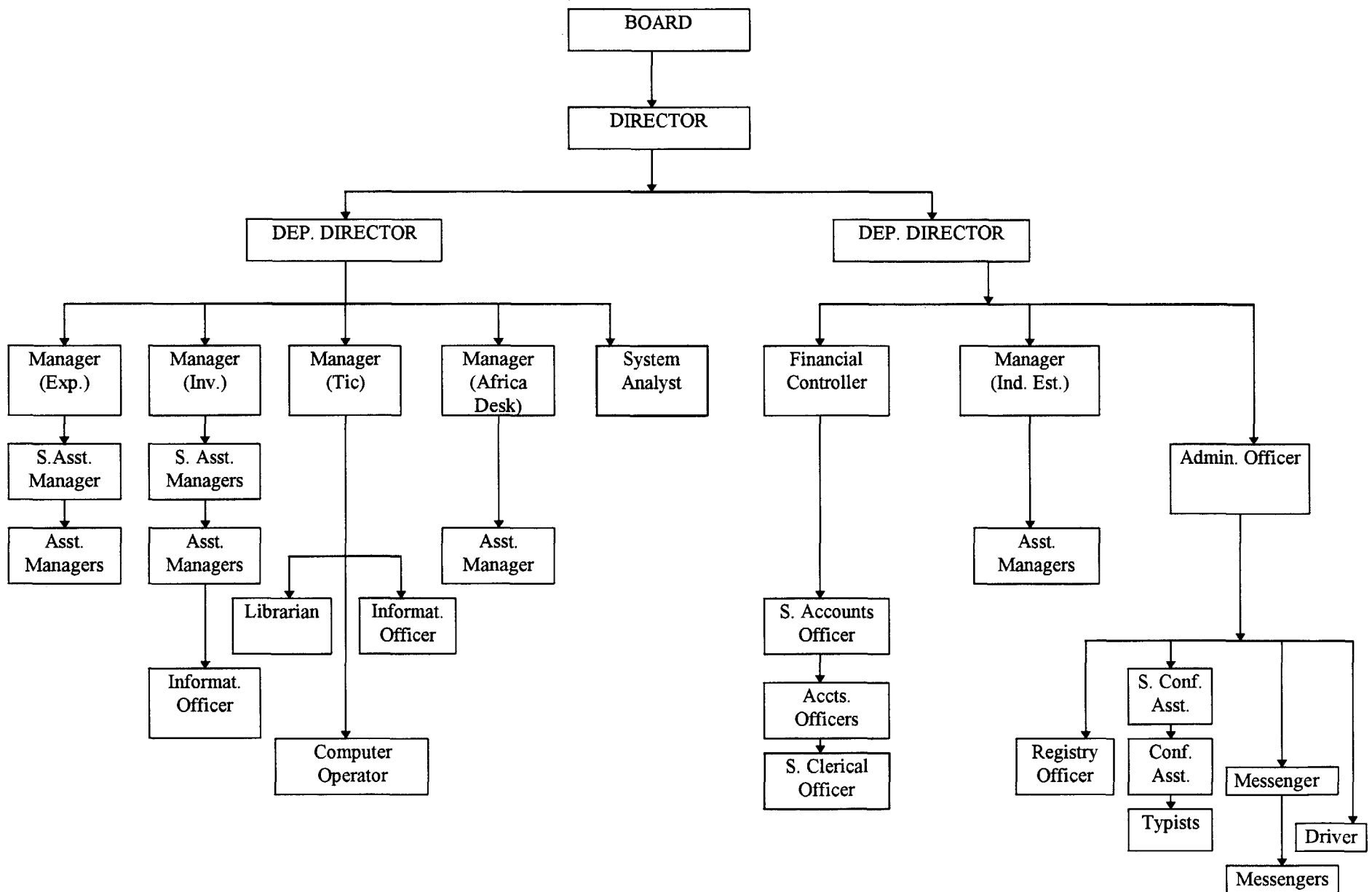
A project write-up should be submitted on the prescribed form at the Ministry of Industry. All projects proposals are dealt with expeditiously and are normally approved within four weeks from submission date.

All necessary licenses, clearance and permits can be obtained through the One-Stop-Shop at the Ministry of Industry. The One-Stop-Shop acts as a facilitator, but MEDIA also helps actively in obtaining all clearances besides providing an after sales service also.

Normally, promoters entrust the incorporation of their companies to consultancy organizations (e.g. firms of Chartered Accountants). The latter complete all required formalities against payment of a relatively nominal fee.

MEDIA also help industrialists to establish their projects.

# MAURITIUS EXPORT DEVELOPMENT AND INVESTMENT AUTHORITY



## MOZAMBIQUE

<b>1. Name of Agency/Organisation:</b>	<i>INVESTMENT PROMOTION CENTRE (CPI)</i>
<b>2. Address:</b>	<i>25 de Setembro No. 2049, 1st floor, P.O.Box 4635, Maputo, Mozambique</i>
<b>3. Tel. No.:</b> <i>(2581) 422 456/7- 422 430</i>	<b>4. Fax No.:</b> <i>(2581) 422 459</i>
<b>5. Telex No.:</b> <i>6-876</i>	<b>6. E-mail No.:</b>
<b>7. Name and Title of Head of Agency:</b>	<i>Dr. Fernando Sumbana Jr.</i>
<b>8. Type of Agency/Organisation:</b>	
8.1 Government Ministry/Department	
8.2 Fully Autonomous Agency (Public Corporation)	
8.3 Private Agency/Organisation	
8.4 Other (specify)	<input checked="" type="checkbox"/> <i>Semi-autonomous</i>
<b>9. Year of Establishment:</b> <i>1984</i> <b>10. No. of Employees:</b> <u>Professionals</u> <i>31</i> <u>Others</u>	

### 11. Functions of the Agency:

The Investment Promotion Centre operates under the terms of the 1993 investment law to coordinate all investment promotion, authorization and follow-up activities in Mozambique on behalf of the Government.

### 12. Procedures for the establishment of investment projects:

Investment proposals should be presented to CPI in three copies, on the appropriate application form, for approval. After the appropriate verification and necessary inter-ministerial coordination (within 7 working days), the component decision-maker for the approval of investment proposals will be the:

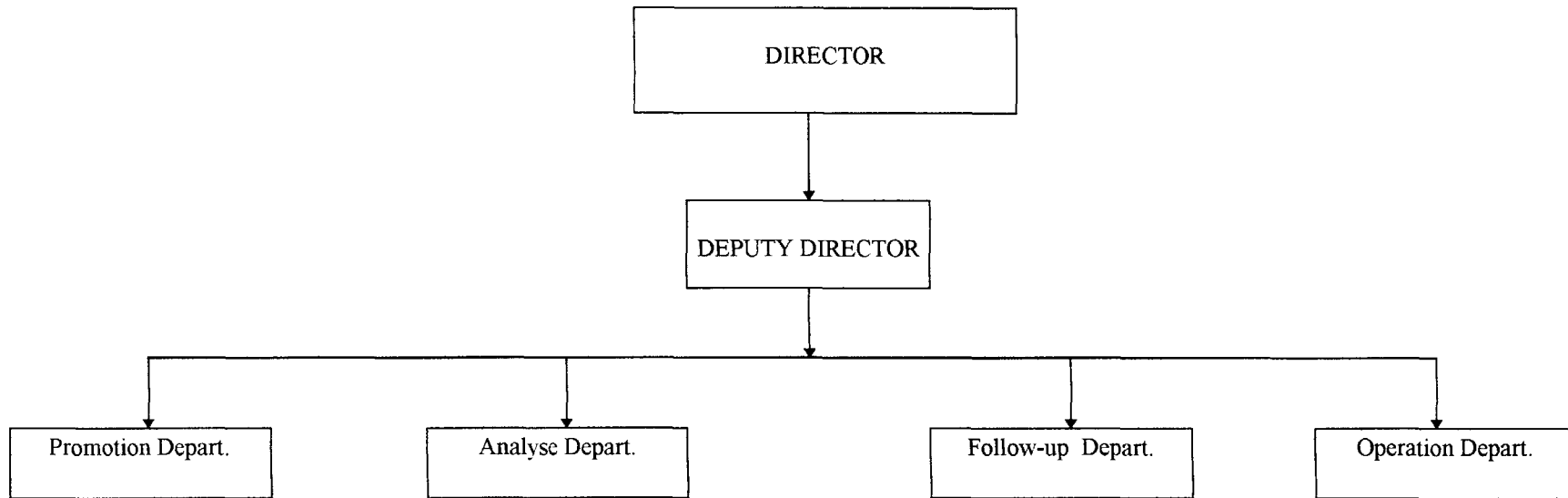
- Governor of the relevant organization for investment up to the equivalent of US\$100,000.
- above the equivalent of US\$100 million
- involving areas of land exceeding 5,000 ha for agriculture and 10,000 ha for livestock and/or forestry activities,
- any project with serious foreseeable implications of a political, social, economic and financial order, or of any other nature:

Tacit authorization:

Once the fixed deadlines for inter-ministerial coordination (within 7 working days) and for decision (within 3 or 10 working days) have elapsed without a decision having been taken on the submitted proposal, the CPI will confirm the tacit authorization of the investment project so granted by the relevant authority, being null and void any other subsequent position or decision which may be taken after the confirmation of the tacit authorization already confirmed.



# ***MOZAMBIQUE* INVESTMENT PROMOTION CENTRE**



## NAMIBIA

<b>1. Name of Agency/Organisation:</b>	<i>NAMIBIA INVESTMENT CENTRE</i>
<b>2. Address:</b>	<i>Private Bag 13340, Windhoek, Namibia</i>
<b>3. Tel. No.:</b> (26461) 283 73 35	<b>4. Fax No.:</b> (26461) 220 278
<b>5. Telex No.:</b> <i>N/A</i>	<b>6. E-mail No.:</b>
<b>7. Name and Title of Head of Agency:</b>	<i>S. Galloway, Executive Director (Under Secretary)</i>
<b>8. Type of Agency/Organisation:</b>	
8.1 Government Ministry/Department	<input checked="" type="checkbox"/>
8.2 Fully Autonomous Agency (Public Corporation)	
8.3 Private Agency/Organisation	
8.4 Other (specify)	
<b>9. Year of Establishment:</b> 1991	<b>10. No. of Employees:</b> <u>Professionals</u> 20 <u>Others</u> 15

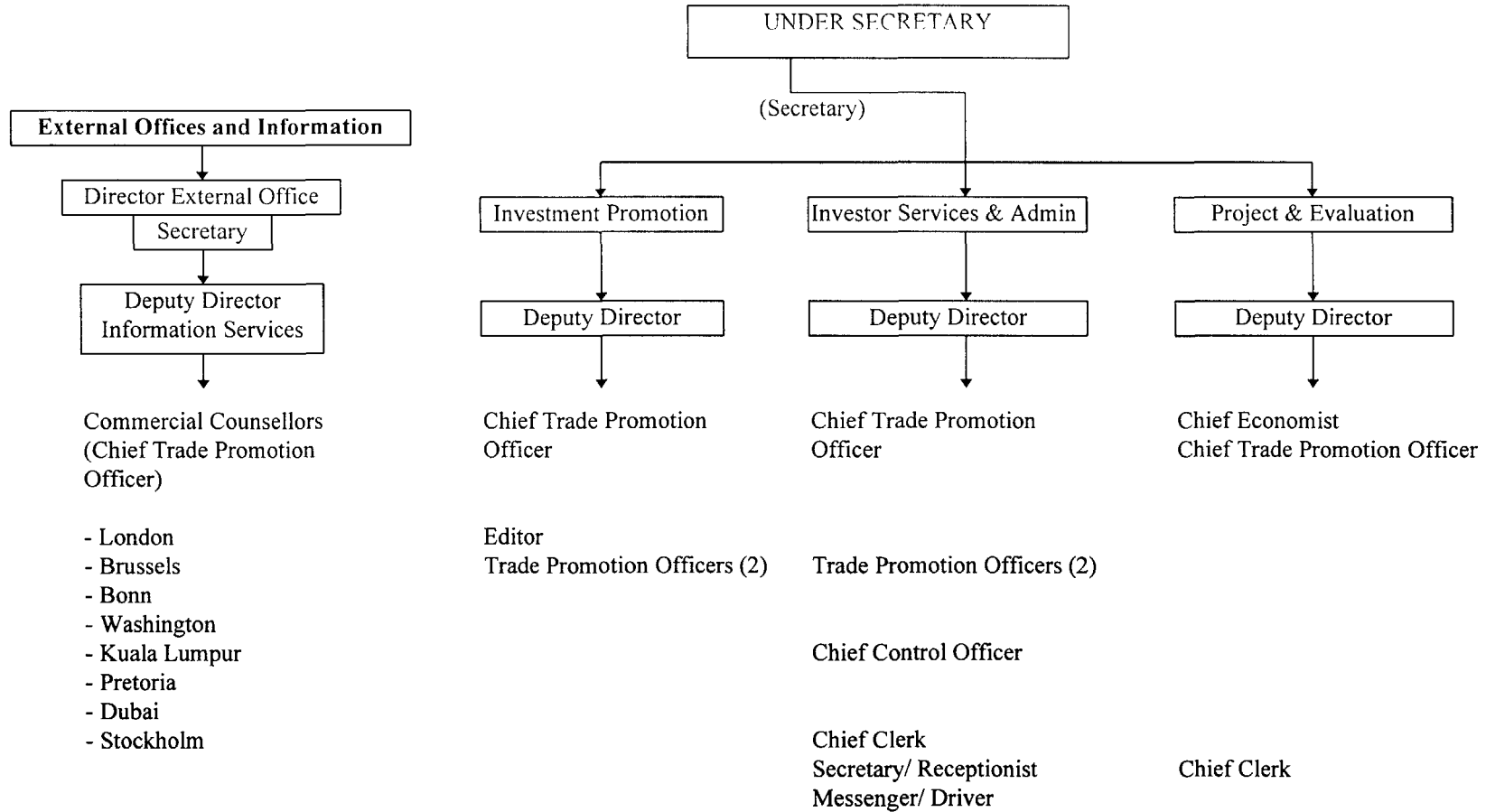
### 11. Functions of the Agency:

- National investment promotion agency,
- investment facilitation and streamlining of procedures,
- information collection and dissemination,
- project facilitation and brokering/joint venture facilitation,
- policy advisory role to government.

### 12. Procedures for the establishment of investment projects :

- As a general rule, investment is automatically authorized in Namibia, as long as immigration and business enterprise status is legal,
- for access to natural resources (agricultural land, fish, minerals) the requisite licences must be obtained,
- foreign investment is allowed in all sectors of the economy.

# NAMIBIA INVESTMENT CENTRE



# NIGER

<b>1. Nom de l'Agence:</b>	<i>MINISTERE DU DEVELOPPEMENT INDUSTRIEL ET DE L'ENERGIE</i>
<b>2. Adresse:</b>	<i>B.P. 11 700, Niamey, Niger</i>
<b>3. Tél. No.:</b> (227) 73 59 07	<b>4. Fax No.:</b> (227) 73 59 07
<b>5. Télex No.:</b>	<b>6. E-mail No.:</b>
<b>7. Nom et Titre du Directeur Général:</b>	<i>M. Kada Aboubacar LABO Ministre</i>
<b>8. Type d'Agence:</b>	
8.1 Ministère / Département gouvernemental	<input checked="" type="checkbox"/>
8.2 Agence entièrement autonome (Parapublic)	
8.3 Agence privée	
8.4 Autres (spécifier)	
<b>9. Année de création:</b> 1996	<b>10. No. d'employés:</b> <u>Professionnels</u> <u>Autres</u>

## 11. Fonctions de l'Agence:

Le Ministre du Développement Industriel et de l'Energie est chargé de:

- le développement de l'industrie;
- la conception, l'élaboration, la mise en oeuvre et l'évaluation des politiques, plans et programmes dans les secteurs de l'industrie;
- l'élaboration et la mise en oeuvre des programmes d'appui à la Micro, Petite et Moyenne Industrie;
- l'élaboration, la mise en oeuvre et le contrôle de l'application de la législation et de la réglementation relatives à l'industrie;
- la conception, l'élaboration et la mise en oeuvre du code des investissements en relation avec les Ministères concernés;
- l'élaboration et la mise en oeuvre de la politique en matière de propriété intellectuelle en relation avec les Ministères concernés;
- la programmation, l'élaboration, la réalisation, le suivi et l'évaluation des projets relevant de son domaine de compétence en relation avec les Ministères concernés;
- la mise à disposition de l'industrie et des populations, de l'énergie en quantité, qualité et meilleur prix;
- l'élaboration et la mise en oeuvre des programmes d'électrification du territoire national et de ceux de promotion des énergies nouvelles et renouvelables;
- la programmation, l'élaboration, la mise en oeuvre, le suivi et l'évaluation des projets relevant du domaine de l'énergie;

- la supervision, la collecte, l'analyse, la conservation et la diffusion des informations relatives à l'exploitation des ressources énergétiques;
- l'exercice de la tutelle technique des projets, des établissements publics, des sociétés d'état, des sociétés d'économie mixte et de toutes entreprises intervenant dans les domaines de l'industrie et de l'énergie;
- les relations avec les organismes nationaux, les organisations et institutions régionales et internationales spécialisés intervenant dans les secteurs relevant de sa compétence.

## **12. Procédures d'approbation pour l'établissement des projets d'investissement:**

Pour les procédures d'approbation en vue de l'établissement des projets d'investissement, on peut considérer deux niveaux:

1. les formalités de création d'entreprises;
2. la gestion du code des investissements.

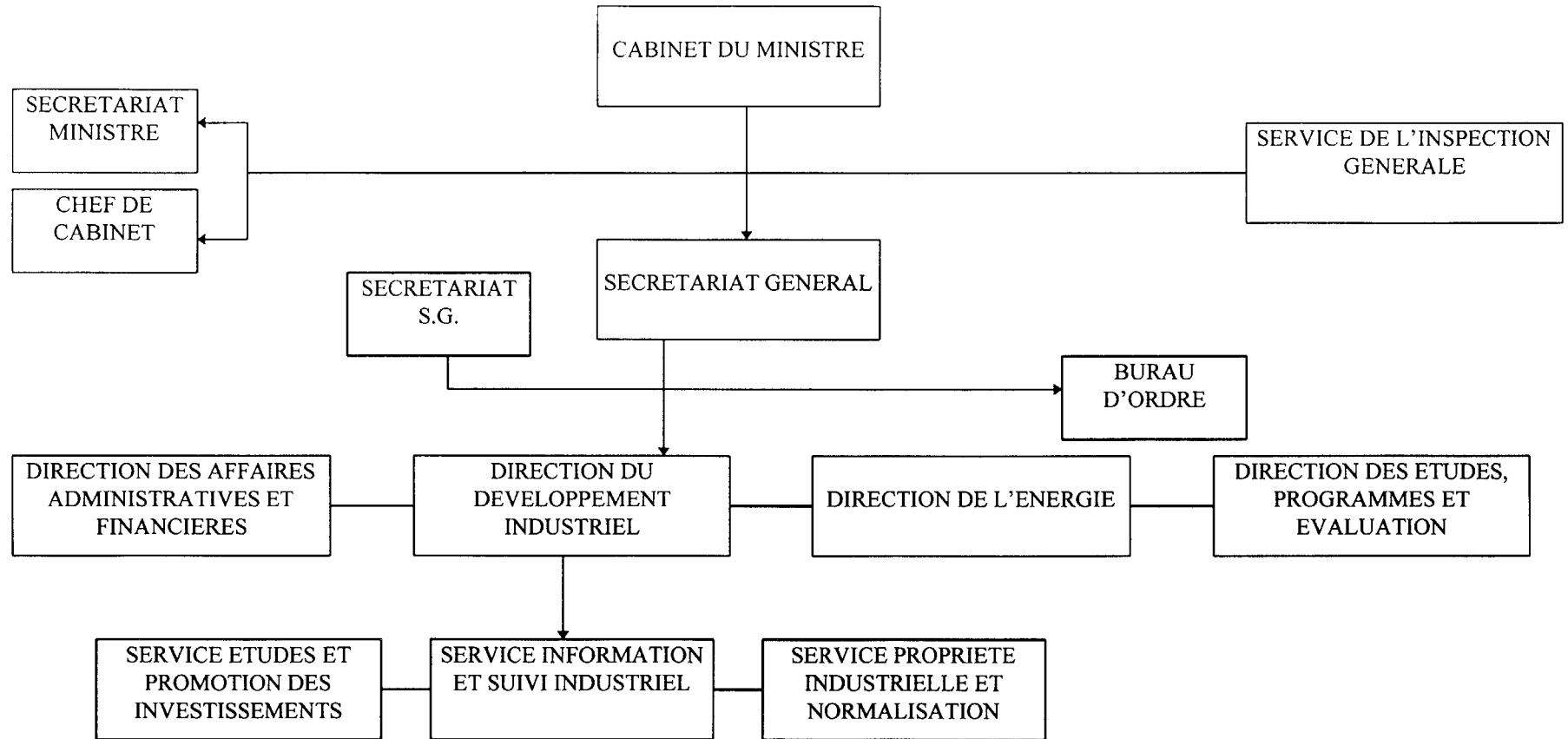
Au niveau de la Direction du Développement Industriel, l'accent est particulièrement mis sur la gestion du Code des Investissements.

En effet, le bénéfice du Code des Investissements, dispense les promoteurs des formalités à suivre en vue de l'obtention de l'autorisation d'exercice.

De plus, pour promouvoir et stimuler davantage les investissements, le Code des Investissements accorde des avantages fiscaux aux entreprises. La procédure d'octroi des avantages du Code des Investissements comporte les étapes suivantes:

- appui aux promoteurs pour la finalisation de leurs projets d'investissement;
- examen des projets d'investissement par un Comité technique interministériel;
- approbation des projets d'investissement par la Commission Nationale des Investissements.

# ***NIGER* MINISTRE DU DEVELOPPEMENT INDUSTRIEL ET DE L'ENERGIE**



## NIGERIA

<b>1. Name of Agency/Organization:</b>	<i>NIGERIAN INVESTMENT PROMOTION COMMISSION (NIPC)</i>
<b>2. Address:</b>	<i>c/o Federal Ministry of Industry, Garki-Abuja, Nigeria</i>
<b>3. Tel. No.:</b> (234-9) 23 41 620	<b>4. Fax No.:</b> (234-9) 23 41 919
<b>5. Telex No.:</b> N/A	<b>6. E-mail No.:</b> N/A
<b>7. Name and Title of Head of Agency:</b>	<i>Secretary/Chief Executive</i>
<b>8. Type of Agency/Organization:</b>	
8.1 Government Ministry/Department	
8.2 Fully Autonomous Agency (Public Corporation) <input checked="" type="checkbox"/>	
8.3 Private Agency/Organization	
8.4 Other (specify)	
<b>9. Year of Establishment:</b> 1995	<b>10. No. of Employees:</b> 139 <u>Professionals</u> <u>Others</u>

### 11. Functions of the Agency:

The functions of the Commission are to encourage, promote, coordinate investments in the Nigerian economy. Towards this end, the Commission will:

- collect, collate, analyze and disseminate information about investment opportunities and sources of investment capital;
- register and keep records of all enterprises;
- identify specific projects and invite interested investors for participation in those projects;
- assist incoming and existing investors by providing support services.
- assist in the procurement of any other requirement such as incentives, expatriate quotas, etc.

### 12. Procedures for the establishment of investment projects:

- Incorporation of the proposed company at the Corporate Affairs Commission.
- Application to the Nigerian Investment Promotion Commission (NIPC) for company registration.

## RWANDA

<b>1. Nom de l'Agence:</b>	<i>MINISTERE DE L'INDUSTREIE ET DE L'ARTISANAT</i>		
<b>2. Adresse:</b>	<i>B.P. 73 Kigali Rwanda</i>		
<b>3. Tél. No.:</b>	<b>4. Fax No.:</b>		
<b>5. Téléx No.:</b>	<b>6. E-mail No.:</b>		
<b>7. Nom et Titre du Directeur Général:</b>			
<b>8. Type d'Agence:</b>			
8.1 Ministère / Département gouvernemental			
8.2 Agence entièrement autonome (Parapublic)			
8.3 Agence privée			
8.4 Autres (spécifier)			
<b>9. Année de création:</b>	<b>10. No. d'employés:</b>	<u>Professionnels</u>	<u>Autres</u>



**SAO TOME-ET-PRINCIPE**

<b>1. Nom de l'Agence:</b>	<i>DIRECTION DE LA PLANIFICATION ECONOMIQUE</i>		
<b>2. Adresse:</b>	<i>Caixa Postale 168 Sao Tome Sao Tomé- et-Principe</i>		
<b>3. Tél. No.:</b> (239 12) 22182/22372/21083	<b>4. Fax No.:</b> (239 12) 22372/22945		
<b>5. Télex No.:</b>	<b>6. E-mail No.:</b>		
<b>7. Nom et Titre du Directeur Général:</b>	<i>M. Alfonso Valera, Secrétaire Générale</i>		
<b>8. Type d'Agence:</b>			
8.1 Ministère / Département gouvernemental	<input type="checkbox"/>		
8.2 Agence entièrement autonome (Parapublic)	<input type="checkbox"/>		
8.3 Agence privée	<input type="checkbox"/>		
8.4 Autres (spécifier)	<input type="checkbox"/>		
<b>9. Année de création:</b>	<b>10. No. d'employés:</b>	<u>Professionnels</u>	<u>Autres</u>

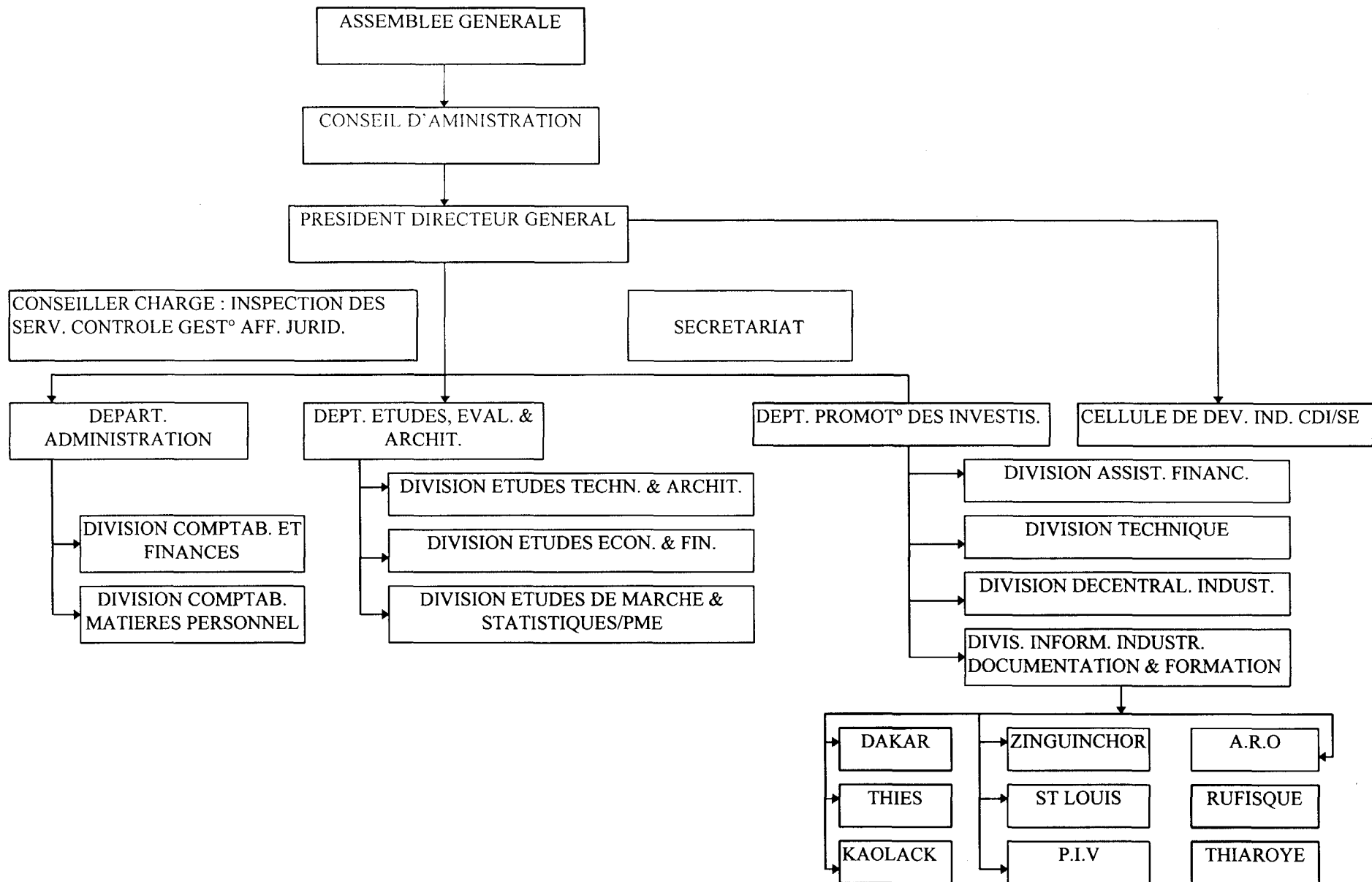
# SENEGAL

<b>1. Nom de l'Agence:</b>	<i>SOCIETE NATIONALE D'ETUDES ET DE PROMOTION INDUSTRIELLES (SONEPI)</i>
<b>2. Adresse:</b>	<i>Avenue Bourguiba, dans l'enceinte du Domaine Industriel de Dakar, BP 100, Dakar, Sénégal</i>
<b>3. Tél. No.:</b> (221) 25 35 72	<b>4. Fax No.:</b> (221) 24 65 65
<b>5. Téléx No.:</b> 61178 SONEPISG	<b>6. E-mail No.:</b>
<b>7. Nom et Titre du Directeur Général:</b>	<i>Hady Mamadou Ly, Président Directeur Général</i>
<b>8. Type d'Agence:</b>	
8.1 Ministère / Département gouvernemental	
8.2 Agence entièrement autonome (Parapublic) <input checked="" type="checkbox"/>	
8.3 Agence privée	
8.4 Autres (spécifier)	
<b>9. Année de création:</b> 1969	<b>10. No. d'employés:</b> <u>Professionnels</u> 30 <u>Autres</u>

## 11. Fonctions de l'Agence:

- Identification, étude, évaluation et suivi de la réalisation de projets (création, extension, modernisation d'entreprises),
- appui aux investisseurs nationaux et étrangers,
- assistance-conseil et suivi des entreprises dans les domaines de:
  - la recherche de financement,
  - la gestion comptable et financière,
  - la production et la maintenance,
  - la commercialisation
- facilitation d'accès aux marchés et aux crédits,
- affectation et gestion de sites d'implantation dans des parcelles industrielles viabilisées,
- recherche de joint-venture et de technologies adaptées en relation avec des institutions de coopération multilatérale parmi lesquelles:
  - Le Centre pour le Développement Industriel (CDI)
  - L'Organisation des Nations-Unies pour le Développement Industriel (ONUDI)
- informations industrielles par la création de banques de données industrielles et technologiques
- formation.

# SENEGAL SOCIETE NATIONALE D'ETUDES ET DE PROMOTION INDUSTRIELLE



## SEYCHELLES

<b>1. Name of Agency/Organisation:</b>	<i>SEYCHELLES NATIONAL INVESTMENT CORPORATION</i>	
<b>2. Address:</b>	<i>Victoria, Seychelles</i>	
<b>3. Tel. No.:</b> <i>(248) 321297</i>	<b>4. Fax No.:</b> <i>(248) 324044</i>	
<b>5. Telex No.:</b> <i>N/A</i>	<b>6. E-mail No.:</b>	
<b>7. Name and Title of Head of Agency:</b>	<i>Mr. Didon, Director</i>	
<b>8. Type of Agency/Organisation:</b>		
8.1 Government Ministry/Department		
8.2 Fully Autonomous Agency (Public Corporation)		
8.3 Private Agency/Organisation		
8.4 Other (specify)		
<b>9. Year of Establishment</b>	<b>10. No. of Employees:</b> <u>Professionals</u>	<u>Others</u>

# SIERRA LEONE

<b>1. Name of Agency/Organisation:</b>	<i>SIERRA LEONE EXPORT DEVELOPMENT &amp; INVESTMENT CORPORATION (SLEDIC)</i>
<b>2. Address:</b>	<i>18/20 Walpole Street, Freetown, Sierra Leone</i>
<b>3. Tel. No.:</b> (23222) 229 760/227 604	<b>4. Fax No.:</b> (23222) 229 097
<b>5. Telex No.:</b>	<b>6. E-mail No.:</b>
<b>7. Name and Title of Head of Agency:</b>	<i>Mr. Chris Jasabe, Managing Director</i>
<b>8. Type of Agency/Organisation:</b>	
8.1 Government Ministry/Department	
8.2 Fully Autonomous Agency (Public Corporation) <input checked="" type="checkbox"/>	
8.3 Private Agency/Organisation	
8.4 Other (specify)	
<b>9. Year of Establishment:</b> 1993	<b>10. No. of Employees:</b> <u>Professionals</u> 6 <u>Others</u> 8

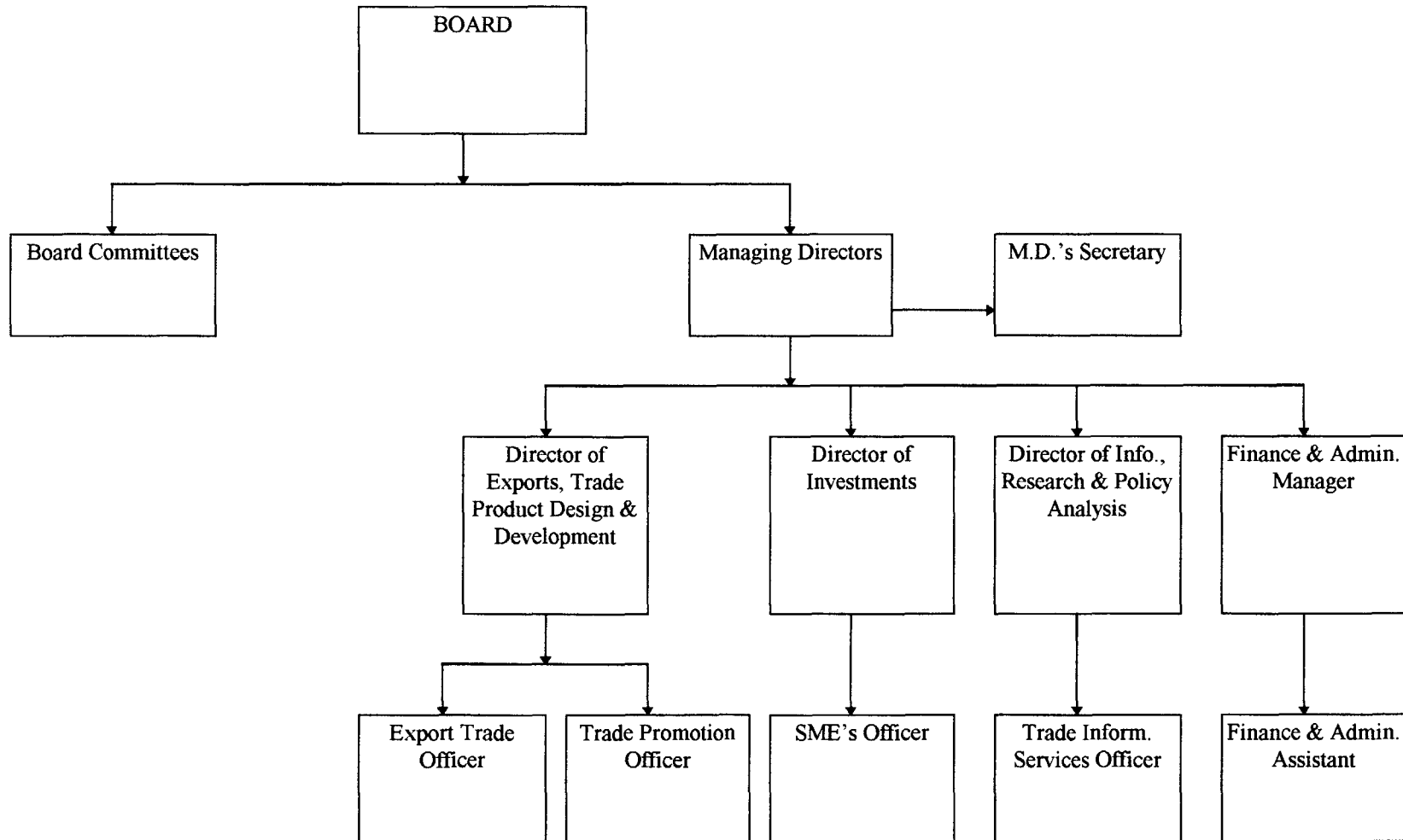
## 11. Functions of the Agency:

- Encourage and promote the development of agricultural production and other activities oriented towards exports,
- encourage diversification of export goods in order to strengthen the base of the economy,
- encourage and promote investment opportunities in all sectors of Sierra Leone economy for both national, foreign and private interests,
- identify potential investors with a view to encouraging them to invest in the agricultural and other sectors of the economy,
- facilitate the export oriented operations of small and medium scale producers and manufacturers,
- gather, collate and make available to investors and exporters, information, statistics and services on international export markets, export trends and investment opportunities,
- carry out research on investments, exports and other related activities.

## 12. Procedures for the establishment of investment projects:

A foreign investor wishing to establish, expand, rehabilitate or modernise an industrial project in Sierra Leone should submit an application to the Sierra Leone Investment Centre located in SLEDIC. After evaluation of application, a decision on approval or rejection will be conveyed to the investor within fifteen (15) days of receipt of application. SLEDIC will assist foreign investors to obtain the permission of the Bank of Sierra Leone to shares of foreign companies incorporated in Sierra Leone.

*SIERRA LEONE*  
EXPORT DEVELOPMENT AND INVESTMENT  
CORPORATION (SLEDIC)



## SOUTH AFRICA

<b>1. Name of Agency/Organisation:</b>	<i>INVESTMENT SOUTH AFRICA</i>
<b>2. Address:</b>	<i>PO Box 782084 Sandton 2146 South Africa</i>
<b>3. Tel. No.:</b> <i>(27 11) 8842206</i>	<b>4. Fax No.:</b> <i>(27 11) 884 3236</i>
<b>5. Telex No.:</b> <i>N/A</i>	<b>6. E-mail No.:</b>
<b>7. Name and Title of Head of Agency:</b>	<i>Mr. Rafiq Bagus, Managing Director</i>
<b>8. Type of Agency/Organisation:</b>	
8.1 Government Ministry/Department	
8.2 Fully Autonomous Agency (Public Corporation)	
8.3 Private Agency/Organisation <input checked="" type="checkbox"/>	
8.4 Other (specify)	
<b>9. Year of Establishment:</b>	<b>10. No. of Employees:</b> <u>Professionals</u> <u>Others</u>

### 11. Functions of the Agency:

- Promote South Africa as a destination that will attract foreign direct investment, thereby contributing to the objectives of growth, employment and redistribution strategy of the government
- Provide normal investor facilitation services to incoming industry
- Establishment of a Database
- Establishment of an Investor Resource Center

# SUDAN

<b>1. Name of Agency/Organization:</b>	<i>PUBLIC INVESTMENT PROMOTION ADMINISTRATION</i>
<b>2. Address:</b>	<i>P.O.Box 6286, Peoples Hall Khartoum, Sudan</i>
<b>3. Tel. No.:</b> (249-11) 77 10 63	<b>4. Fax No.:</b> (249-11) 77 01 56
<b>5. Telex No.:</b> N/A	<b>6. E-mail No.:</b>
<b>7. Name and Title of Head of Agency:</b>	<i>Dr. Khalil Mohammed SAED,</i>
<b>8. Type of Agency/Organization:</b>	
8.1 Government Ministry/Department	<input checked="" type="checkbox"/>
8.2 Fully Autonomous Agency (Public Corporation)	
8.3 Private Agency/Organization	
8.4 Other (specify)	
<b>9. Year of Establishment:</b> 1996	<b>10. No. of Employees:</b> <u>Professionals</u> 26 <u>Others</u> 44

## 11. Functions of the Agency:

- Promote investment in the Republic of Sudan and acquaint with various fields thereof, and available investment projects
- Collect information from federal and state ministries, with a view to provide such bodies, as may be desirous of investment therewith
- Study laws, regulations, decisions and policies, relating to encouragement of investment and enhancement of the climate and submit such proposals as they may deem fit
- Any other functions assigned by the Minister

## 12. Procedures for the establishment of investment projects:

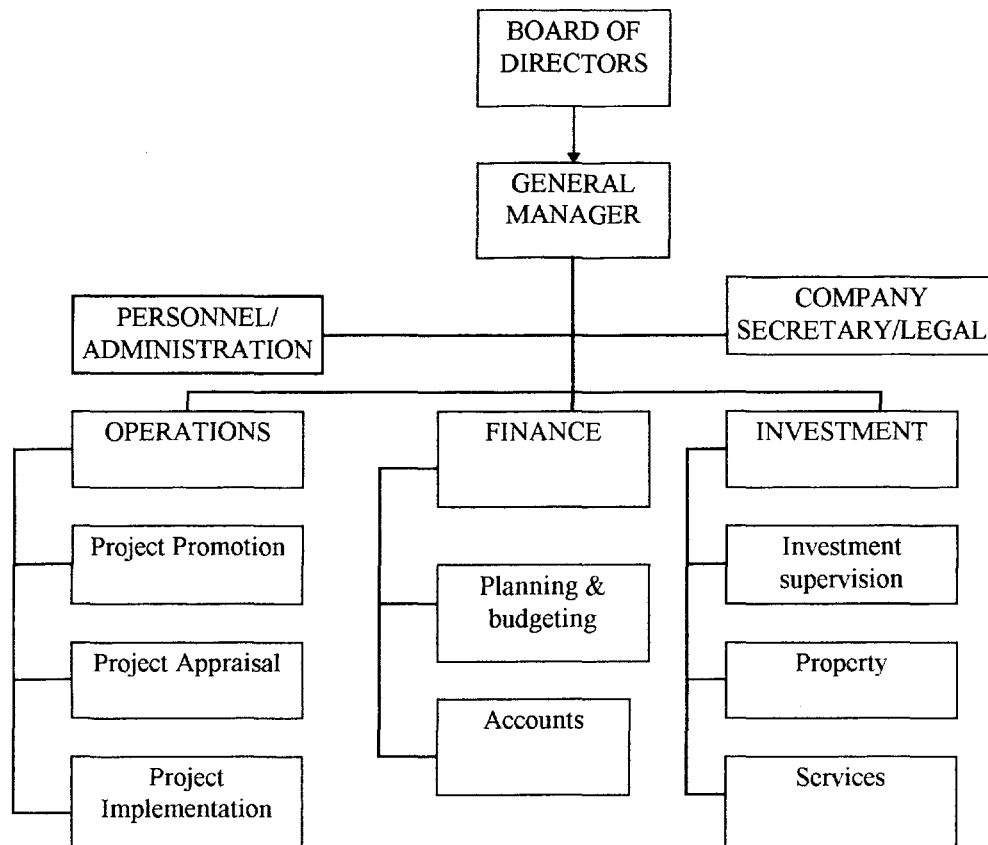
- Present an application
- Fill form 2
- Register business name
- Issue the license.



# SWAZILAND

<b>1. Name of Agency/Organisation:</b>	<i>SWAZILAND INDUSTRIAL DEVELOPMENT COMPANY</i>									
<b>2. Address:</b>	<i>PO Box 866 Mbabane, Swaziland</i>									
<b>3. Tel. No.:</b> <i>(268) 43391/2/3</i>	<b>4. Fax No.:</b> <i>(268) 45619</i>									
<b>5. Telex No.:</b> <i>2052 wd</i>	<b>6. E-mail No.:</b> <i>sidc@dial.pipex.sz</i>									
<b>7. Name and Title of Head of Agency:</b>	<i>Mr. A.R. Shabangu, Chairman</i>									
<b>8. Type of Agency/Organisation:</b>	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">8.1 Government Ministry/Department</td> <td style="width: 50%; text-align: right;"><input type="checkbox"/></td> </tr> <tr> <td>8.2 Fully Autonomous Agency (Public Corporation)</td> <td style="text-align: right;"><input type="checkbox"/></td> </tr> <tr> <td>8.3 Private Agency/Organisation</td> <td style="text-align: right;"><input checked="" type="checkbox"/></td> </tr> <tr> <td>8.4 Other (specify)</td> <td style="text-align: right;"><input type="checkbox"/></td> </tr> </table>		8.1 Government Ministry/Department	<input type="checkbox"/>	8.2 Fully Autonomous Agency (Public Corporation)	<input type="checkbox"/>	8.3 Private Agency/Organisation	<input checked="" type="checkbox"/>	8.4 Other (specify)	<input type="checkbox"/>
8.1 Government Ministry/Department	<input type="checkbox"/>									
8.2 Fully Autonomous Agency (Public Corporation)	<input type="checkbox"/>									
8.3 Private Agency/Organisation	<input checked="" type="checkbox"/>									
8.4 Other (specify)	<input type="checkbox"/>									
<b>9. Year of Establishment</b>	<b>10. No. of Employees:</b> <u>Professionals</u> <u>Others</u>									

COMPANY ORGANIZATION:



# TCHAD

<b>1. Nom de l'Agence:</b>	<i>CHAMBER CONSULAIRE DU TCHAD</i>		
<b>2. Adresse:</b>	<i>Promotion Industrielle, Commercial, Agricole, Artisanale et des Service - Division 11 B.P. 458 N'djamena, Tchad</i>		
<b>3. Tél. No.:</b>	<b>4. Fax No.:</b>		
<b>5. Téléx No.:</b>	<b>6. E-mail No.:</b>		
<b>7. Nom et Titre du Directeur Général:</b>			
<b>8. Type d'Agence:</b>			
8.1 Ministère / Département gouvernemental			
8.2 Agence entièrement autonome (Parapublic)			
8.3 Agence privée			
8.4 Autres (spécifier)			
<b>9. Année de création:</b>	<b>10. No. d'employés:</b>	<u>Professionnels</u>	<u>Autres</u>

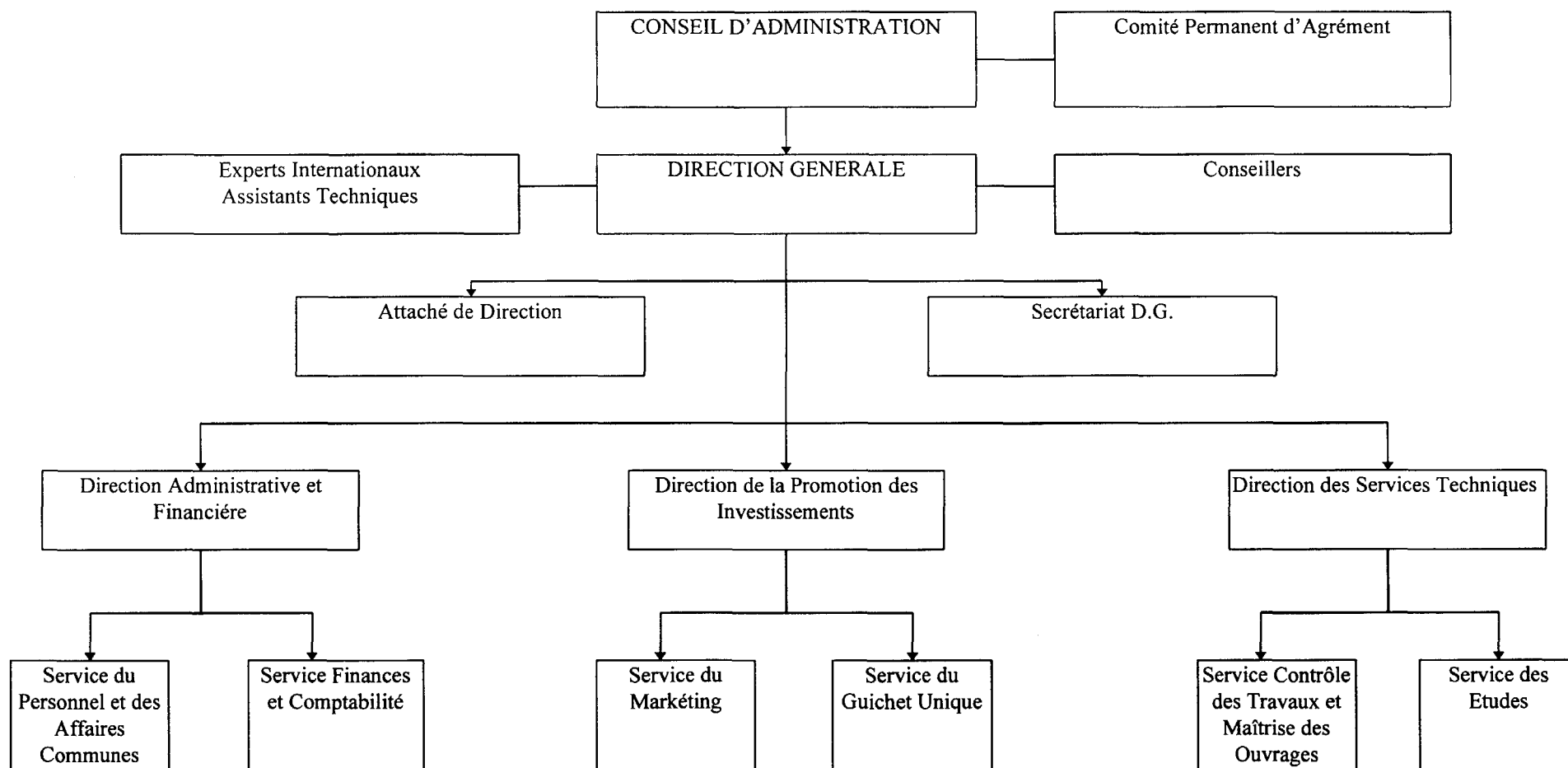
# TOGO

<b>1. Nom de l'Agence:</b>	<i>SOCIETE D'ADMINISTRATION DES ZONES FRANCHES (SAZOF)</i>
<b>2. Adresse:</b>	<i>B.P. 3250, Lomé, Togo</i>
<b>3. Tél. No.:</b> <i>(228) 26 13 74</i>	<b>4. Fax No.:</b> <i>(228) 26 52 31</i>
<b>5. Télex No.:</b>	<b>6. E-mail No.:</b>
<b>7. Nom et Titre du Directeur Général:</b>	<i>Tchohou Egbare Yazas</i>
<b>8. Type d'Agence:</b>	
8.1 Ministère / Département gouvernemental	
8.2 Agence entièrement autonome (Parapublic) <input checked="" type="checkbox"/>	
8.3 Agence privée	
8.4 Autres (spécifier)	
<b>9. Année de création:</b> <i>1994</i>	<b>10. No. d'employés:</b> <u>Professionnels</u> <i>6</i> <u>Autres</u> <i>14</i>

## 11. Fonctions de l'Agence:

- La promotion des investissements et le marketing de la Zone Franche du Togo,
- l'assistance quotidienne aux entreprises opérationnelles sous le régime de Zone Franche,
- accomplissement de toutes les formalités administratives et activités nécessaires au bon fonctionnement des Zones Franches,
- la prospection, l'identification, la délimitation, l'acquisition à titre onéreux ou autrement, la prise à bail, la mise en location en république Togolaise des parcelles de terrains régulièrement déclarés Zone Franche,
- la mise en location de parcelles de terrains régulièrement déclarés Zone Franche,
- la recherche des personnes physiques et morales, promoteurs de Zones et l'assistance à celles-ci,
- le contrôle et l'inspection des entreprises agréées au statut de zone Franche

# TOGO SOCIETE D'ADMINISTRATION DES ZONES FRANCHES



## TUNISIE

<b>1. Nom de l'Agence:</b>	<i>FOREIGN INVESTMENT PROMOTION AGENCY (FIPA)</i>
<b>2. Adresse:</b>	<i>63, rue de Syrie, 1002 Tunis Belvédère, Tunisie</i>
<b>3. Tél. No.:</b> <i>(216) 1 791 346</i>	<b>4. Fax No.:</b> <i>(216) 1 782 971</i>
<b>5. Téléx No.:</b>	<b>6. E-mail No.:</b>
<b>7. Nom et Titre du Directeur Général:</b>	<i>Faouzi Dhemaied, Président Directeur Général</i>
<b>8. Type d'Agence:</b>	
8.1 Ministère / Département gouvernemental	
8.2 Agence entièrement autonome (Parapublic) <input checked="" type="checkbox"/>	
8.3 Agence privée	
8.4 Autres (spécifier)	
<b>9. Année de création:</b> <i>1995</i>	<b>10. No. d'employés:</b> <u>Professionnels</u> <i>60</i> <u>Autres</u>

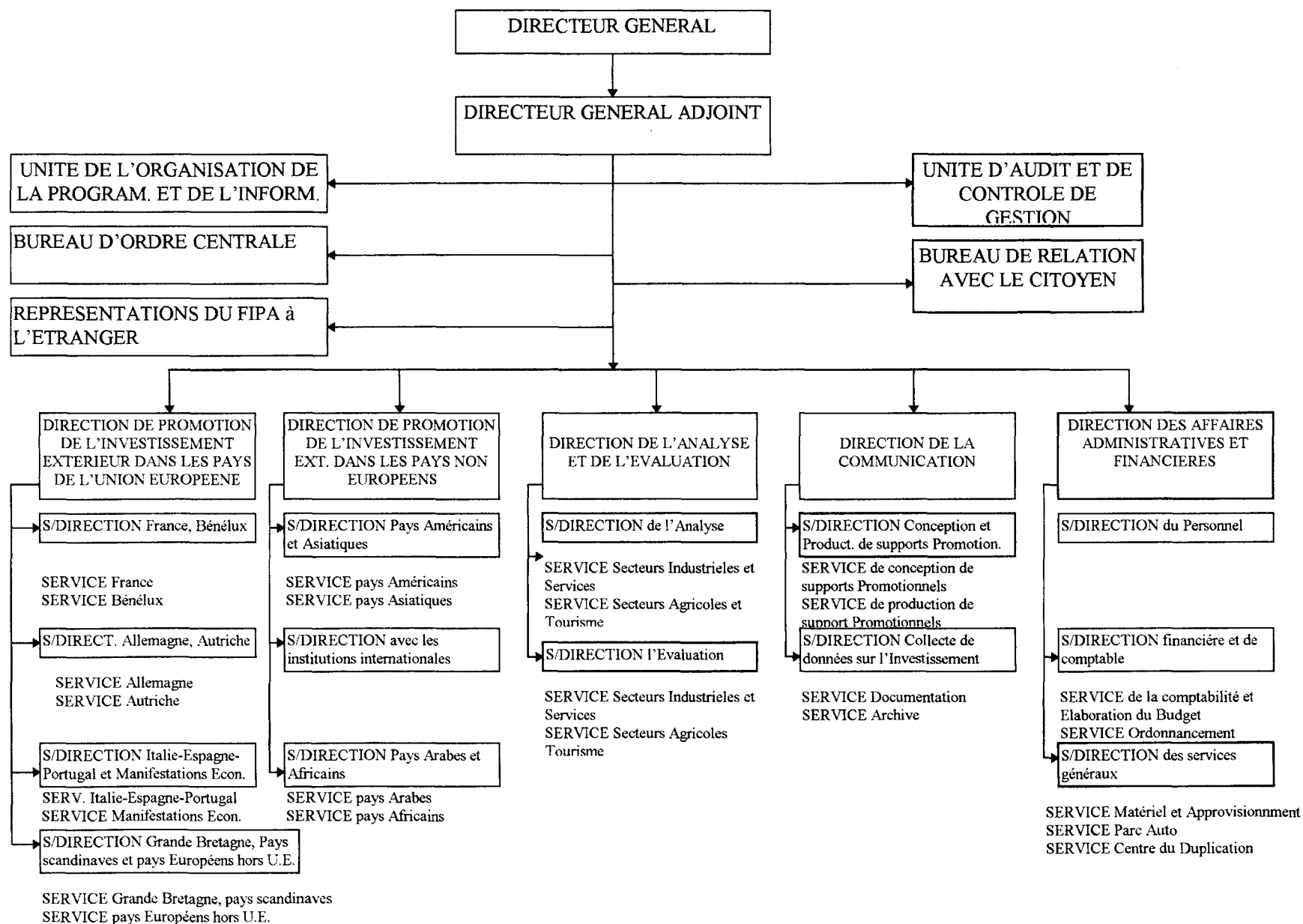
### 11. Fonctions de l'Agence:

- Contribution à l'effort national visant l'établissement d'un climat favorable aux affaires,
- promotion et attraction des investissements directs étrangers,
- sensibilisation des milieux d'affaires internationaux par la diffusion de messages objectifs, pertinents et l'organisation de campagnes promotionnelles en faveur du statut privilégié de la Tunisie,
- accueil et assistance des investisseurs étrangers dans toutes les étapes de leurs projets,
- étroite collaboration avec les opérateurs spécialisés, publics et privés, en Tunisie et dans le monde.

### 12. Procédures d'approbation pour l'établissement des projets d'investissement:

- L'investissement est libre pour la plupart des secteurs prévus par le Code des Investissements.
- L'investisseur est invité à déclarer son projet auprès du guichet unique approprié (à l'API pour le secteur industriel par exemple, à l'agence de Promotion des Investissements Agricoles pour l'agriculture et la pêche, ou auprès des autres agences sectorielles selon la nature de l'investissement).
- Les procédures de constitution de société peuvent également être effectuées auprès de l'un de ces guichets dans des délais très raisonnables (en moins d'une semaine).

# TUNISIE FIPA - FOREIGN INVESTMENT PROMOTION AGENCY



## UGANDA

<b>1. Name of Agency/Organisation:</b>	<i>UGANDA INVESTMENT AUTHORITY</i>
<b>2. Address:</b>	<i>The Investment Centre, Plot 28, Kampala Road P.O.Box 7418, Kampala, Uganda</i>
<b>3. Tel. No.:</b> <i>(256-41) 25 15 62/6 (256-41) 25 18 54/5</i>	<b>4. Fax No.:</b> <i>(256-41) 34 29 03</i>
<b>5. Telex No.:</b> <i>N/A</i>	<b>6. E-mail No.:</b> <i>uia@starcom.co.ug</i>
<b>7. Name and Title of Head of Agency:</b>	<i>Mr. George W. RUBAGUMYA, Executive Director</i>
<b>8. Type of Agency/Organisation:</b>	
8.1 Government Ministry/Department	
8.2 Fully Autonomous Agency (Public Corporation) <input checked="" type="checkbox"/>	
8.3 Private Agency/Organisation	
8.4 Other (specify)	
<b>9. Year of Establishment:</b> <i>1991</i> <b>10. No. of Employees:</b> <u>Professionals</u> 25 <u>Others</u> 19	

### 11. Functions of the Agency:

#### *A. Investment Promotion and Facilitation*

The Uganda Investment Authority (UIA) is the statutory body responsible for investment promotion and facilitation. It is a business-oriented organization, equipped to handle an investor's requirement swiftly.

UIA provides personalized services to investors who seek information, action and advice on project development, implementation or expansion. There is no fee for its services, which include the following:

- Providing first-hand information on investment opportunities
- Helping to implement project ideas
- Providing "after-care" support services
- Issuing investment licenses and certificates of incentives
- Helping to acquire secondary licenses and approvals
- Securing work permits and special passes for investors
- Assisting in the preparation and presentation of a project for submission to the approval process
- Arranging contacts for an investor and organization itineraries for exploratory visits
- Providing advice on the acquisition of industrial land and the employment local staff

- Ensuring protection for intellectual property and trade secrets when technology transfer is involved.

#### *B. Policy Advocacy*

The UIA reviews and makes policy recommendations to government about investment.

### **12. Procedures for the establishment of investment projects:**

#### *A. Incorporate a legal entity in Uganda*

- A foreign investor is a person who is not a citizen of Uganda or a foreign body holding shares of any business entity registered in Uganda.
- Business registration documents

#### *B. Apply for an Investment License*

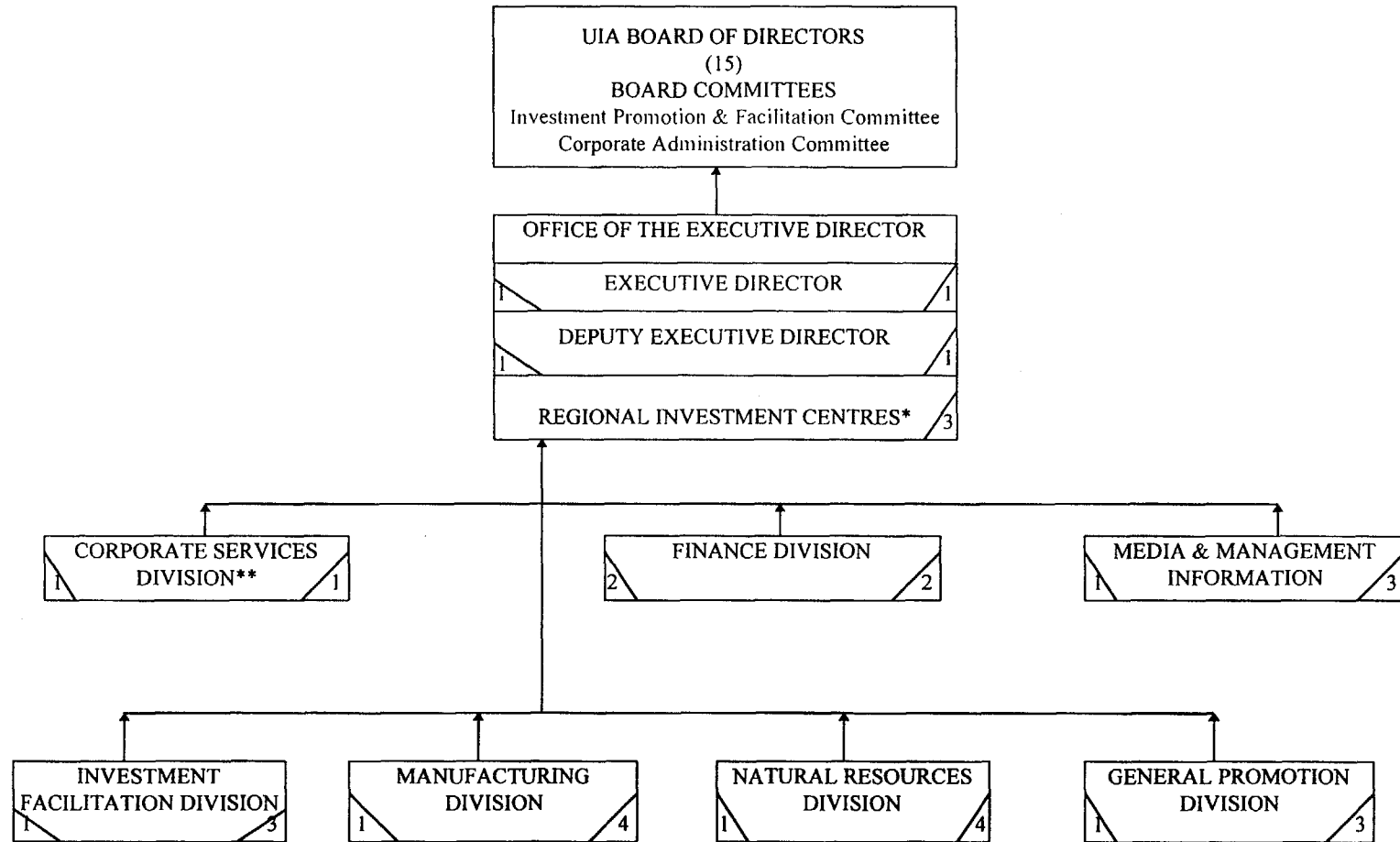
- Minimum threshold, foreign investors US\$ 100,000 in qualifying assets in the first year of the investment programme
- Procure a UIA Form. This form should be filled and a business plan completed and attached. This is a look ahead for three years for your planned investment programme including:
  - information about promoters background;
  - information on environmental considerations where applicable
- Indicate secondary incentives required and utilities.

#### *C. Submit to UIA*

- A fully completed application which is acceptable will take 2 weeks to process.



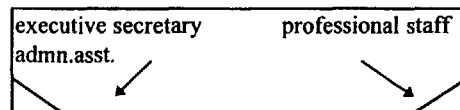
# UGANDA INVESTMENT AUTHORITY



\*Note that professional staffing for Regional Centres includes 2 officers who are on contract basis

\*\*11 support staff

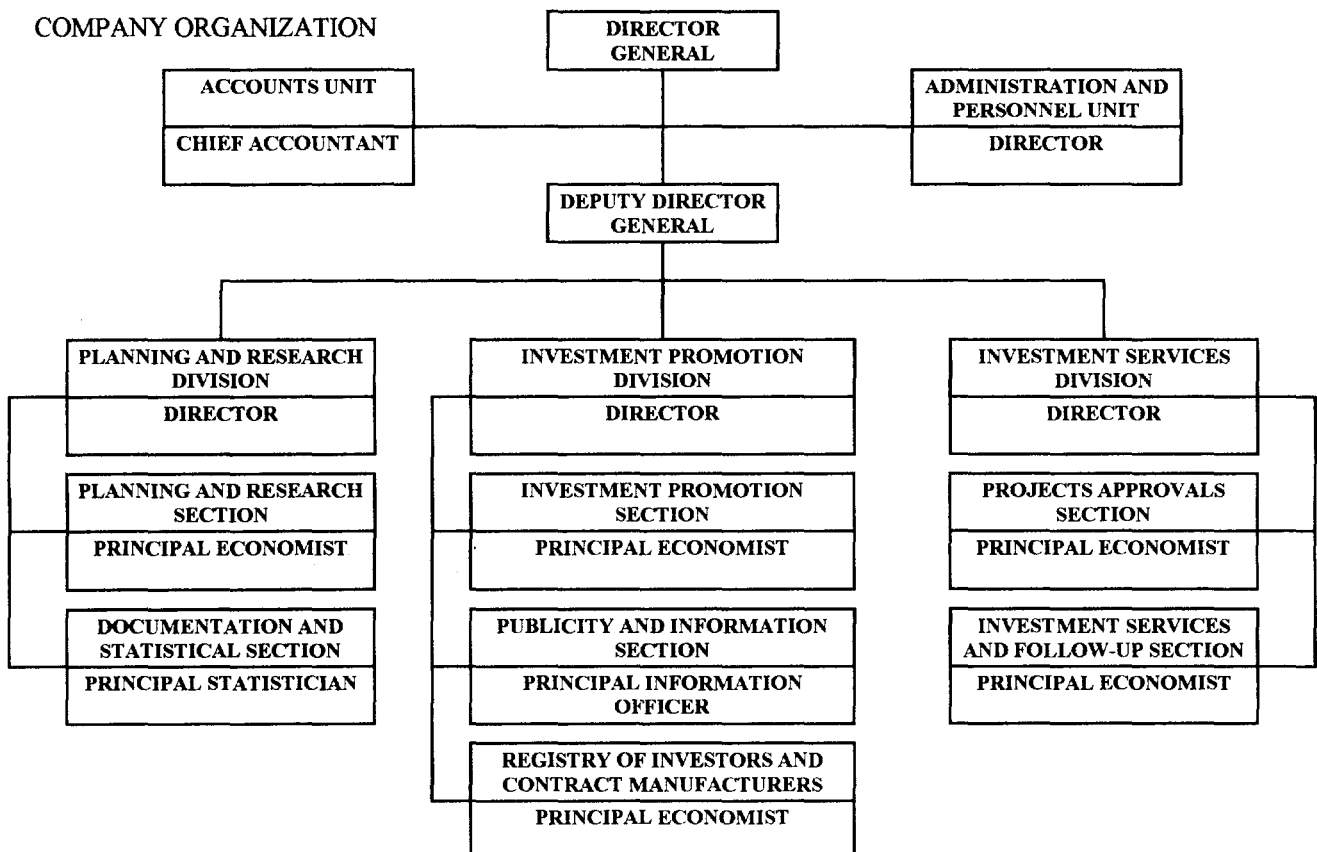
**KEY**



# UNITED REPUBLIC OF TANZANIA-MAINLAND

<b>1. Name of Agency/Organisation:</b>	<i>TANZANIA INVESTEMENTS CENTER</i>
<b>2. Address:</b>	<i>Azikwe Street PO Box 938 Dar es Salaam United Republic of Tanzania</i>
<b>3. Tel. No.:</b> <i>(255 51) 113365</i>	<b>4. Fax No.:</b> <i>(255 51) 112761</i>
<b>5. Telex No.:</b> <i>N/A</i>	<b>6. E-mail No.:</b>
<b>7. Name and Title of Head of Agency:</b>	<i>Mr. S.J. Sitta, Director General</i>
<b>8. Type of Agency/Organisation:</b>	
8.1 Government Ministry/Department	<input type="checkbox"/>
8.2 Fully Autonomous Agency (Public Corporation)	<input type="checkbox"/>
8.3 Private Agency/Organisation	<input type="checkbox"/>
8.4 Other (specify)	<input type="checkbox"/>
<b>9. Year of Establishment</b>	<b>10. No. of Employees:</b> <u>Professionals</u> <u>Others</u>

COMPANY ORGANIZATION



**UNITED REPUBLIC OF TANZANIA****ZANZIBAR**

<b>1. Name of Agency/Organization:</b>	<i>ZANZIBAR FREE ECONOMIC ZONES AUTHORITY (ZAFREZA)</i>
<b>2. Address:</b>	<i>P.O.Box 305, Zanzibar, United Republic of Tanzania</i>
<b>3. Tel. No.:</b> (255-54) 33697/8	<b>4. Fax No.:</b> (255-54) 33698
<b>5. Telex No.:</b> N/A	<b>6. E-mail No.:</b> N/A
<b>7. Name and Title of Head of Agency:</b>	<i>Mr. Salmin SENGA Executive Secretary</i>
<b>8. Type of Agency/Organization:</b>	
8.1 Government Ministry/Department	<input type="checkbox"/>
8.2 Fully Autonomous Agency (Public Corporation)	<input checked="" type="checkbox"/>
8.3 Private Agency/Organization	<input type="checkbox"/>
8.4 Other (specify)	<input type="checkbox"/>
<b>9. Year of Establishment:</b> 1993	<b>10. No. of Employees:</b> <u>Professionals</u> 8 <u>Others</u> 60

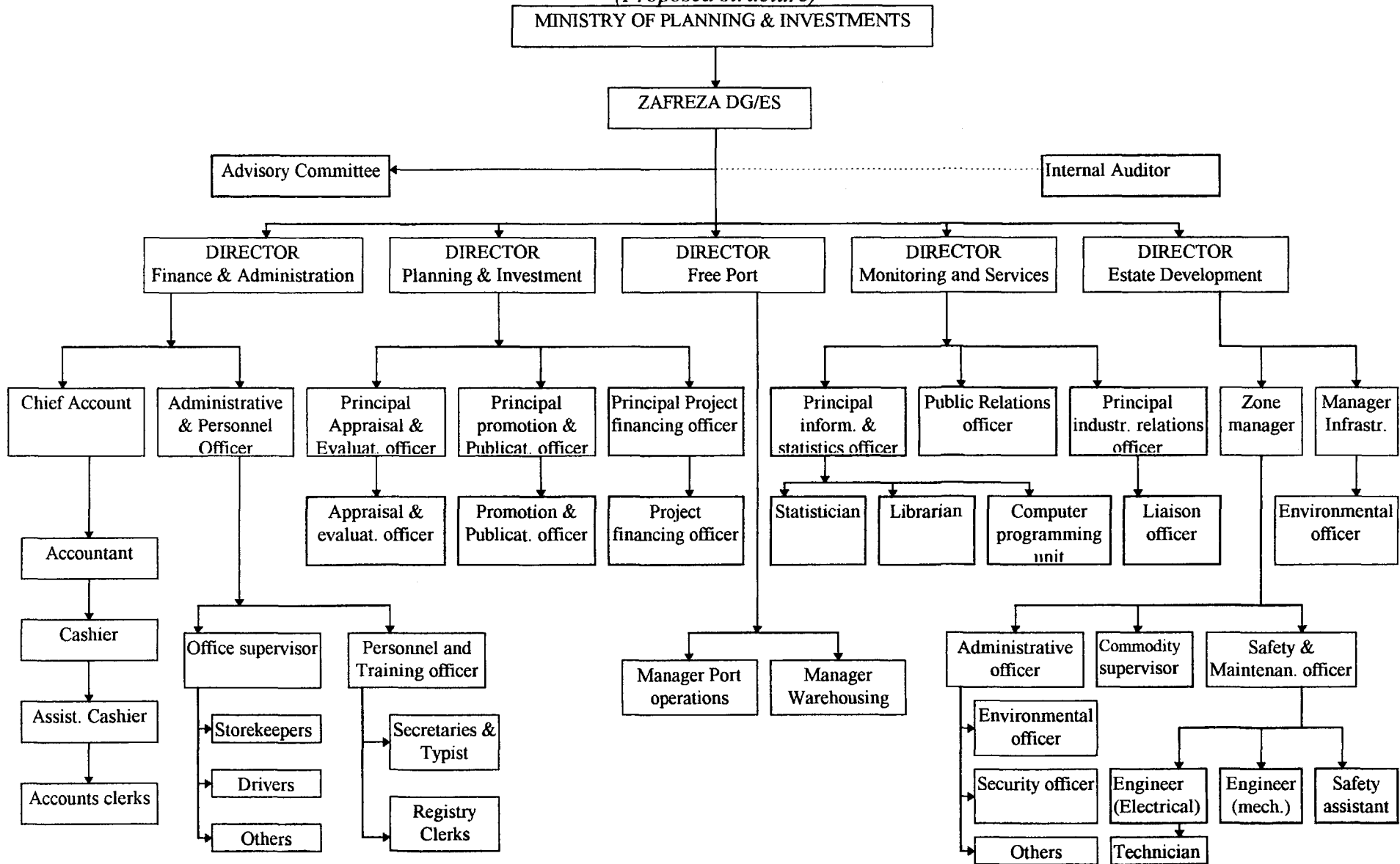
**11. Functions of the Agency:**

- To draw up development plans for the FEZs and organize their implementation
- To examine, approve and facilitate investment projects in the FEZs.
- To handle registration of industrial and commercial enterprises and land allotment in the FEZs.
- To coordinate working relations among the banking, insurance, taxation, customs etc. in the zones.
- To do all such other acts as may be incidental or conducive to the attainment of the objectives of the Authority.

**12. Procedures for the establishment of investment projects:**

- Application by Investor on FEZ application form, shed or site identified.
- Granting of acceptance letter - reservation of shed/site.
- Registration of Investor Company at Registrar General's Office.
- Processing of licensing and Export Enterprise Certificate.
- Processing of tax exemption certificate
- Signing lease agreement (shed/land), handing over certificates (4) & (5).
- Project execution by investor.

**UNITED REPUBLIC OF TANZANIA**  
**ZANZIBAR FREE ECONOMIC ZONES AUTHORITY**  
*(Proposed structure)*



**UNITED REPUBLIC OF TANZANIA****ZANZIBAR**

<b>1. Name of Agency/Organisation:</b>	<i>ZANZIBAR INVESTMENT PROMOTION AGENCY</i>		
<b>2. Address:</b>	<i>Ministry of Finance PO Box 2286 Zanzibar United Republic of Tanzania</i>		
<b>3. Tel. No.:</b> <i>(25 54) 31169</i>	<b>4. Fax No.:</b> <i>(25 54) 32659</i>		
<b>5. Telex No.:</b> <i>N/A</i>	<b>6. E-mail No.:</b>		
<b>7. Name and Title of Head of Agency:</b>	<i>Dr. H. Hikmany, Director General</i>		
<b>8. Type of Agency/Organisation:</b>			
8.1 Government Ministry/Department	<input type="checkbox"/>		
8.2 Fully Autonomous Agency (Public Corporation)	<input type="checkbox"/>		
8.3 Private Agency/Organisation	<input type="checkbox"/>		
8.4 Other (specify)	<input type="checkbox"/>		
<b>9. Year of Establishment</b>	<b>10. No. of Employees:</b> <u>Professionals</u> <u>Others</u>		

## ZAMBIA

<b>1. Name of Agency/Organization:</b>	<i>ZAMBIA INVESTMENT CENTER</i>
<b>2. Address:</b>	<i>P.O.Box 34580, Lusaka, Zambia</i>
<b>3. Tel. No.:</b> <i>(260-1) 25 23 30/33/52 (260-1) 25 52 41/42/43</i>	<b>4. Fax No.:</b> <i>(260-1) 25 21 50</i>
<b>5. Telex No.:</b> <i>N/A</i>	<b>6. E-mail No.:</b> <i>Invest@Zamnet.Zm</i>
<b>7. Name and Title of Head of Agency:</b>	<i>Dr. Bwalya K.E. NG'ANDU, Director General</i>
<b>8. Type of Agency/Organization:</b>	
8.1 Government Ministry/Department	
8.2 Fully Autonomous Agency (Public Corporation) <input checked="" type="checkbox"/>	
8.3 Private Agency/Organization	
8.4 Other (specify)	
<b>9. Year of Establishment:</b> <i>1992</i> <b>10. No. of Employees:</b> <u>Professionals</u> <i>18</i> <u>Others</u> <i>20</i>	

### 11. Functions of the Agency:

- Promote, coordinate Government policies on, and facilitate, investment in Zambia, so as to provide a one-stop support facility to investors.
- Promote investment in Zambia
- Monitor performance of enterprises approved by it and enforce compliance with the terms and conditions of investment certificates approved
- Establish and maintain institutional liaison arrangements with all relevant organizations
- Assist investors in securing from any Government Ministry/Department, local authority or other relevant body any permission, exemption, authorization, license, land and any other requirements for the purpose of establishing or operating a business enterprise
- Keep records of all technology transfer agreements relating to investments.
- Provide consultancy services to investors
- Collect and disseminate information on relevant laws and regulations and technical matters, including applicable standards, specifications and quality control procedures
- Undertake economic and sector studies, including market surveys, with a view to identifying investment opportunities
- Register investors
- Implement decisions made by the Board of Directors.

## **12. Procedures for the establishment of investment projects:**

An investor wishing to invest in Zambia would firstly be required to register with the Registrar of Companies and comply with the Companies Act No.24 of 1995. The Office of the Registrar of Companies is housed in the Ministry of Commerce, Trade and Industry.

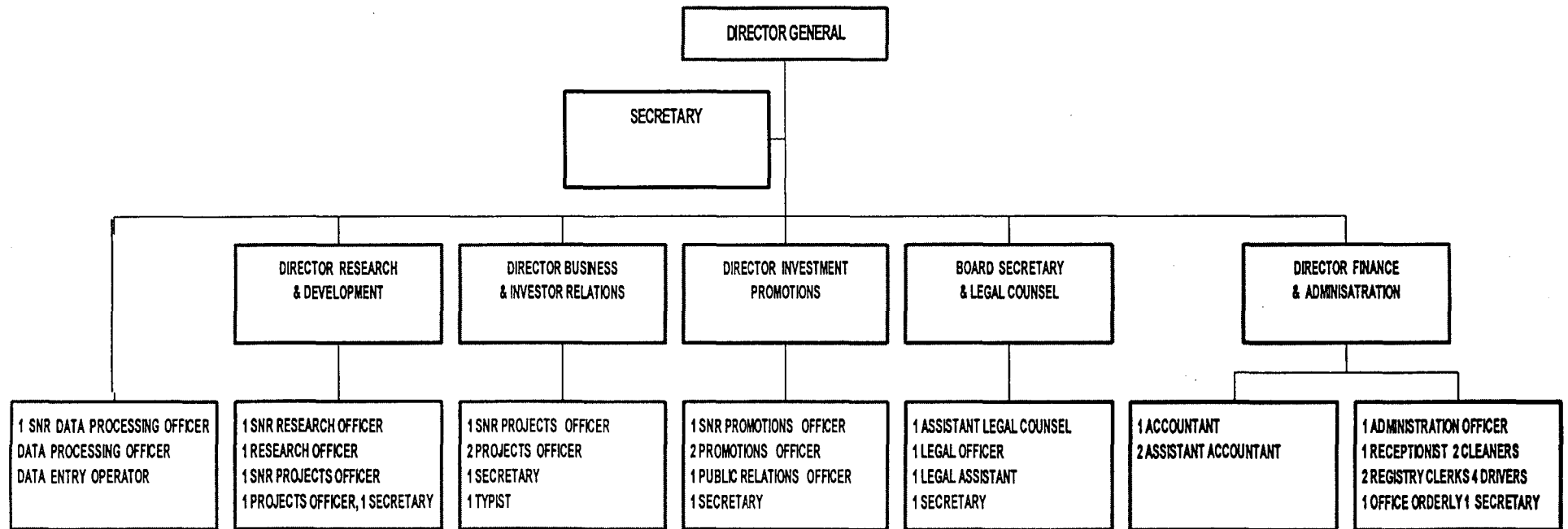
The Company Act allows foreign companies to register with the Registrar of Companies as a foreign company within 28 days of setting up or acquiring an established place of business in Zambia. The established place of business of a subsidiary company incorporated in Zambia is not recognized as an established place of business of the foreign company.

Applications for an Investment Certificate are made to the Investment Center and should be accompanied by the following documents:

- Certificate of Incorporation in Zambia;
- Relevant permit license for the particular industry.

# ZAMBIA INVESTMENT CENTRE

06





# ZIMBABWE

<b>1. Name of Agency/Organisation:</b>	<i>ZIMBABWE INVESTMENT CENTRE (ZIC)</i>
<b>2. Address:</b>	<i>Investment House, 109 Rotten Row, P.O.Box 5950, Harare, Zimbabwe</i>
<b>3. Tel. No.:</b> (2634) 780140/5	<b>4. Fax No.:</b> (2634) 759917
<b>5. Telex No.:</b> N/A	<b>6. E-mail No.:</b> <i>zic@harare.iafrica.com eambayi@zic.samara.co.zw</i>
<b>7. Name and Title of Head of Agency:</b>	<i>Mr. Nicholas N'ncube, Executive Director</i>
<b>8. Type of Agency/Organisation:</b>	
8.1 Government Ministry/Department	
8.2 Fully Autonomous Agency (Public Corporation) <input checked="" type="checkbox"/>	
8.3 Private Agency/Organisation	
8.4 Other (specify)	
<b>9. Year of Establishment:</b> 1993	<b>10. No. of Employees:</b> <u>Professionals</u> 20 <u>Others</u> 21

## 11. Functions of the Agency:

- analyse investment policies and formulate recommendations for policy rationalization and reform
- interact on investment policy and planning issues with private sector and relevant Government organizations
- maintain a database of investment opportunities including local investors interested in possible joint ventures
- formulate strategies for international cooperation and coordination of outside technical assistance
- identify sectors of the economy with potential for direct investment

## 12. Procedures for the establishment of investment projects:

- Incorporate a company in Zimbabwe through Registrar of Companies directly or through consultancy companies
- apply to ZIC for registration if project is manufacturing , mining and infrastructural provision in tourism, i.e. hotel and lodges construction
- approval process is 48 hours for project approval in services and commercial projects where joint ventures are encouraged to at most 35% foreign shareholding
- approval normally granted within 10 working days

# ZIMBABWE INVESTMENT CENTRE

