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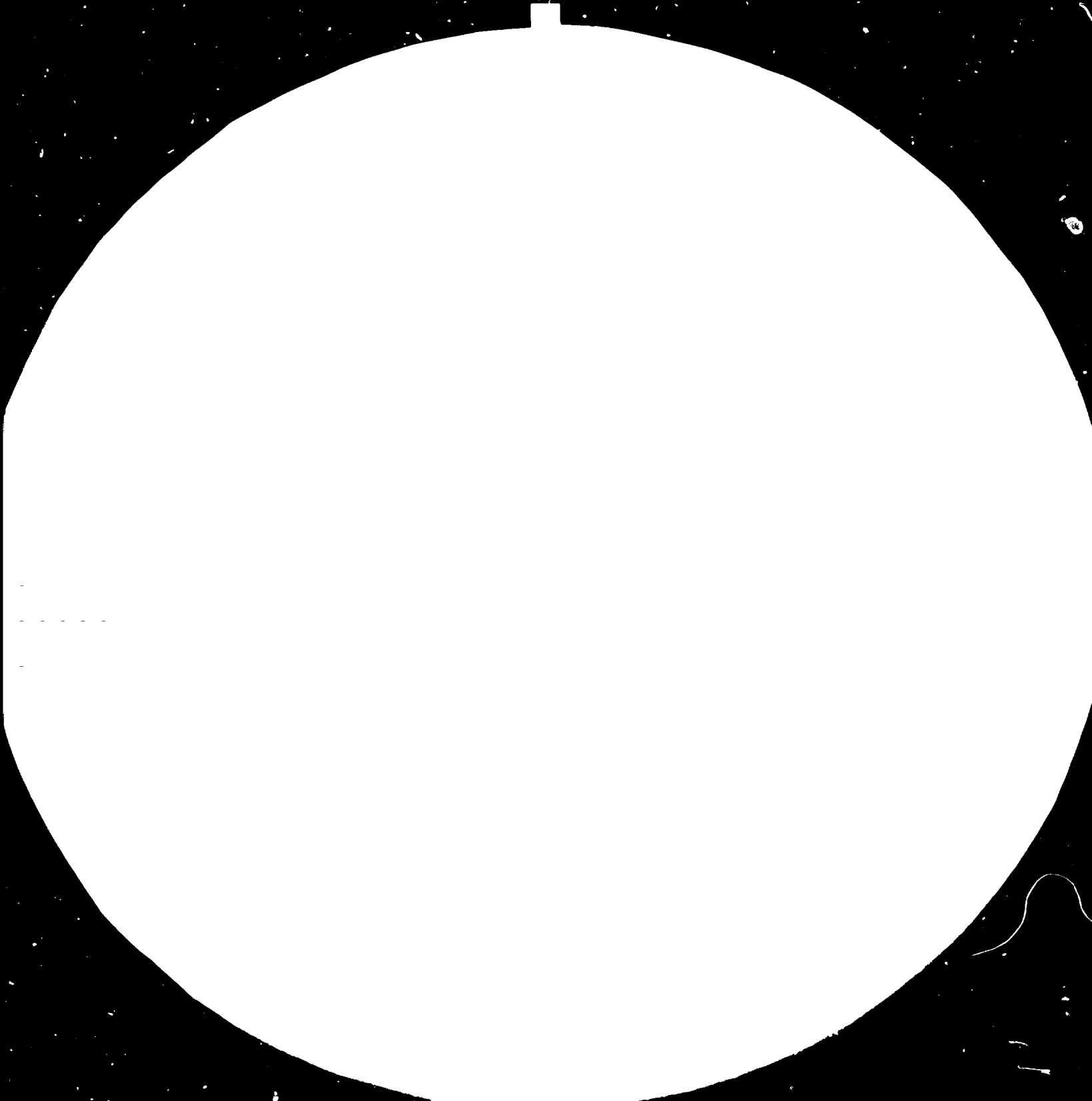
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United Nations Industrial Development Organization

Ministerial-Level Plenipotentiary Meeting
on the Establishment of the International
Centre for Genetic Engineering and Biotechnology
Madrid, Spain, 7-13 September 1983

ORGANIZATIONAL MATTERS*

Note by the UNIDO Secretariat

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A. Opening of the Meeting

In accordance with usual practice, the Meeting will be called to order by a senior official of the Secretariat, who will preside over the election of the President of the Meeting. Immediately upon being elected, the President will assume the chair.

B. Composition of the Bureau

The Bureau of the Meeting shall comprise the President, five Vice-presidents and the Rapporteur. Following usual practices, the President will be a representative of the host country. The members of the Bureau shall be elected with due regard to the principle of equitable geographical representation and bearing in mind the pattern of composition of the Bureau at the High-Level Meeting on the Establishment of the International Centre for Genetic Engineering held at Belgrade, Yugoslavia, 13-17 December 1982.

C. Committees

There shall be a Committee on the Statutes and financial matters (Committee I) and a Committee on the location of the Centre (Committee II). Both Committees shall report to the Plenary. The membership of the Committees shall be open-ended.

D. Conduct of Business

The Meeting will follow the provisions of Chapter VI: Conduct of Business, of the Rules of Procedure of the Industrial Development Board. These rules are contained in document ID/B/18/Rev. 7, a copy of which is
..... enclosed.

E. Decisions of the Meeting

All decisions of the Meeting shall ordinarily be taken by consensus. If voting becomes necessary, the provisions of Chapter VII: Voting, of the Rules of Procedure of the Industrial Development Board will be followed.

F. Full Powers

Any representative wishing to sign the Statutes establishing the International Centre for Genetic Engineering and Biotechnology, shall present a document of full powers duly issued by the Head of State, Head of Government or Minister of Foreign Affairs of the State he represents, empowering him to sign the legal instrument. The document shall be transmitted to the Executive Director of UNIDO or his representative at least twenty-four hours before the ceremony at which the instrument will be signed.

G. Observers

States invited to the Meeting, which do not wish to attend as participants with the right to vote, United Nations Offices, its specialized agencies and the IAEA, intergovernmental and non-governmental organizations, may designate representatives to participate as observers in plenary sessions of the Meeting. Upon the invitation of the presiding officer of the Meeting, and subject to its approval, the representative of an observer state may make oral statements on matters of particular concern to that state; other observers may make oral statements on questions within the scope of activities of their organizations. Observers do not have the right to vote.



