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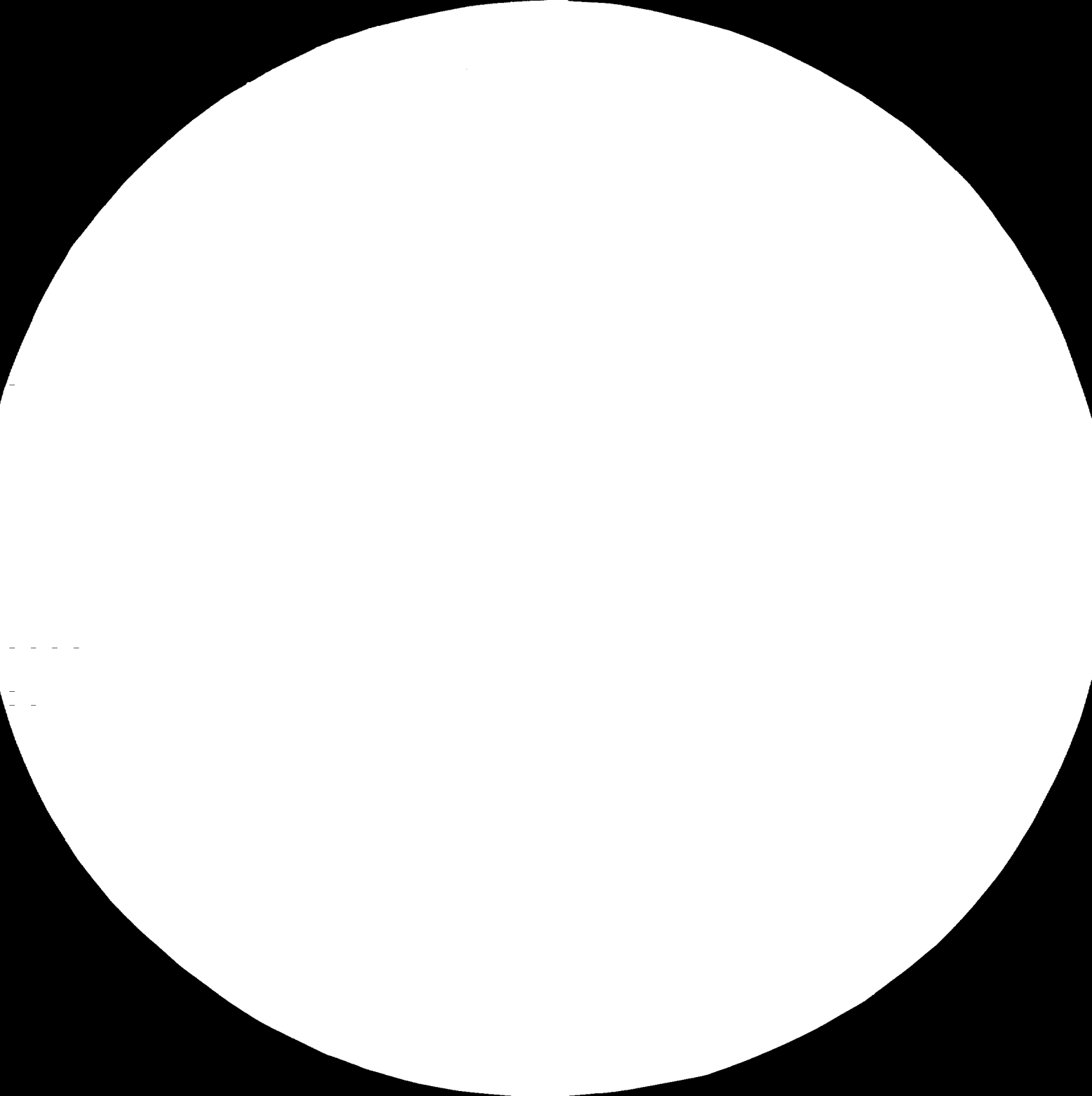
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U.S. GOVERNMENT PRINTING OFFICE: 1967 O 308-100

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UNITED NATIONS INDUSTRIAL DEVELOPMENT ORGANIZATION

February 1981

Mission to Yugoslavia

of

E. Taitt
Associate Industrial Development Officer
Institutional Infrastructure Branch
Division of Industrial Operations

and

I. Di Pietro
Associate Industrial Development Officer
Non-governmental Organizations Section
Division of Policy Co-ordination

26.1.81 / 28.1.81

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This report has not been cleared with the United Nations Industrial Development Organization (UNIDO) which does not therefore necessarily share the views presented.

UNITED NATIONS INDUSTRIAL DEVELOPMENT ORGANIZATION

ACKNOWLEDGEMENTS

UNIDO would like to express its gratitude to the Yugoslav Government for financing and arranging this mission to allow all organizations concerned to assemble for discussions pertinent to the planning of the proposed Group Meeting. The mission is especially grateful to the officials of the Republic Administration for International Scientific, Education, Cultural and Technical Cooperation (AISECTC) and JUGOINSPEKT, in particular, Mr. Slobodan Ristić, Director General of AISECTC; Ms. Kata Vojnić, Head of the Department for Developing Countries, AISECTC; Ljubica Petrović, AISECTC; Mr. Mihovil Kapetanić, President of the Managing Board, JUGOINSPEKT; and Mr Franjo Djerdji, Director, JUGOINSPEKT.

I. INTRODUCTION

This project was proposed by the Administration of International Scientific, Educational, Cultural and Technical Cooperation (AISECTC) of S.R. Serbia within its programme of co-operation between UNIDO and various Yugoslav institutions in joint formulation of projects aiming at assisting the industrialization process of developing countries. It realizes the recommendation of the Lima Declaration and Plan of Action "to place emphasis on the elaboration of policies and programmes on development of standardization and quality control". Furthermore, it promulgates the importance of standardization and quality control in the effective transfer of technology and in promoting exports of developing countries. The proposal was agreed to by the Joint UNIDO/ISO Committee at its first session in 1979 and subsequently approved in March 1980 by the Programming Committee at its 42nd Meeting.

The main objective of this project will be the organization of a Group Meeting on Standardization and Quality Control, in close collaboration with UNIDO, ISO and the relevant institutions in Yugoslavia. The purpose of this mission was therefore to discuss in detail, the design and content of the Group Meeting, thus finalizing its programme as well as the necessary administrative and technical procedures. This mission was undertaken from 26-28 January 1981 by UNIDO Staff Members Ms. Ida Di Pietro, Non-Governmental Organizations Co-operating Section and Ms. Emeline Taitt, Institutional Infrastructure Branch.

II. PROGRAMME

As pointed out above, the programme of the mission (see Annex I) was centred around discussions on planning of the necessary administrative and technical requirements for the convening of this specialized Group Meeting, proposed by the Project Data Sheet UF/GLO/79/236. The first activity of the mission was held at the Republic Administration for International, Scientific, Educational, Cultural and Technical Co-operation. Here the mission was welcomed by Mr. Predrag Dračamin and Dr. Branislav Vuković, Assistant Directors of the AISECTC.

A meeting bringing together the undermentioned persons followed:

Mr. Franjo Djerdj - Director, JUGOINSPEKT
Ms. Kata Vojnić - Head of Department for Developing Countries AISECTC
Ms. Ljubica Petrović - Counsellor, AISECTC
Ms. Ida Di Pietro - UNIDO
Ms. Emeline Taitt - UNIDO

The Director of the AISECTC, Mr. Slobodan Ristić joined the meeting for a short period.

Some major issues for discussion (see Annexures 2-7) were presented by the UNIDO representatives. The Project Data Sheet and Budget were first considered:

Project Budget:

- 1) Costs to be borne by UNIDO:
 - Round trip travel for 20 participants

During the meetings special efforts were undertaken to include in the list of participants as many countries as possible from different regions (English-speaking Africa, Far East Asia, Mediterranean, Middle East etc.) without altering the budget approved by the Programming Committee. In this context the following 13 countries were selected: Egypt, Ethiopia, Greece, Iraq, Indonesia, Kuwait, Lebanon, Libya, Malaysia, Singapore, Syria, Sudan, Thailand. Governments of the above-mentioned countries will be invited to nominate a participant(s) to attend the meeting. In addition to that, the Yugoslav Authorities expressed the desire to include African countries which, for their travel would require additional hard currency for connecting flights. Yugoslav counterparts agreed to look into possible sources of finance for the purchase of these air tickets from the home countries to Cairo with minimum interference of the Project Budget. The cost of flights Cairo-Belgrade (YAT) will be covered by UNIDO in soft currency. Further details concerning participants' travel is given in the Annexures 2 and 3.

2) Honorarium for preparation of two background papers:

There exists within the budget provisions for honorarium for preparation of two background papers. However, it was suggested that ISO's contribution to the project should be in the form of contribution of these papers.

3) Two UNIDO staff members' round trip travel/JAT-per diem for two persons for 6 days at US\$48 per day:

The representatives of the Administration for Technical Co-operation suggested that the two UNIDO staff members should arrive at the site of the meeting 2 days before the meeting starts in order to collaborate with local staff in the preparation of the meeting itself.

4) Airport transportation:

The Yugoslav Authorities will arrange to welcome the participants at the airport and to transfer them to the site of the meeting.

5) Costs to be borne by host Government:

The Yugoslav counterparts agreed to provide:

- per diem for 20 persons for 7 days (UN rate in local currency).
The DSA will be paid on arrival by the Yugoslav Authorities.
- all conference facilities, reproduction of documents, including final report, secretarial services during the meeting.
No major problems arose in connection with this item.

6) Requirements in host country:

The host country proposed Hotel Izvor, Arandjelovac as the venue of the meeting. A large and fully equipped conference hall is located within the premises of the Hotel Izvor where the participants will also be accommodated.

Offices (1 for senior officials, 1 for secretaries equipped with typewriters and duplicating machine) within the conference complex will be available for the period of the meeting. Local staff (1 senior administrative officer, secretaries, messengers, drivers) will co-operate in the organization of the meeting. Conference materials, forms, documents

and equipment when not available at the site of the meeting will be provided by UNIDO. As far as hospitality is concerned a cocktail party will be offered by the Hotel Management the day of the opening of the meeting.

Media coverage (liaison with local press and TV) particularly for the opening and closing sessions, will be arranged by the Yugoslav authorities.

The draft Provisional Agenda (see Annex 4) was then reviewed and its contents agreed upon. It was suggested that there should be one Chairman, appointed for the duration of the Meeting, and that the presenter of each paper should act as rapporteur for the sessions following. The Yugoslav authorities agreed to provide the experts for presentation of the papers on items 1, 3 and 4. They further suggested that the items 2 and 5 would be better presented by UNIDO/ISO. With reference to item 5, the consensus was that a representative from ISO be invited to participate in the meeting to present this paper. It was recommended that a general background paper, based on the first four main topics should be requested from the ISO, through the Joint UNIDO/ISO Committee. The Yugoslav officials volunteered to prepare a third background paper highlighting TCDC aspects.

The provisions of the Aide-Mémoire (see Annex 5) were debated next. It was agreed that although item 5 of the Provisional Agenda was being presented in the form of a background paper, it should also be included in the list of items under the sub-title "Programme". It was also concurred that the working language of the sessions be English only. New dates for the Meeting, 7-12 September 1981 were proposed and accepted. It was foreseen that the original dates 10-16 July, set in the project document, would be inconvenient for most persons concerned.

Referring to the submission paper 'Note for Participants' (Annex 6), the general contents were approved in principle with insertion of the relevant information agreed upon. The AISECTC agreed to accept the responsibility of Workshop Co-ordinator for administrative matters, Ms. Kata Vojnić being identified as the contact person, and Mr. Franjo Djerdj of JUGOINSPEKT readily accepted the responsibility of technical co-ordinator.

Deadlines for arrival, departure of participants as well as notification of estimated times of arrival by participants were settled.

The Project Work Plan was amended in accordance with the new proposed dates of the Meeting. The amended document is presented as Annex 7.

Visit to JAT and to the National Tourist Agency

In order to check the connecting flights and the relevant air prices for some English speaking African countries, a visit to YAT and the National Tourist Agency was made.

The results of this survey showed that the route from most of these countries is not direct and consequently not the most economic.

On this basis we agreed with the Yugoslav counterpart to give priority to countries directly connected by JAT to Belgrade.

Visit to Arandjelovac

On the second day, the mission visited the proposed venue of the meeting, Hotel Izvor, Arandjelovac.

Arandjelovac, 80 km south of Belgrade is a tourist resort famous for its thermal baths. The Hotel Izvor, is a first class hotel located in the heart of the town and has its own conference facilities.

The price for single rooms on a full board basis at the time of the meeting was estimated to be around US\$35 and the rooms will be available from Sunday, 6th September. A registration/information desk for the participants will be placed in the lobby of the hotel.

Further discussions on the programme content of the meeting also prevailed. It was agreed that the working sessions of the meeting should be approximately 9:00 hrs/11:00 hrs and 16:00hrs/18:00hrs. Tours and industrial visits would be arranged. Since the envisaged time of arrival of most of the participants in Belgrade was early morning of the 7th September, it was concurred that registrations should be scheduled for the morning of 7th September and the official opening ceremony/reception be held in the afternoon of the same day. The format of the official opening ceremony was discussed and the Yugoslav officials agreed to organize all aspects of this part of the programme. The format of the printed programme was also considered, and a final draft of this would be sent to UNIDO for comments before end February. The total number of officials and participants was estimated to be thirty-five (35).

The UNIDO team also met briefly with Mr. Mihovil Kapetanić, President of the Managing Board of JUGOINSPEKT. On this occasion, the decision taken during the previous meetings were reviewed and the proposals regarding the participants again considered. Referring to the Provisional Agenda, Mr. Kapetanić clarified that possibly 3-4 papers will be presented by the Yugoslav expert on the item 1. He also indicated that item 3 would be followed by an industrial visit to illustrate the Yugoslav experience.

Before departing from Belgrade, the mission also visited the office of the UNDP Resident Representative. There the mission met the officer-in-charge of the project in that office Mr. Radomil Buric. Mr. Buric was informed of the contents of the project. He was also briefed on the results of the mission and the expected follow-up actions.

ANNEX I

P R O G R A M M E

for

Mrs. Di Pietro Ida and Mrs. Taitt Emeline

UNIDO Substantive Officers

- January 26th
- Meeting with the Administration and "Juginspect" representatives at the Republic Administration for Scientific, Educational, Cultural and Technical Cooperation and talks on relevant content and details concerning the implementation of the UNIDO Group Meeting on Standardization and Quality Control in the Industrialization Process in Developing Countries.
 - Visit to YAT and to the National Tourist Agency
- January 27th
- Visit to Arandjelovac - proposed place for the UNIDO Group Meeting - organization of "Juginspect"
 - Meeting with the Administration and Juginspect representatives
- January 28th
- Meeting and final talks at "Juginspect" Head Office

ANNEX 2

BREAKDOWN TRAVEL COSTS

<u>Participants</u>	<u>Country</u>	<u>H. C.</u>	<u>J. D.</u>
1	Egypt		8.001
1	Ethiopia	430 (via Kuwait)	17.099
1	Greece		4.291
1	Indonesia	306 (via Singapore)	44.732
1	Iraq		14.641
1	Kuwait		17.099
1	Lebanon		14.060
1	Libya		10.964
1	Malaysia	via Singapore	44.732
1	Singapore		44.732
1	Syria		9,041
1	Sudan	456 (via Cairo)	8.001
1	Thailand	434 (via Singapore)	44.732
<hr/>			
16		1626	282.131

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ANNEX 3SCHEDULE of ARRIVALS

from		day	time
Cairo		Monday, 7 September 81	6.30 a.m.
Addis Ababa	via Kuwait	Saturday, 5 September 81	8.50 a.m.
Athens		Sunday, 6 September 81	8.45 a.m.
Jakarta	via Singapore	Monday, 7 September 81	6.05 a.m.
Baghdad		Monday, 7 September 81	17.45 p.m.
Kuwait		Saturday, 5 September 81	8.50 a.m.
Beirut		Monday, 7 September 81	8.50 a.m.
Tripoli		Sunday, 6 September 81	12.05 p.m.
Malaysia	via Singapore	Monday, 7 September 81	6.05 a.m.
Singapore		Monday, 7 September 81	6.05 a.m.
Damascus		Monday, 7 September 81	8.50 a.m.
Khartoum	via Cairo	Monday, 7 September 81	6.30 a.m.
Bangkok	via Singapore	Monday, 7 September 81	6.05 a.m.

SCHEDULE of DEPARTURES

to		day	time
Cairo		Sunday, 13 September 81	19.05 p.m.
Addis Ababa	via Kuwait	Friday, 11 September 81	20.55 p.m.
Athens		Sunday, 13 September 81	18.05 p.m.
Jakarta	via Singapore	Saturday, 12 September 81	23.00 p.m.
Baghdad		Monday, 14 September 81	9.30 a.m.
Kuwait		Friday, 11 September 81	20.55 p.m.
Beirut		Sunday, 13 September 81	23.00 p.m.
Tripoli		Sunday, 13 September 81	13.05 p.m.
Malaysia	via Singapore	Saturday, 12 September 81	23.00 p.m.
Singapore		Saturday, 12 September 81	23.00 p.m.
Damascus		Sunday, 13 September 81	23.00 p.m.
Khartoum	via Cairo	Sunday, 13 September 81	19.05 p.m.
Bangkok	Via Singapore	Saturday, 12 September 81	23.00 p.m.



UNIDO

UNITED NATIONS INDUSTRIAL DEVELOPMENT ORGANIZATION

VIENNA INTERNATIONAL CENTRE

P.O. BOX 300, A-1400 VIENNA, AUSTRIA

TELEPHONE: 26 310 TELEGRAPHIC ADDRESS: UNIDO VIENNA TELEX: 135612

**GROUP MEETING ON STANDARDIZATION AND QUALITY CONTROL IN THE
INDUSTRIALIZATION PROCESS OF DEVELOPING COUNTRIES**

Organized by
**UNITED NATIONS INDUSTRIAL DEVELOPMENT ORGANIZATION
(UNIDO)**

in co-ordination with the
**GOVERNMENT OF SOCIALIST REPUBLIC OF SERBIA
(YUGOSLAVIA)**

To be held on 7-12 September 1981 in Arandjelovac, Yugoslavia

PROVISIONAL AGENDA

Registration of Participants

Official Opening/Key-note Address

Appointment of Chairman

Appointment of Rapporteurs

Item 1. Establishment of national standards and quality control institutions, their role in promoting transfer of technology and export promotion

The discussion will focus on the major conceptual issues of the meeting. Emphasis will be placed on the proposals of the paper presented; relating the principal agenda items to the major issues involved in determining and evolving a strategy for the institutional infrastructure and the co-ordination and planning necessary for promotion of the major items.

Item 2. International standards, and the necessity for developing countries to participate effectively in international standardization.

Discussions will be directed towards the advantages and disadvantages of participation of the developing countries in international standardization. Factors behind major hindrances which developing institutions may encounter should be identified and recommendations made on how to overcome them.

Item 3. The role of government and industrial development agencies of developing countries in establishing and promoting national standards and quality control institutes.

The objective of the discussion will be to identify:

- a) areas for development of government instituted policies in developing countries;
- b) the role of government in promoting regional co-operation.

The discussions on this topic will not only be centred around legislative aspects but be so designed to identify innovative approaches for the development and implementation of government instituted policies in developing countries. The role and policies of industrial development agencies in promoting regional co-operation will also be considered.

Item 4. Ways and means of co-operation among standardization and quality control organizations from developing countries.

Specific areas for inter-country collaboration shall be identified and discussed based on the contents of the technical papers presented by the participants. Proposals put forward by different countries will be rationalized with a view to production of integrated systems.

Item 5. Co-operation between UNIDO and ISO in promoting co-operation among standardization organizations from developing countries and in assisting these organizations.

Identification of potential areas for future co-operation between UNIDO/ISO/developing countries will be the main objective of this discussion. New and innovative approaches to promotion of co-operative standardization activities will be outlined.

AIDE - MEMOIRE

GROUP MEETING ON STANDARDIZATION AND QUALITY CONTROL IN THE
INDUSTRIALIZATION PROCESS OF DEVELOPING COUNTRIES

Organised by
UNITED NATIONS INDUSTRIAL DEVELOPMENT ORGANIZATION
(UNIDO)

in co-ordination with the
GOVERNMENT OF SOCIALIST REPUBLIC OF SERBIA
(YUGOSLAVIA)

To be held 7-12 September 1981, Arandjelovac
Yugoslavia

Background

This programme is being organized by the United Nations Industrial Development Organization (UNIDO) in co-operation with the Government of Yugoslavia. It was initiated by the Institute for International Technical Co-operation of Socialist Republic of Serbia and JUGO-INSPECT and further agreed to by the Joint UNIDO/ISO Committee.

The Lima Declaration and Plan of Action on Industrial Development among other subjects placed particular emphasis on the elaboration of policies and programmes on development of standardization and quality control. The Lima declaration further recommends that developing countries should put emphasis on standardization and quality control as a component of national industrial policies. The role of standardization and quality control in the effective transfer of technology and promotion of trade expansion, especially in promoting exports by developing countries, is so important that the needs for establishment of national standardization and quality control institutions in all developing countries is evident.

A national standards body can play an important role by setting national standards and organize inspection and certification of products in order to assure the quality of goods produced for export. Through co-operation and collaboration with standards and certification institutes in other developing/developed countries the national standards institutes

of developing countries could ensure introduction of international standards.

In view of the importance of standardization and quality control and the significance of co-operation between developing countries in the exchange of experience in creating the necessary institutional machinery, this meeting is being organized on the subject in close collaboration with UNIDO, ISO and the relevant institutions in Yugoslavia.

Objectives of the Meeting

The basic objectives of the meeting will be to discuss the role of standardization and quality control in the industrialization process of developing countries, and to determine the possibilities for co-operation among developing/developed countries in the establishment of new and improvement of existing institutions for standardization and quality control in developing countries.

Programme

The programme will consist of presentation of papers and discussions on the following main topics:

- Establishment of national standards and quality control institutions, their role in promoting transfer of technology and export promotion;
- International standards and the necessity for developing countries to participate effectively in international standardization;
- The role of government and industrial development agencies of developing countries in establishing and promoting national standards and quality control institutes;
- Ways and means of co-operation among standardization organizations from developing countries and in assisting these organizations.
- Co-operation between UNIDO and ISO in promoting co-operation among standardization organizations from developing countries and in assisting these organizations.

Participants selected will receive the basic documentation prepared for the meeting. It is expected that they study this material carefully and prepare technical questions on problems specific to their country, prior to their attendance at the Meeting.

Date and Place

The Seminar will be held in the Conference Hall of Hotel IZVOR,
Arandjelovac from 7 to 12 September 1981.

Participants are expected to leave their home countries in time to arrive in Belgrade before 7 September 1981. They will be notified of exact travel arrangements by UNIDO after receiving notification of their selection.

Participants

Governments of Asia, Africa, Arab and Mediterranean Countries are invited to nominate participants. The participants nominated should have a university or equivalent higher educational background in engineering, chemistry or physics and should have held a position relative to standardization and quality control in a standards organization in their home countries for at least three years.

Participants will attend the Seminar in their individual capacity although they have been officially nominated by their respective governments. They must attend the proceedings of the entire meeting, according to the programme prepared by the host authorities and comply with the rules and regulations laid down.

Each participant is requested to prepare papers of not more than ten pages pinpointing their problems, needs and views for the establishment and management of effective standardization and quality control institutions in their respective countries, in light of the topics proposed for discussion.

Participants are also expected to contribute to the meeting whenever possible, e. g. technical discussions, etc.

Language requirements

The programme will be conducted in English. Consequently a very good command of the English language is absolutely necessary. Candidates whose mother tongue is not English or who have not completed their academic studies in English should submit a satisfactory English language certificate (issued by a recognized institution).

Documentation will be available in English.

Financial and Administrative Arrangements

The financial and administrative arrangements for the participants will be as follows:

- a) UNIDO, through a Voluntary Contribution of the Yugoslavian Government will provide:
 - i) Round trip economy class air transportation between airport of departure and the airport in Belgrade, Yugoslavia;
 - ii) Airport transportation to and from Hotel.

- b) The Host Government:
 - i) Per diem for the participants for 7 days (UN rate in local currency);
 - ii) All conference facilities; reproduction of documents, including final report; secretarial service during the meeting.

- c) The participants's Government or his employer will be required to bear the following costs:
 - i) All expenses in the home country incidental to travel abroad, including expenditures for passport, visas, medical examinations, inoculations and other such miscellaneous items as well as internal travel to and from the airport of departure in the home country.
 - ii) Salary and other benefits for the participant during the period of the Meeting.

- d) UNIDO and the Government of Yugoslavia will not assume responsibility for the following expenditures in connexion with the participants' attendance at the Meetings:
 - i) Cost incurred by participants with respect to any insurance, medical bills and hospitalization fees;
 - ii) Compensation in the event of death, disability or illness;

- iii) Loss of, or damage to personal property;
- iv) Purchase of personal belongings and compensation for damage caused to them by climatic or other considerations;
- v) Cost incurred by participants with respect to travel other than by authorized mode and direct route

NOTE: Participants are strongly advised not to have family members accompany them as no accomodation for them will be available.

Each candidate should be fully aware of the contents of this Aide-Mémoire.

ANNEX 6

GROUP MEETING
STANDARDIZATION AND QUALITY CONTROL
IN THE INDUSTRIALIZATION PROCESS OF DEVELOPING
COUNTRIES

Organized by the United Nations Industrial Development Organization (UNIDO) in co-operation with the Institute for International Technical Co-operation of Socialist Republic of Serbia (Yugoslavia)

NOTE FOR PARTICIPANTS

1. Dates: 7 to 12 September 1981
2. Location: The meeting will be held in Arandjelovac at the Conference Centre of Hotel Izvor. Participants will be accomodated at Hotel Izvor.
3. Postal Information: Correspondence relating to administrative matters should be addressed to:
Ms. Kata Vojnić
Head of Department for Developing Countries
Republic Administration for International
Scientific, Education and Technical Co-operation
Nemanjina 22/III, P.O.Box 45-26
11124 Beograd - Yugoslavia
Tel: (011) 624-654
4. Workshop Co-ordinator: Correspondence relating to technical matters should be addressed to the workshop co-ordinator:
Mr. Franjo Djerdj
Director
JUGOINSPEKT
Cargo Superintendence Corp.
International Department
Trg Republike 3/1, P.O. Box 790
11000 Beograd - Yugoslavia
Tel: (011) 624-037

5. Travel Arrangements:

Flights will be arranged by JAT (Yugoslavian Airlines) or other agents to follow the most economical direct route from the airport of departure in the participant's home country to Belgrade airport and return.

The participants will be contacted directly either by JAT or through the local UNDP office. Since tickets are issued on a restricted currency basis, participants should await final travel authorization and should not purchase their own ticket.

6. Time of arrival:

Participants are requested to leave their home countries in time to arrive in Belgrade not later than 7th September 1981, or as close to this date as airline schedules permit. Accommodation for participants will be available from 6th/10th the September. Neither UNIDO nor the Yugoslavian authorities will be financially responsible for earlier arrivals due to personal reasons.

Participants should cable the date, flight number, and estimated time of arrival before 31 August 1981, to Ms. Kata Vojnić in order to arrange for meeting upon arrival at Belgrade airport and accommodation. If a participant arrives without prior notice (or if he is not met at the airport due to notification of arrival not having been received) he should take the airport bus to Hotel Izvor, Aranjelovac and contact the co-ordinator as soon as possible.

7. Passport, visa and vaccination requirements: Participants must possess valid passports and/or other travel documents. Before leaving their home countries for Yugoslavia, they are urged to contact the nearest diplomatic consular office of Yugoslavia to obtain information on visa and customs regulations as well as health and possible vaccination requirements, particularly against small-pox and cholera. Participants should also obtain visas for any other country they might have to enter en route to or from Yugoslavia.

8. Discussion paper: Each participant is requested to prepare a short paper (not more than 10 pages) pinpointing their problems, needs and views for establishment and management of effective standardization and quality control institutions in their respective countries.

9. Weather conditions and clothing:

NOTE: In case there is any other problem relating to the administrative arrangements for the workshop, please refer to the aide-mémoire which you have already received or contact UNIDO

E. Taitt

ANNEX 7

REVISED PROJECT PLAN

February 1981	Aide-mémoire and Provisional Agenda sent out and letters sent to potential consultants
May 1981	Submission of documents
June 1981	Documents circulated to Participants
6/7 September 1981	Arrival of Participants in Belgrade
7 September 1981	The meeting starts
12 September 1981	The meeting ends
12/13 September 1981	Departure of Participants from Belgrade
September/October	Preparation of Final Report

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