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OCCASION

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TOGETHER
for a sustainable future

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SGS

TRAINING REPORT

RFP No. 16001963/NM/GOc Project No. US/GHA/O6/005

**PROVISION OF ISO 9001 LEAD AUDITOR COURSE AND ISO 22000 LEAD AUDITOR COURSE
CERTIFICATED BY IRCA**

23739

**RFP: 16001963/NM/GOc
Project No. US GHA/ 06/005**

**SGS GHANA LIMITED
14 RIDGE ROAD, ROMAN RIDGE, P.O. BOX 732,
ACCRA-GHANA**

**FINAL TRAINING REPORT
FOR
Provision of ISO 9001 and ISO 22000 Lead Auditor Course
certified by IRCA**

SUBMITTED TO

**UNITED NATIONS INDUSTRIAL DEVELOPMENT
ORGANISATION (UNIDO)
Procurement Services Unit/OSS/PSM
(Attention: G. Ocampo/N. Maabdi)
Wagramer Str. 5
A-1220- Vienna
AUSTRIA**



TRAINING REPORT

RFP No. 16001963/NM/GOc Project No. US/GHA/O6/005

PROVISION OF ISO 9001 LEAD AUDITOR COURSE AND ISO 22000 LEAD AUDITOR COURSE CERTIFICATED BY IRCA

1.0 OBJECTIVE OF THE ASSIGNMENT:

To establish the national auditing and certification capacity, UNIDO/SECO project is designed to develop a pool of national ISO 22000 and ISO 9001 auditors/ lead auditors.

These competencies will be created through the provision of adequate training, IRCA certified ISO 22000 FSMS and ISO 9001 Lead auditor courses, as stipulated under international practices, followed supervised practical auditing.

SGS Ghana Ltd. has been selected for the provision of ISO 9001 Lead Auditor (IRCA Certified) and ISO 22000 Auditor/Lead Auditor training (IRCA Certified) and training material to a group of 25 participants, which consists of 10 participants for ISO 9001 and 15 participants for ISO 22000 Lead Auditor Trainings.



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RFP No. 16001963/NM/GOc Project No. US/GHA/O6/005

PROVISION OF ISO 9001 LEAD AUDITOR COURSE AND ISO 22000 LEAD AUDITOR COURSE CERTIFICATED BY IRCA

2.0 SCOPE OF THE TRAINING PROGRAMMES:

2.1 ISO 9001: 2008 LEAD AUDITOR COURSE CERTIFICATED BY IRCA

Duration: 5 days: 30th Nov to 4th Dec 2009.....completed

Number of participants attended the course: 10 only

ISO 9001 Lead auditor training was conducted by competent resource- IRCA Lead auditor and Lead Tutor (trainer), **from Ghana**, who has successfully conducted **seven (7)** ISO 9001 Lead auditor training courses in Ghana since 2006.

2.2 ISO 22000: 2005 LEAD AUDITOR COURSE CERTIFICATED BY IRCA

Duration: 5 days: 23rd Nov to 27th Nov 2009.....completed

Number of participants attended the course: 12 only

ISO 22000 Lead auditor training was conducted by a team of competent resource- IRCA Lead auditor and Lead Tutor from Pakistan, supported by qualified **Support tutor from Ghana**.



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PROVISION OF ISO 9001 LEAD AUDITOR COURSE AND ISO 22000 LEAD AUDITOR COURSE CERTIFICATED BY IRCA

3.0 DELIVERABLES:

COURSE CERTIFICATION

Delegates who have passed both the examination and continuous assessment are issued with a "Certificate of Successful Completion" that satisfies the formal training for an individual seeking certification as an IRCA auditor/lead auditor.

The "Certificate of Successful Completion" is valid for a period of three years from the date of the last day of the Course for the purpose of certifying as an auditor with the IRCA.

Delegates who did not pass the continuous assessment and have been in attendance for the full duration of the course are issued with a "Certificate of Attendance".

Those participants who have failed in the examination of Lead Auditor training but have passed the continuous assessment criteria, will get one more last opportunity to write examination (within 12 months from the last date of the 5 days training course). This re-sit is possible in Ghana itself due to availability of local tutor as an invigilator. But if participant fails again then he/she will be required to undertake entire training programme.

PLEASE FIND ATTACHED HEREWITH ORIGINAL COPIES OF A LETTER STATING RESULTS AND CERTIFICATE.



TRAINING REPORT

RFP No. 16001963/NM/GOc Project No. US/GHA/O6/005

PROVISION OF ISO 9001 LEAD AUDITOR COURSE AND ISO 22000 LEAD AUDITOR COURSE CERTIFICATED BY IRCA

4.0 STATUS OF WORK SCHEDULE

WEEK 1 BEGINS FROM WEEK 47 OF 2009

Item No	Activities	Weeks								
		1	2	3	4	5	6	7	9-10	
1	Submission of Delegate checklist and training material to UNIDO- ISO 9001/22000	√								
2	Receipt of delegate checklist feedback	√	√	√						
3	Training Execution ISO 22000-Lead Auditor-IRCA Certified		√							
4	Feedback on training course evaluation from participants ISO 22000- Lead Auditor		√							
5	Examination paper assessment – ISO 22000 LAC, Interim reports to UNIDO			√						
6	Submission to SGS-UK, Manager- International training for, IRCA for second assessment –ISO 22000 LAC				√					
7	Training Execution ISO 9001-Lead Auditor-IRCA Certified			√						
8	Feedback on training course evaluation from participants ISO 9001- Lead Auditor			√						
9	Examination paper assessment – ISO 9001 LAC, Interim reports to UNIDO				√					
10	Submission to SGS-UK, Manager- International training for IRCA for second assessment –ISO 9001 LAC				√					
11	Receipt of examination and course results- ISO 9001 LAC and ISO 22000 LAC									√
12	Report preparation and Certificate submission to UNIDO.									√

CONSIDERATION HAS BEEN GIVEN TO THE AVAILABLE WORKING DAYS DURING X-MAS SEASON.

√.....**TASKS COMPLETED**



TRAINING REPORT

RFP No. 16001963/NM/GOc Project No. US/GHA/O6/005

**PROVISION OF ISO 9001 LEAD AUDITOR COURSE AND ISO 22000 LEAD AUDITOR COURSE
CERTIFICATED BY IRCA**

5.0 SUMMARY:

We are thankful to UNIDO for selecting SGS Ghana Ltd. as training service providers and to support UNIDO, in their objective to develop a pool of national ISO 22000 and ISO 9001 auditors/ lead auditors, by provision of trainings.

We thank all concerned officials of UNIDO and GSB for their co-operation in making this programme successful.

SGS Ghana Ltd, looks forward to continually support UNIDO in this objective, through provision of various supporting services such as training, auditing and certification.



Joachim Davies
SGS Ghana Ltd
Quality, Training & Certification Division
P.O. Box 732
14 Ridge Road
Roman Ridge
Accra
Ghana

01 February 2010

Dear Joachim Davies,

Subject: SSCE/QMSLAC - ISO 9001:2008 Series Auditor/Lead Auditor Training Course 30 November 2009 SGS Ghana Ltd

Course Identifier: SGS/SSCE/QMSLAC/509972/F/22510

I am sorry to inform you that you did not achieve the requisite number of marks needed to pass the examination on the above course and enclose a Certificate of Attendance. However, your continuous assessment grade is Good.

If you wish you may re-sit the examination within 12 months from the last date of the Course at a time and place to suit yourself, provided that an SGS registered Lead Auditor is present to act as invigilator. No fee will be charged for this, but a request for a re-sit must be made in writing to the Training Co-ordinator, SGS ICS.

The method of continuous assessment is designed to assess a delegate's suitability as an Auditor at the time of Course. The assessment is based upon observation of delegate performance as required by the IRCA Auditor Certification Scheme.

The continuous assessment classification is an opinion expressed by the Course tutors and does not form part of the criteria set by the Auditor Certification Scheme for granting Auditor or Lead Auditor status.

I must emphasise that other requirements, such as work and audit experience are necessary to register as an Auditor or Lead Auditor. May I also point out that Course certificates are valid for 3 years from the date of the last day of the Course for the purposes of registering as an Auditor or Lead Auditor with the IRCA.

Yours sincerely,

Peter Crack
Course Manager

British Quality
FOUNDATION

Joachim Davies

has attended the

**Quality Management System
Auditor / Lead Auditor
Training Course**

Held at **SGS Ghana Ltd**
On the **30 November 2009 –**
04 December 2009

Course Number A17038; certificated by the International Register of Certificated Auditors (IRCA) and compliant with the criteria issued by the International Auditor Training and Certification Association (IATCA)

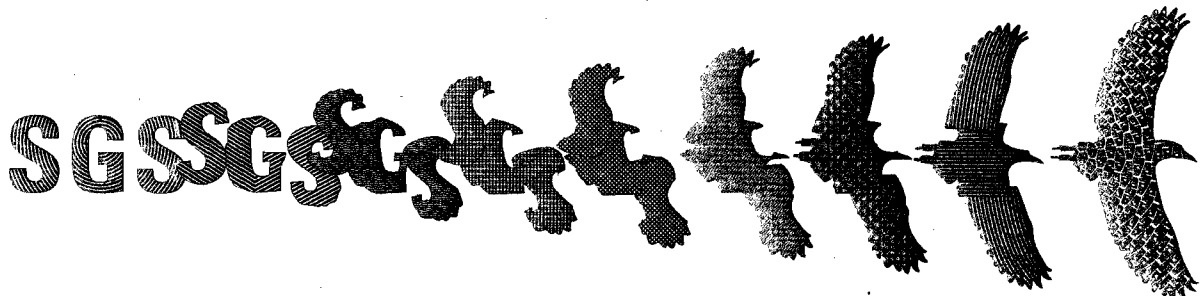
Jim Weaver
SGS United Kingdom Ltd
Business Manager

P.J. Crack
SGS United Kingdom Ltd
Course Manager



**British Quality
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Ebenezer Baiden
SGS Ghana Ltd
Quality, Training & Certification Division
P.O. Box 732
14 Ridge Road
Roman Ridge
Accra
Ghana

01 February 2010

Dear Ebenezer Baiden,

Subject: SSCE/QMSLAC - ISO 9001:2008 Series Auditor/Lead Auditor Training Course 30 November 2009 SGS Ghana Ltd

Course Identifier: SGS/SSCE/QMSLAC/509972/F/22513

I am sorry to inform you that you did not achieve the requisite number of marks needed to pass the examination on the above course and enclose a Certificate of Attendance. However, your continuous assessment grade is Satisfactory.

If you wish you may re-sit the examination within 12 months from the last date of the Course at a time and place to suit yourself, provided that an SGS registered Lead Auditor is present to act as invigilator. No fee will be charged for this, but a request for a re-sit must be made in writing to the Training Co-ordinator, SGS ICS.

The method of continuous assessment is designed to assess a delegate's suitability as an Auditor at the time of Course. The assessment is based upon observation of delegate performance as required by the IRCA Auditor Certification Scheme.

The continuous assessment classification is an opinion expressed by the Course tutors and does not form part of the criteria set by the Auditor Certification Scheme for granting Auditor or Lead Auditor status.

I must emphasise that other requirements, such as work and audit experience are necessary to register as an Auditor or Lead Auditor. May I also point out that Course certificates are valid for 3 years from the date of the last day of the Course for the purposes of registering as an Auditor or Lead Auditor with the IRCA.

Yours sincerely,

Peter Crack
Course Manager

British Quality
FOUNDATION

Ebenezer Baiden

has attended the

Quality Management System Auditor / Lead Auditor Training Course

Held at **SGS Ghana Ltd**
On the **30 November 2009 –**
04 December 2009

Course Number A17038; certified by the International Register of Certificated Auditors (IRCA) and compliant with the criteria issued by the International Auditor Training and Certification Association (IATCA)

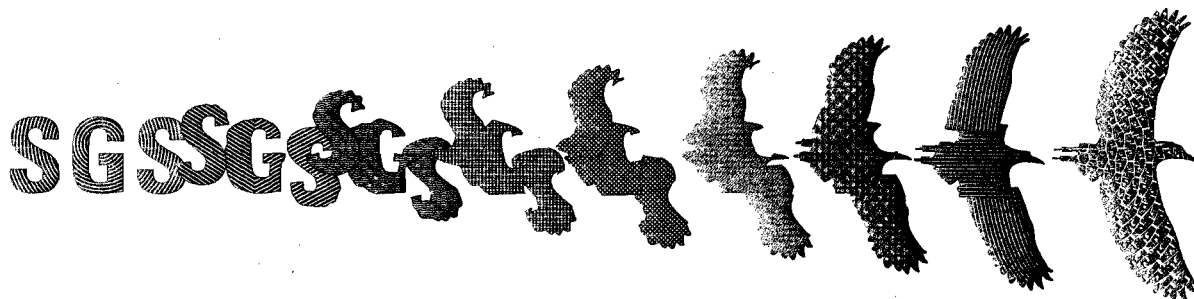
Jim Weaver
SGS United Kingdom Ltd
Business Manager

P.J. Crack
SGS United Kingdom Ltd
Course Manager



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Stephen Adu
SGS Ghana Ltd
Quality, Training & Certification Division
P.O. Box 732
14 Ridge Road
Roman Ridge
Accra
Ghana

01 February 2010

Dear Stephen Adu,

Subject: SSCE/QMSLAC - ISO 9001:2008 Series Auditor/Lead Auditor Training Course 30 November 2009 SGS Ghana Ltd

Course Identifier: SGS/SSCE/QMSLAC/509972/P/22504

I am pleased to inform you that you have successfully completed the above course and enclose a Certificate of Successful Completion. Your examination percentage is 76% and that your continuous assessment grade is Excellent.

The method of continuous assessment is designed to assess a delegate's suitability as an Auditor at the time of Course. The assessment is based upon observation of delegate performance as required by the IRCA Auditor Certification Scheme.

The classification is an opinion expressed by the Course tutors and does not form part of the criteria set by the Auditor Certification Scheme for granting Auditor or Lead Auditor status.

I must emphasise that other requirements, such as work and audit experience are necessary to register as an Auditor or Lead Auditor. May I also point out that Course certificates are valid for 3 years from the date of the last day of the Course for the purposes of registering as an Auditor or Lead Auditor with the IRCA.

Please accept my congratulations and best wishes for the future.

Yours sincerely,

Peter Crack
Course Manager

British Quality
FOUNDATION



Stephen Adu

has successfully completed the

**Quality Management System
Auditor/Lead Auditor
Training Course**

by passing the written examination and continuous assessment

**Held at SGS Ghana Ltd
On the 30 November 2009 –
04 December 2009**

This course satisfies the formal training requirements for individuals seeking certification under the IRCA QMS Auditor Certification Scheme and for this purpose is valid for three years from the date of completion.

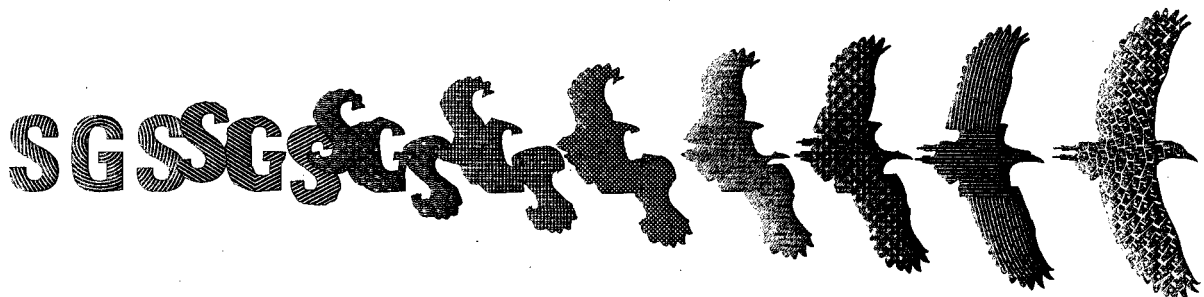
Course Number A17038; certificated by the International Register of Certificated Auditors (IRCA) and compliant with the criteria issued by the International Personnel Certification Association (IPC).

Jim Weaver
SGS United Kingdom Ltd
Business Manager

P.J. Crack
SGS United Kingdom Ltd
Course Manager



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Isaac Nuku Kofi Asempa
SGS Ghana Ltd
Quality, Training & Certification Division
P.O. Box 732
14 Ridge Road
Roman Ridge
Accra
Ghana

01 February 2010

Dear Isaac Nuku Kofi Asempa,

Subject: SSCE/QMSLAC - ISO 9001:2008 Series Auditor/Lead Auditor Training Course 30 November 2009 SGS Ghana Ltd

Course Identifier: SGS/SSCE/QMSLAC/509972/P/22505

I am pleased to inform you that you have successfully completed the above course and enclose a Certificate of Successful Completion. Your examination percentage is 80% and that your continuous assessment grade is Excellent.

The method of continuous assessment is designed to assess a delegate's suitability as an Auditor at the time of Course. The assessment is based upon observation of delegate performance as required by the IRCA Auditor Certification Scheme.

The classification is an opinion expressed by the Course tutors and does not form part of the criteria set by the Auditor Certification Scheme for granting Auditor or Lead Auditor status.

I must emphasise that other requirements, such as work and audit experience are necessary to register as an Auditor or Lead Auditor. May I also point out that Course certificates are valid for 3 years from the date of the last day of the Course for the purposes of registering as an Auditor or Lead Auditor with the IRCA.

Please accept my congratulations and best wishes for the future.

Yours sincerely,

Peter Crack
Course Manager

British Quality
FOUNDATION



Isaac Nuku Kofi Asempa

has successfully completed the

**Quality Management System
Auditor/Lead Auditor
Training Course**

by passing the written examination and continuous assessment

Held at **SGS Ghana Ltd**
On the **30 November 2009 –**
04 December 2009

This course satisfies the formal training requirements for individuals seeking certification under the IRCA QMS Auditor Certification Scheme and for this purpose is valid for three years from the date of completion.

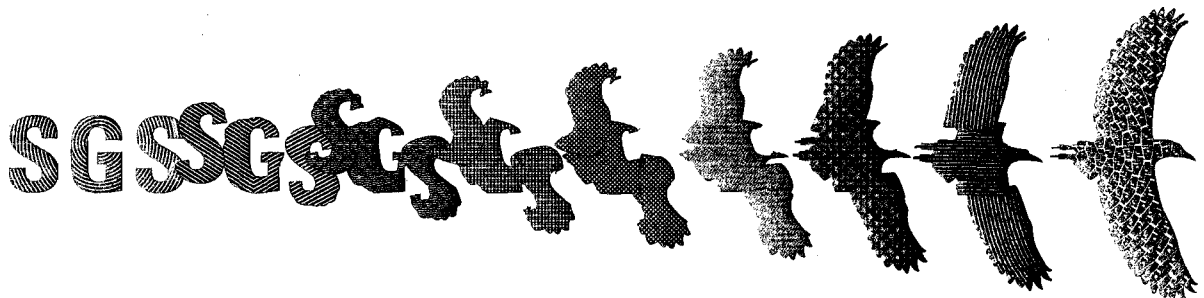
Course Number A17038; certified by the International Register of Certificated Auditors (IRCA) and compliant with the criteria issued by the International Personnel Certification Association (IPC).

Jim Weaver
SGS United Kingdom Ltd
Business Manager

P.J. Crack
SGS United Kingdom Ltd
Course Manager



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George Sefah-Boateng
SGS Ghana Ltd
Quality, Training & Certification Division
P.O. Box 732
14 Ridge Road
Roman Ridge
Accra
Ghana

01 February 2010

Dear George Sefah-Boateng,

Subject: SSCE/QMSLAC - ISO 9001:2008 Series Auditor/Lead Auditor Training Course 30 November 2009 SGS Ghana Ltd

Course Identifier: SGS/SSCE/QMSLAC/509972/P/22506

I am pleased to inform you that you have successfully completed the above course and enclose a Certificate of Successful Completion. Your examination percentage is 80% and that your continuous assessment grade is Good.

The method of continuous assessment is designed to assess a delegate's suitability as an Auditor at the time of Course. The assessment is based upon observation of delegate performance as required by the IRCA Auditor Certification Scheme.

The classification is an opinion expressed by the Course tutors and does not form part of the criteria set by the Auditor Certification Scheme for granting Auditor or Lead Auditor status.

I must emphasise that other requirements, such as work and audit experience are necessary to register as an Auditor or Lead Auditor. May I also point out that Course certificates are valid for 3 years from the date of the last day of the Course for the purposes of registering as an Auditor or Lead Auditor with the IRCA.

Please accept my congratulations and best wishes for the future.

Yours sincerely,

Peter Crack
Course Manager

British Quality
FOUNDATION



George Sefah-Boateng

has successfully completed the

Quality Management System Auditor/Lead Auditor Training Course



by passing the written examination and continuous assessment

Held at **SGS Ghana Ltd**
On the **30 November 2009 –**
04 December 2009

This course satisfies the formal training requirements for individuals seeking certification under the IRCA QMS Auditor Certification Scheme and for this purpose is valid for three years from the date of completion.

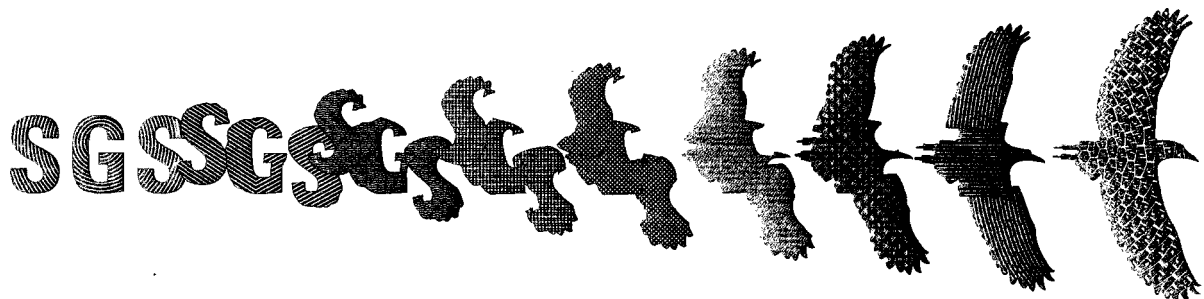
Course Number A17038; certified by the International Register of Certificated Auditors (IRCA) and compliant with the criteria issued by the International Personnel Certification Association (IPC).

Jim Weaver
SGS United Kingdom Ltd
Business Manager

P.J. Crack
SGS United Kingdom Ltd
Course Manager



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Kwasi Owusu Boadu
SGS Ghana Ltd
Quality, Training & Certification Division
P.O. Box 732
14 Ridge Road
Roman Ridge
Accra
Ghana

01 February 2010

Dear Kwasi Owusu Boadu,

Subject: SSCE/QMSLAC - ISO 9001:2008 Series Auditor/Lead Auditor Training Course 30 November 2009 SGS Ghana Ltd

Course Identifier: SGS/SSCE/QMSLAC/509972/P/22507

I am pleased to inform you that you have successfully completed the above course and enclose a Certificate of Successful Completion. Your examination percentage is 90% and that your continuous assessment grade is Excellent.

The method of continuous assessment is designed to assess a delegate's suitability as an Auditor at the time of Course. The assessment is based upon observation of delegate performance as required by the IRCA Auditor Certification Scheme.

The classification is an opinion expressed by the Course tutors and does not form part of the criteria set by the Auditor Certification Scheme for granting Auditor or Lead Auditor status.

I must emphasise that other requirements, such as work and audit experience are necessary to register as an Auditor or Lead Auditor. May I also point out that Course certificates are valid for 3 years from the date of the last day of the Course for the purposes of registering as an Auditor or Lead Auditor with the IRCA.

Please accept my congratulations and best wishes for the future.

Yours sincerely,

Peter Crack
Course Manager

British Quality
FOUNDATION



Kwasi Owusu Boadu

has successfully completed the

Quality Management System Auditor/Lead Auditor Training Course



by passing the written examination and continuous assessment

Held at **SGS Ghana Ltd**
On the **30 November 2009 –**
04 December 2009

This course satisfies the formal training requirements for individuals seeking certification under the IRCA QMS Auditor Certification Scheme and for this purpose is valid for three years from the date of completion.

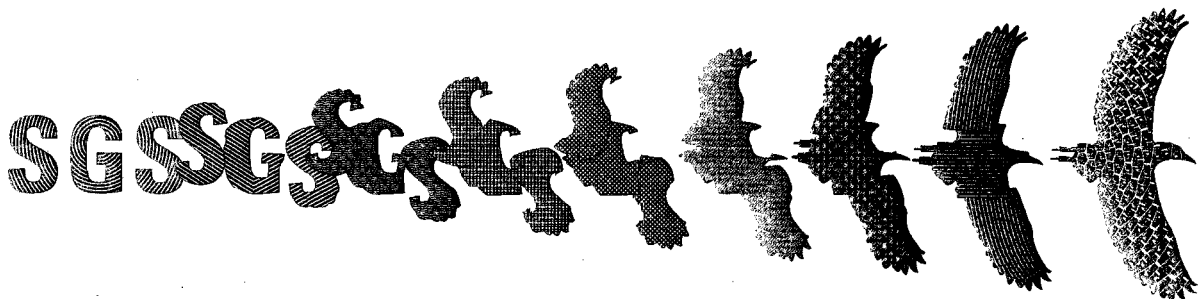
Course Number A17038; certificated by the International Register of Certificated Auditors (IRCA) and compliant with the criteria issued by the International Personnel Certification Association (IPC).

Jim Weaver
SGS United Kingdom Ltd
Business Manager

P.J. Crack
SGS United Kingdom Ltd
Course Manager



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Henry Birch Freeman
SGS Ghana Ltd
Quality, Training & Certification Division
P.O. Box 732
14 Ridge Road
Roman Ridge
Accra
Ghana

01 February 2010

Dear Henry Birch Freeman,

Subject: SSCE/QMSLAC - ISO 9001:2008 Series Auditor/Lead Auditor Training Course 30 November 2009 SGS Ghana Ltd

Course Identifier: SGS/SSCE/QMSLAC/509972/P/22508

I am pleased to inform you that you have successfully completed the above course and enclose a Certificate of Successful Completion. Your examination percentage is 79% and that your continuous assessment grade is Excellent.

The method of continuous assessment is designed to assess a delegate's suitability as an Auditor at the time of Course. The assessment is based upon observation of delegate performance as required by the IRCA Auditor Certification Scheme.

The classification is an opinion expressed by the Course tutors and does not form part of the criteria set by the Auditor Certification Scheme for granting Auditor or Lead Auditor status.

I must emphasise that other requirements, such as work and audit experience are necessary to register as an Auditor or Lead Auditor. May I also point out that Course certificates are valid for 3 years from the date of the last day of the Course for the purposes of registering as an Auditor or Lead Auditor with the IRCA.

Please accept my congratulations and best wishes for the future.

Yours sincerely,

Peter Crack
Course Manager

British Quality
FOUNDATION



Henry Birch Freeman

has successfully completed the

Quality Management System Auditor/Lead Auditor Training Course

by passing the written examination and continuous assessment

Held at **SGS Ghana Ltd**
On the **30 November 2009** –
04 December 2009

This course satisfies the formal training requirements for individuals seeking certification under the IRCA QMS Auditor Certification Scheme and for this purpose is valid for three years from the date of completion.

Course Number A17038; certificated by the International Register of Certificated Auditors (IRCA) and compliant with the criteria issued by the International Personnel Certification Association (IPC).

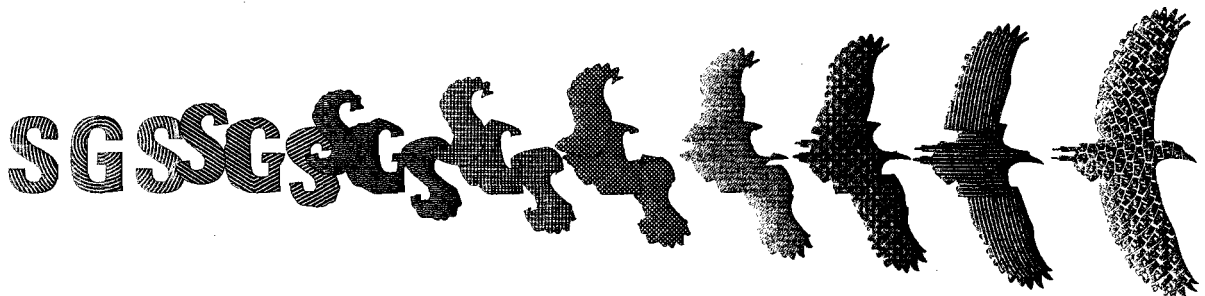
Jim Weaver
SGS United Kingdom Ltd
Business Manager

P.J. Crack
SGS United Kingdom Ltd
Course Manager



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Josian Herbert Amoako
SGS Ghana Ltd
Quality, Training & Certification Division
P.O. Box 732
14 Ridge Road
Roman Ridge
Accra
Ghana

01 February 2010

Dear Josian Herbert Amoako,

Subject: SSCE/QMSLAC - ISO 9001:2008 Series Auditor/Lead Auditor Training Course 30 November 2009 SGS Ghana Ltd

Course Identifier: SGS/SSCE/QMSLAC/509972/P/22509

I am pleased to inform you that you have successfully completed the above course and enclose a Certificate of Successful Completion. Your examination percentage is 90% and that your continuous assessment grade is Excellent.

The method of continuous assessment is designed to assess a delegate's suitability as an Auditor at the time of Course. The assessment is based upon observation of delegate performance as required by the IRCA Auditor Certification Scheme.

The classification is an opinion expressed by the Course tutors and does not form part of the criteria set by the Auditor Certification Scheme for granting Auditor or Lead Auditor status.

I must emphasise that other requirements, such as work and audit experience are necessary to register as an Auditor or Lead Auditor. May I also point out that Course certificates are valid for 3 years from the date of the last day of the Course for the purposes of registering as an Auditor or Lead Auditor with the IRCA.

Please accept my congratulations and best wishes for the future.

Yours sincerely,

Peter Crack
Course Manager

British Quality
FOUNDATION



Josian Herbert Amoako

has successfully completed the

**Quality Management System
Auditor/Lead Auditor
Training Course**

by passing the written examination and continuous assessment

**Held at SGS Ghana Ltd
On the 30 November 2009 –
04 December 2009**

This course satisfies the formal training requirements for individuals seeking certification under the IRCA QMS Auditor Certification Scheme and for this purpose is valid for three years from the date of completion.

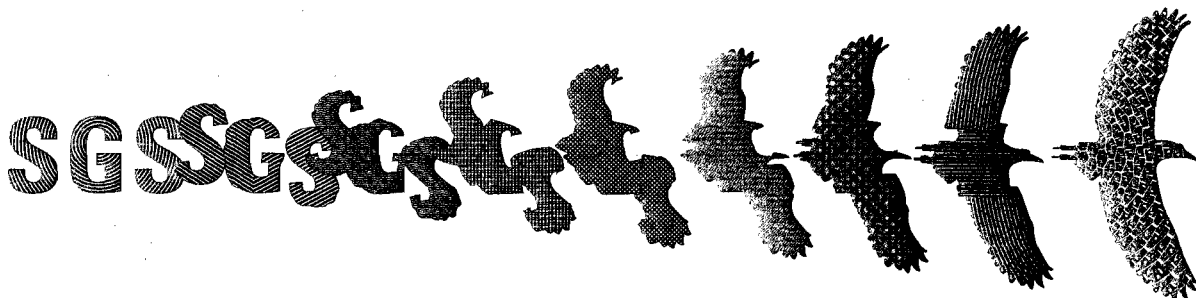
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Jim Weaver
SGS United Kingdom Ltd
Business Manager

P.J. Crack
SGS United Kingdom Ltd
Course Manager



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SGS House, 217-221 London Road, Camberley, Surrey, GU15 3EY
t +44 (0) 1276 697 777 f +44 (0) 1276 697 696 www.sgs.com





Daniel Hammond
SGS Ghana Ltd
Quality, Training & Certification Division
P.O. Box 732
14 Ridge Road
Roman Ridge
Accra
Ghana

01 February 2010

Dear Daniel Hammond,

Subject: SSCE/QMSLAC - ISO 9001:2008 Series Auditor/Lead Auditor Training Course 30 November 2009 SGS Ghana Ltd

Course Identifier: SGS/SSCE/QMSLAC/509972/P/22511

I am pleased to inform you that you have successfully completed the above course and enclose a Certificate of Successful Completion. Your examination percentage is 75% and that your continuous assessment grade is Good.

The method of continuous assessment is designed to assess a delegate's suitability as an Auditor at the time of Course. The assessment is based upon observation of delegate performance as required by the IRCA Auditor Certification Scheme.

The classification is an opinion expressed by the Course tutors and does not form part of the criteria set by the Auditor Certification Scheme for granting Auditor or Lead Auditor status.

I must emphasise that other requirements, such as work and audit experience are necessary to register as an Auditor or Lead Auditor. May I also point out that Course certificates are valid for 3 years from the date of the last day of the Course for the purposes of registering as an Auditor or Lead Auditor with the IRCA.

Please accept my congratulations and best wishes for the future.

Yours sincerely,

**Peter Crack
Course Manager**

**British Quality
FOUNDATION**



Daniel Hammond

has successfully completed the

**Quality Management System
Auditor/Lead Auditor
Training Course**

by passing the written examination and continuous assessment

Held at **SGS Ghana Ltd**
On the **30 November 2009 –**
04 December 2009

This course satisfies the formal training requirements for individuals seeking certification under the IRCA QMS Auditor Certification Scheme and for this purpose is valid for three years from the date of completion.

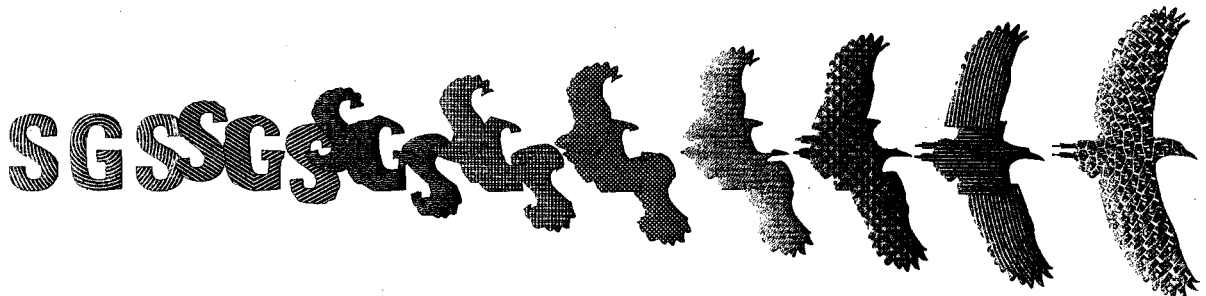
Course Number A17038; certified by the International Register of Certificated Auditors (IRCA) and compliant with the criteria issued by the International Personnel Certification Association (IPC).

Jim Weaver
SGS United Kingdom Ltd
Business Manager

P.J. Crack
SGS United Kingdom Ltd
Course Manager



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Nicholas S K Appiah
SGS Ghana Ltd
Quality, Training & Certification Division
P.O. Box 732
14 Ridge Road
Roman Ridge
Accra
Ghana

01 February 2010

Dear Nicholas S K Appiah,

Subject: SSCE/QMSLAC - ISO 9001:2008 Series Auditor/Lead Auditor Training Course 30 November 2009 SGS Ghana Ltd

Course Identifier: SGS/SSCE/QMSLAC/509972/P/22512

I am pleased to inform you that you have successfully completed the above course and enclose a Certificate of Successful Completion. Your examination percentage is 71% and that your continuous assessment grade is Good.

The method of continuous assessment is designed to assess a delegate's suitability as an Auditor at the time of Course. The assessment is based upon observation of delegate performance as required by the IRCA Auditor Certification Scheme.

The classification is an opinion expressed by the Course tutors and does not form part of the criteria set by the Auditor Certification Scheme for granting Auditor or Lead Auditor status.

I must emphasise that other requirements, such as work and audit experience are necessary to register as an Auditor or Lead Auditor. May I also point out that Course certificates are valid for 3 years from the date of the last day of the Course for the purposes of registering as an Auditor or Lead Auditor with the IRCA.

Please accept my congratulations and best wishes for the future.

Yours sincerely,

Peter Crack
Course Manager

British Quality
FOUNDATION



Nicholas S K Appiah



has successfully completed the

**Quality Management System
Auditor/Lead Auditor
Training Course**



by passing the written examination and continuous assessment

**Held at SGS Ghana Ltd
On the 30 November 2009 –
04 December 2009**

This course satisfies the formal training requirements for individuals seeking certification under the IRCA QMS Auditor Certification Scheme and for this purpose is valid for three years from the date of completion.

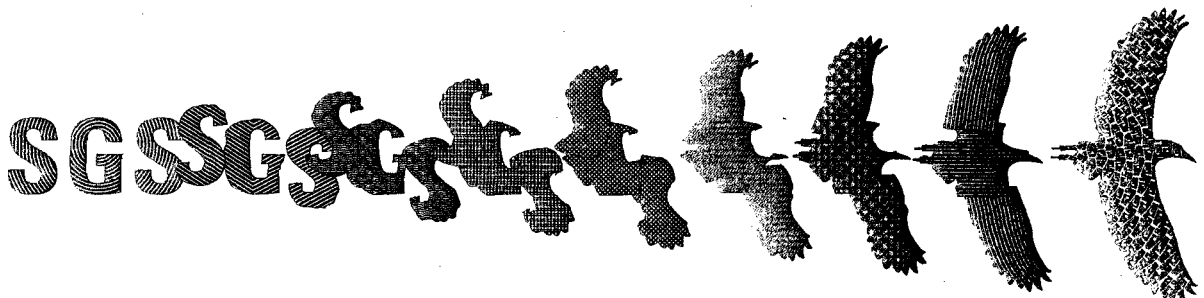
Course Number A17038; certificated by the International Register of Certificated Auditors (IRCA) and compliant with the criteria issued by the International Personnel Certification Association (IPC).

Jim Weaver
SGS United Kingdom Ltd
Business Manager

P.J. Crack
SGS United Kingdom Ltd
Course Manager



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George Kwame Awittor-Johnson
SGS Ghana Ltd
Quality, Training & Certification Division
P.O. Box 732
14 Ridge Road
Roman Ridge
Accra
Ghana

26 January 2010

Dear George Kwame Awittor-Johnson,

Subject: SSCE/FSMSLAC - Food Safety Management Systems/ISO 22000 Auditor/Lead Auditor Training Course 23 November 2009 SGS Ghana Ltd

Course Identifier: SGS/SSCE/FSMSLAC/509973/F/1904

I am sorry to inform you that you did not achieve the requisite number of marks needed to pass the examination on the above course and enclose a Certificate of Attendance. However, your continuous assessment grade is Good.

If you wish you may re-sit the examination within 12 months from the last date of the Course at a time and place to suit yourself, provided that an SGS registered Lead Auditor is present to act as invigilator. No fee will be charged for this, but a request for a re-sit must be made in writing to the Training Co-ordinator, SGS ICS.

The method of continuous assessment is designed to assess a delegate's suitability as an Auditor at the time of Course. The assessment is based upon observation of delegate performance as required by the IRCA Auditor Certification Scheme.

The continuous assessment classification is an opinion expressed by the Course tutors and does not form part of the criteria set by the Auditor Certification Scheme for granting Auditor or Lead Auditor status.

I must emphasise that other requirements, such as work and audit experience are necessary to register as an Auditor or Lead Auditor. May I also point out that Course certificates are valid for 3 years from the date of the last day of the Course for the purposes of registering as an Auditor or Lead Auditor with the IRCA.

Yours sincerely,

Peter Crack
Course Manager

British Quality
FOUNDATION

George Kwame Awittor-Johnson

has attended the

**Food Safety
Management Systems
Auditor / Lead Auditor Training
Course**

Held at **SGS Ghana Ltd**
On the **23 November 2009 –**
27 November 2009

Course Number A17304; certificated by the International Register of Certificated Auditors (IRCA)

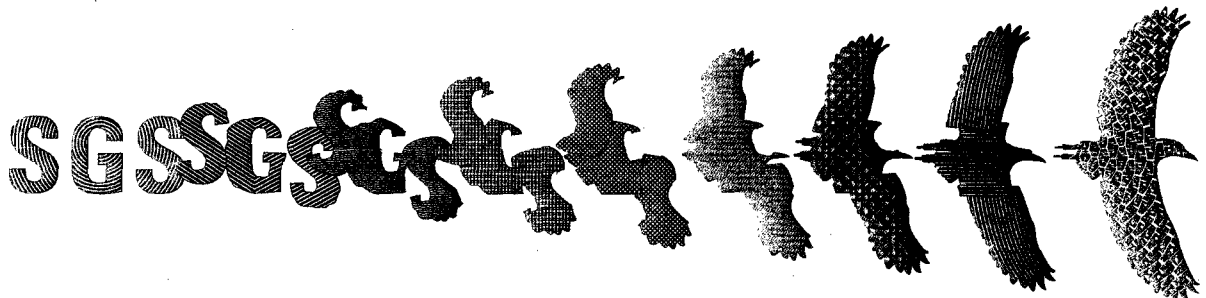
Jim Weaver
SGS United Kingdom Ltd
Business Manager

P.J. Crack
SGS United Kingdom Ltd
Course Manager



**British Quality
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and Training Organisation

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Christian Foli
SGS Ghana Ltd
Quality, Training & Certification Division
P.O. Box 732
14 Ridge Road
Roman Ridge
Accra
Ghana

26 January 2010

Dear Christian Foli,

Subject: SSCE/FSMSLAC - Food Safety Management Systems/ISO 22000 Auditor/Lead Auditor Training Course 23 November 2009 SGS Ghana Ltd

Course Identifier: SGS/SSCE/FSMSLAC/509973/F/1905

I am sorry to inform you that you did not achieve the requisite number of marks needed to pass the examination on the above course and enclose a Certificate of Attendance. However, your continuous assessment grade is Good.

If you wish you may re-sit the examination within 12 months from the last date of the Course at a time and place to suit yourself, provided that an SGS registered Lead Auditor is present to act as invigilator. No fee will be charged for this, but a request for a re-sit must be made in writing to the Training Co-ordinator, SGS ICS.

The method of continuous assessment is designed to assess a delegate's suitability as an Auditor at the time of Course. The assessment is based upon observation of delegate performance as required by the IRCA Auditor Certification Scheme.

The continuous assessment classification is an opinion expressed by the Course tutors and does not form part of the criteria set by the Auditor Certification Scheme for granting Auditor or Lead Auditor status.

I must emphasise that other requirements, such as work and audit experience are necessary to register as an Auditor or Lead Auditor. May I also point out that Course certificates are valid for 3 years from the date of the last day of the Course for the purposes of registering as an Auditor or Lead Auditor with the IRCA.

Yours sincerely,

Peter Crack
Course Manager

British Quality
FOUNDATION

Christian Foli

has attended the

**Food Safety
Management Systems
Auditor / Lead Auditor Training
Course**

Held at **SGS Ghana Ltd**
On the **23 November 2009 –**
27 November 2009

Course Number A17304; certificated by the International Register of Certificated Auditors (IRCA)

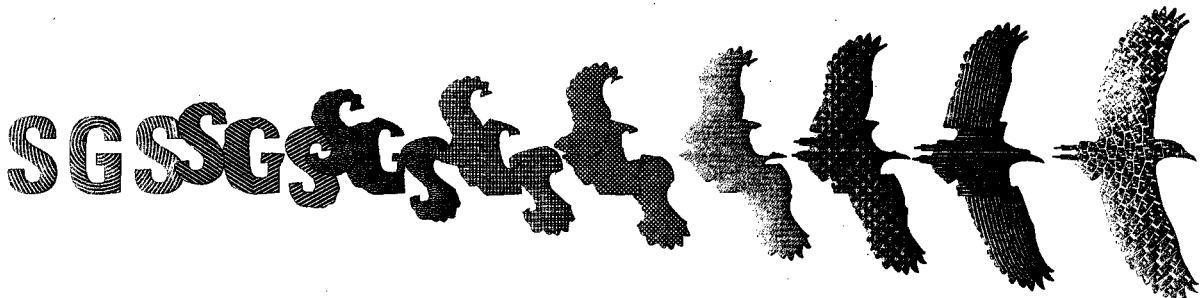
Jim Weaver
SGS United Kingdom Ltd
Business Manager

P.J. Crack
SGS United Kingdom Ltd
Course Manager



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Angela Araba Essandoh
SGS Ghana Ltd
Quality, Training & Certification Division
P.O. Box 732
14 Ridge Road
Roman Ridge
Accra
Ghana

26 January 2010

Dear Angela Araba Essandoh,

Subject: SSCE/FSMSLAC - Food Safety Management Systems/ISO 22000 Auditor/Lead Auditor Training Course 23 November 2009 SGS Ghana Ltd

Course Identifier: SGS/SSCE/FSMSLAC/509973/F/1906

I am sorry to inform you that you did not achieve the requisite number of marks needed to pass the examination on the above course and enclose a Certificate of Attendance. However, your continuous assessment grade is Satisfactory.

If you wish you may re-sit the examination within 12 months from the last date of the Course at a time and place to suit yourself, provided that an SGS registered Lead Auditor is present to act as invigilator. No fee will be charged for this, but a request for a re-sit must be made in writing to the Training Co-ordinator, SGS ICS.

The method of continuous assessment is designed to assess a delegate's suitability as an Auditor at the time of Course. The assessment is based upon observation of delegate performance as required by the IRCA Auditor Certification Scheme.

The continuous assessment classification is an opinion expressed by the Course tutors and does not form part of the criteria set by the Auditor Certification Scheme for granting Auditor or Lead Auditor status.

I must emphasise that other requirements, such as work and audit experience are necessary to register as an Auditor or Lead Auditor. May I also point out that Course certificates are valid for 3 years from the date of the last day of the Course for the purposes of registering as an Auditor or Lead Auditor with the IRCA.

Yours sincerely,

Peter Crack
Course Manager

British Quality
FOUNDATION



Angela Araba Essandoh

has attended the

**Food Safety
Management Systems
Auditor / Lead Auditor Training
Course**

Held at **SGS Ghana Ltd**
On the **23 November 2009 –**
27 November 2009

Course Number A17304; certificated by the International Register of Certificated Auditors (IRCA)

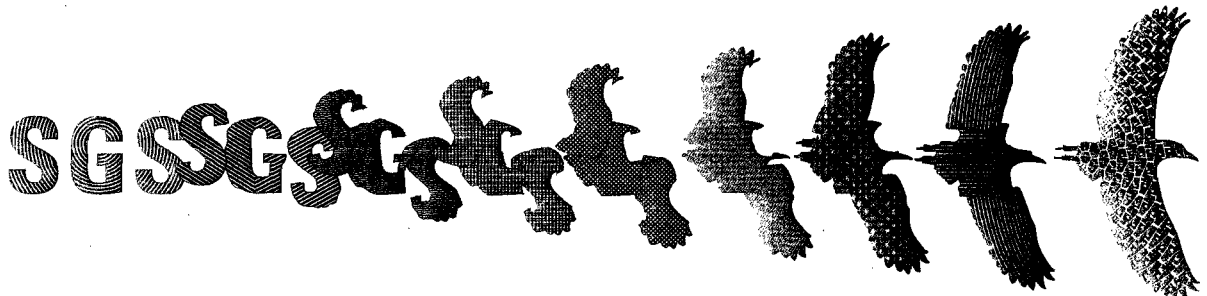
Jim Weaver
SGS United Kingdom Ltd
Business Manager

P.J. Crack
SGS United Kingdom Ltd
Course Manager



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Patience Mantey
SGS Ghana Ltd
Quality, Training & Certification Division
P.O. Box 732
14 Ridge Road
Roman Ridge
Accra
Ghana

26 January 2010

Dear Patience Mantey,

Subject: SSCE/FSMSLAC - Food Safety Management Systems/ISO 22000 Auditor/Lead Auditor Training Course 23 November 2009 SGS Ghana Ltd

Course Identifier: SGS/SSCE/FSMSLAC/509973/P/1907

I am pleased to inform you that you have successfully completed the above course and enclose a Certificate of Successful Completion. Your examination percentage is 88.5% and that your continuous assessment grade is Good.

The method of continuous assessment is designed to assess a delegate's suitability as an Auditor at the time of Course. The assessment is based upon observation of delegate performance as required by the IRCA Auditor Certification Scheme.

The classification is an opinion expressed by the Course tutors and does not form part of the criteria set by the Auditor Certification Scheme for granting Auditor or Lead Auditor status.

I must emphasise that other requirements, such as work and audit experience are necessary to register as an Auditor or Lead Auditor. May I also point out that Course certificates are valid for 3 years from the date of the last day of the Course for the purposes of registering as an Auditor or Lead Auditor with the IRCA.

Please accept my congratulations and best wishes for the future.

Yours sincerely,

Peter Crack
Course Manager

British Quality
FOUNDATION



Patience Mantey

has successfully completed the

**Food Safety
Management Systems
Auditor / Lead Auditor Training
Course**

by passing the written examination and continuous assessment

Held at **SGS Ghana Ltd**
On the **23 November 2009 –**
27 November 2009

This course satisfies the formal training requirements for individuals seeking certification under the IRCA Auditor Certification Scheme and for this purpose is valid for three years from the date of course completion.

Course Number A17304 certificated by the International Register of Certificated Auditors (IRCA).

Jim Weaver
SGS United Kingdom Ltd
Business Manager

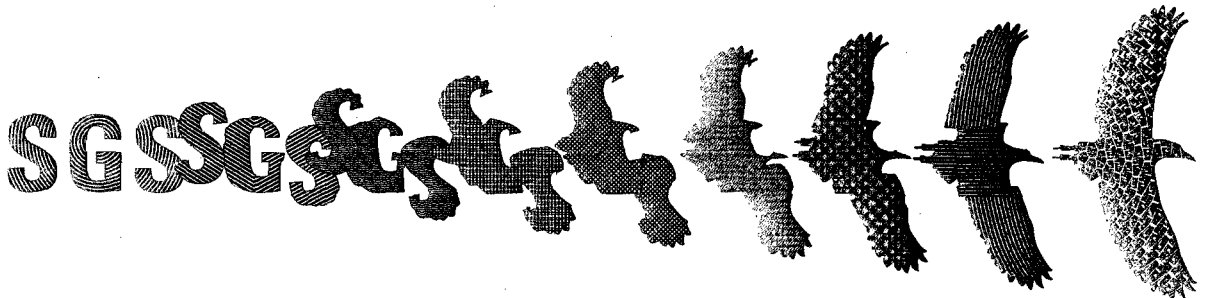
P.J. Crack
SGS United Kingdom Ltd
Course Manager



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George Quarcoo
SGS Ghana Ltd
Quality, Training & Certification Division
P.O. Box 732
14 Ridge Road
Roman Ridge
Accra
Ghana

26 January 2010

Dear George Quarcoo,

Subject: SSCE/FSMSLAC - Food Safety Management Systems/ISO 22000 Auditor/Lead Auditor Training Course 23 November 2009 SGS Ghana Ltd

Course Identifier: SGS/SSCE/FSMSLAC/509973/P/1908

I am pleased to inform you that you have successfully completed the above course and enclose a Certificate of Successful Completion. Your examination percentage is 82.5% and that your continuous assessment grade is Good.

The method of continuous assessment is designed to assess a delegate's suitability as an Auditor at the time of Course. The assessment is based upon observation of delegate performance as required by the IRCA Auditor Certification Scheme.

The classification is an opinion expressed by the Course tutors and does not form part of the criteria set by the Auditor Certification Scheme for granting Auditor or Lead Auditor status.

I must emphasise that other requirements, such as work and audit experience are necessary to register as an Auditor or Lead Auditor. May I also point out that Course certificates are valid for 3 years from the date of the last day of the Course for the purposes of registering as an Auditor or Lead Auditor with the IRCA.

Please accept my congratulations and best wishes for the future.

Yours sincerely,

Peter Crack
Course Manager

British Quality
FOUNDATION



George Quarcoo

has successfully completed the

**Food Safety
Management Systems
Auditor / Lead Auditor Training
Course**

by passing the written examination and continuous assessment

Held at **SGS Ghana Ltd**
On the **23 November 2009 –**
27 November 2009

This course satisfies the formal training requirements for individuals seeking certification under the IRCA Auditor Certification Scheme and for this purpose is valid for three years from the date of course completion.

Course Number A17304 certificated by the International Register of Certificated Auditors (IRCA).

Jim Weaver
SGS United Kingdom Ltd
Business Manager

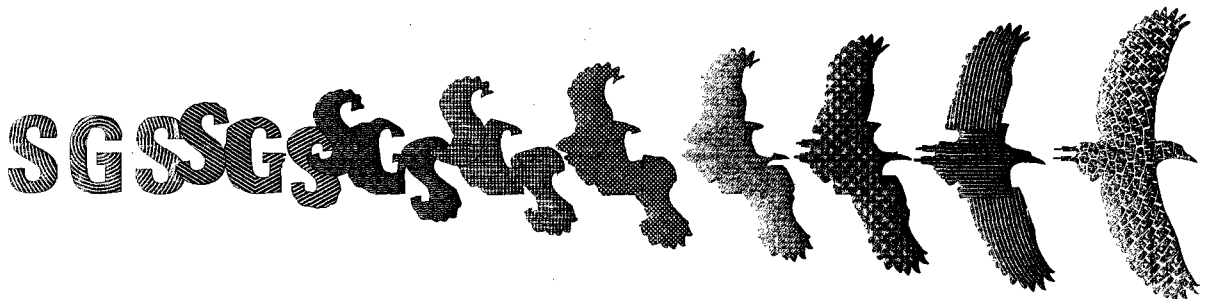
P.J. Crack
SGS United Kingdom Ltd
Course Manager



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Augustina Larbi
SGS Ghana Ltd
Quality, Training & Certification Division
P.O. Box 732
14 Ridge Road
Roman Ridge
Accra
Ghana

26 January 2010

Dear Augustina Larbi,

Subject: SSCE/FSMSLAC - Food Safety Management Systems/ISO 22000 Auditor/Lead Auditor Training Course 23 November 2009 SGS Ghana Ltd

Course Identifier: SGS/SSCE/FSMSLAC/509973/P/1909

I am pleased to inform you that you have successfully completed the above course and enclose a Certificate of Successful Completion. Your examination percentage is 86% and that your continuous assessment grade is Good.

The method of continuous assessment is designed to assess a delegate's suitability as an Auditor at the time of Course. The assessment is based upon observation of delegate performance as required by the IRCA Auditor Certification Scheme.

The classification is an opinion expressed by the Course tutors and does not form part of the criteria set by the Auditor Certification Scheme for granting Auditor or Lead Auditor status.

I must emphasise that other requirements, such as work and audit experience are necessary to register as an Auditor or Lead Auditor. May I also point out that Course certificates are valid for 3 years from the date of the last day of the Course for the purposes of registering as an Auditor or Lead Auditor with the IRCA.

Please accept my congratulations and best wishes for the future.

Yours sincerely,

Peter Crack
Course Manager

British Quality
FOUNDATION



Augustina Larbi

has successfully completed the

**Food Safety
Management Systems
Auditor / Lead Auditor Training
Course**

by passing the written examination and continuous assessment

Held at **SGS Ghana Ltd**
On the **23 November 2009** –
27 November 2009

This course satisfies the formal training requirements for individuals seeking certification under the IRCA Auditor Certification Scheme and for this purpose is valid for three years from the date of course completion.

Course Number A17304 certificated by the International Register of Certificated Auditors (IRCA).

Jim Weaver
SGS United Kingdom Ltd
Business Manager

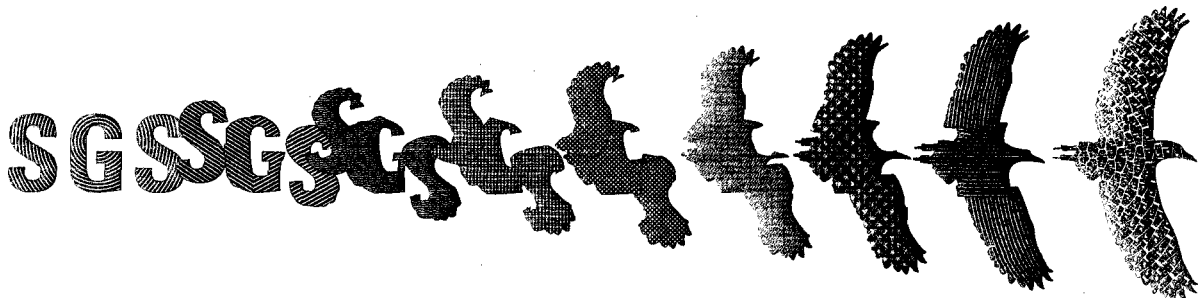
P.J. Crack
SGS United Kingdom Ltd
Course Manager



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Nana Yaw Ansah Sampong
SGS Ghana Ltd
Quality, Training & Certification Division
P.O. Box 732
14 Ridge Road
Roman Ridge
Accra
Ghana

26 January 2010

Dear Nana Yaw Ansah Sampong,

Subject: SSCE/FSMSLAC - Food Safety Management Systems/ISO 22000 Auditor/Lead Auditor Training Course 23 November 2009 SGS Ghana Ltd

Course Identifier: SGS/SSCE/FSMSLAC/509973/P/1910

I am pleased to inform you that you have successfully completed the above course and enclose a Certificate of Successful Completion. Your examination percentage is 91% and that your continuous assessment grade is Excellent.

The method of continuous assessment is designed to assess a delegate's suitability as an Auditor at the time of Course. The assessment is based upon observation of delegate performance as required by the IRCA Auditor Certification Scheme.

The classification is an opinion expressed by the Course tutors and does not form part of the criteria set by the Auditor Certification Scheme for granting Auditor or Lead Auditor status.

I must emphasise that other requirements, such as work and audit experience are necessary to register as an Auditor or Lead Auditor. May I also point out that Course certificates are valid for 3 years from the date of the last day of the Course for the purposes of registering as an Auditor or Lead Auditor with the IRCA.

Please accept my congratulations and best wishes for the future.

Yours sincerely,

Peter Crack
Course Manager

British Quality
FOUNDATION



Nana Yaw Ansah Sampong

has successfully completed the

**Food Safety
Management Systems
Auditor / Lead Auditor Training
Course**

by passing the written examination and continuous assessment

Held at **SGS Ghana Ltd**
On the **23 November 2009** –
27 November 2009

This course satisfies the formal training requirements for individuals seeking certification under the IRCA Auditor Certification Scheme and for this purpose is valid for three years from the date of course completion.

Course Number A17304 certificated by the International Register of Certificated Auditors (IRCA).

Jim Weaver
SGS United Kingdom Ltd
Business Manager

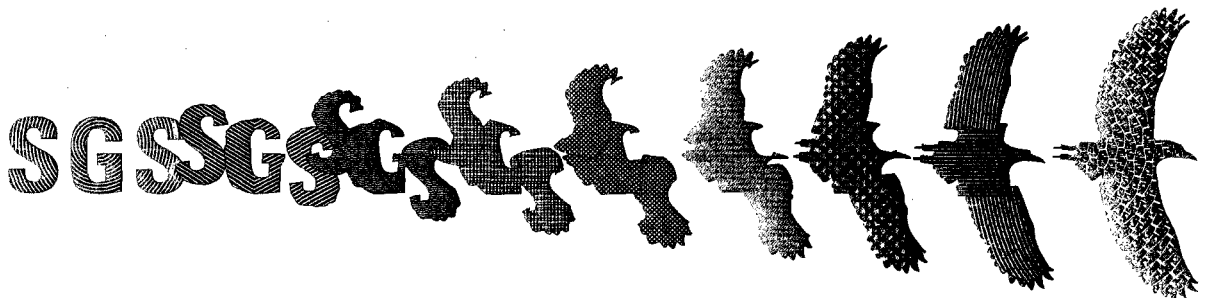
P.J. Crack
SGS United Kingdom Ltd
Course Manager



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Ama Nyame Mogyabun
SGS Ghana Ltd
Quality, Training & Certification Division
P.O. Box 732
14 Ridge Road
Roman Ridge
Accra
Ghana

26 January 2010

Dear Ama Nyame Mogyabun,

Subject: SSCE/FSMSLAC - Food Safety Management Systems/ISO 22000 Auditor/Lead Auditor Training Course 23 November 2009 SGS Ghana Ltd

Course Identifier: SGS/SSCE/FSMSLAC/509973/P/1911

I am pleased to inform you that you have successfully completed the above course and enclose a Certificate of Successful Completion. Your examination percentage is 92.5% and that your continuous assessment grade is Excellent.

The method of continuous assessment is designed to assess a delegate's suitability as an Auditor at the time of Course. The assessment is based upon observation of delegate performance as required by the IRCA Auditor Certification Scheme.

The classification is an opinion expressed by the Course tutors and does not form part of the criteria set by the Auditor Certification Scheme for granting Auditor or Lead Auditor status.

I must emphasise that other requirements, such as work and audit experience are necessary to register as an Auditor or Lead Auditor. May I also point out that Course certificates are valid for 3 years from the date of the last day of the Course for the purposes of registering as an Auditor or Lead Auditor with the IRCA.

Please accept my congratulations and best wishes for the future.

Yours sincerely,

Peter Crack
Course Manager

British Quality
FOUNDATION



Ama Nyame Mogyabun

has successfully completed the

Food Safety Management Systems Auditor / Lead Auditor Training Course

by passing the written examination and continuous assessment

Held at **SGS Ghana Ltd**
On the **23 November 2009 –**
27 November 2009

This course satisfies the formal training requirements for individuals seeking certification under the IRCA Auditor Certification Scheme and for this purpose is valid for three years from the date of course completion.

Course Number A17304 certificated by the International Register of Certificated Auditors (IRCA).

Jim Weaver
SGS United Kingdom Ltd
Business Manager

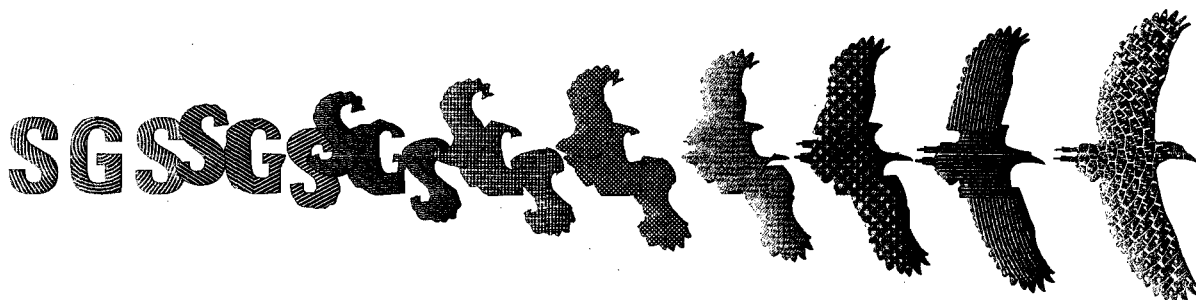
P.J. Crack
SGS United Kingdom Ltd
Course Manager



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SGS House, 217-221 London Road, Camberley, Surrey, GU15 3EY
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Ephraim Mawuli Vans-Assey
SGS Ghana Ltd
Quality, Training & Certification Division
P.O. Box 732
14 Ridge Road
Roman Ridge
Accra
Ghana

26 January 2010

Dear Ephraim Mawuli Vans-Assey,

Subject: SSCE/FSMSLAC - Food Safety Management Systems/ISO 22000 Auditor/Lead Auditor Training Course 23 November 2009 SGS Ghana Ltd

Course Identifier: SGS/SSCE/FSMSLAC/509973/P/1912

I am pleased to inform you that you have successfully completed the above course and enclose a Certificate of Successful Completion. Your examination percentage is 82.5% and that your continuous assessment grade is Excellent.

The method of continuous assessment is designed to assess a delegate's suitability as an Auditor at the time of Course. The assessment is based upon observation of delegate performance as required by the IRCA Auditor Certification Scheme.

The classification is an opinion expressed by the Course tutors and does not form part of the criteria set by the Auditor Certification Scheme for granting Auditor or Lead Auditor status.

I must emphasise that other requirements, such as work and audit experience are necessary to register as an Auditor or Lead Auditor. May I also point out that Course certificates are valid for 3 years from the date of the last day of the Course for the purposes of registering as an Auditor or Lead Auditor with the IRCA.

Please accept my congratulations and best wishes for the future.

Yours sincerely,

Peter Crack
Course Manager

British Quality
FOUNDATION



Ephraim Mawuli Vans-Assey

has successfully completed the

**Food Safety
Management Systems
Auditor / Lead Auditor Training
Course**

by passing the written examination and continuous assessment

Held at **SGS Ghana Ltd**
On the **23 November 2009 –**
27 November 2009

This course satisfies the formal training requirements for individuals seeking certification under the IRCA Auditor Certification Scheme and for this purpose is valid for three years from the date of course completion.

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Jim Weaver
SGS United Kingdom Ltd
Business Manager

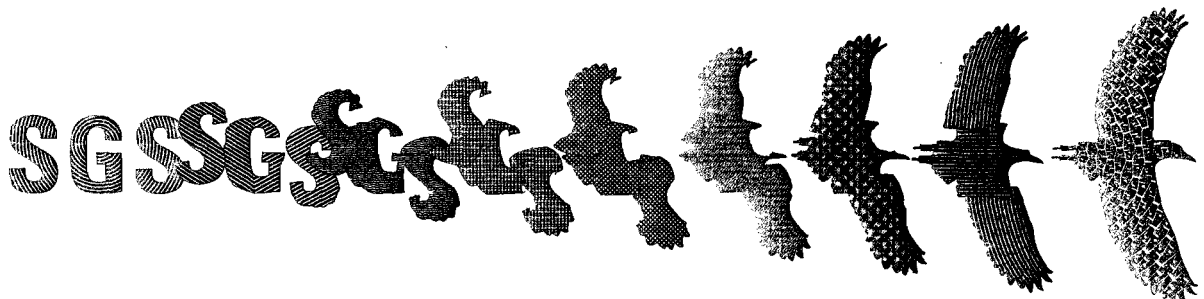
P.J. Crack
SGS United Kingdom Ltd
Course Manager



**British Quality
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Mildrid Naa Ayele Mensah
SGS Ghana Ltd
Quality, Training & Certification Division
P.O. Box 732
14 Ridge Road
Roman Ridge
Accra
Ghana

26 January 2010

Dear Mildrid Naa Ayele Mensah,

Subject: SSCE/FSMSLAC - Food Safety Management Systems/ISO 22000 Auditor/Lead Auditor Training Course 23 November 2009 SGS Ghana Ltd

Course Identifier: SGS/SSCE/FSMSLAC/509973/P/1913

I am pleased to inform you that you have successfully completed the above course and enclose a Certificate of Successful Completion. Your examination percentage is 88.5% and that your continuous assessment grade is Excellent.

The method of continuous assessment is designed to assess a delegate's suitability as an Auditor at the time of Course. The assessment is based upon observation of delegate performance as required by the IRCA Auditor Certification Scheme.

The classification is an opinion expressed by the Course tutors and does not form part of the criteria set by the Auditor Certification Scheme for granting Auditor or Lead Auditor status.

I must emphasise that other requirements, such as work and audit experience are necessary to register as an Auditor or Lead Auditor. May I also point out that Course certificates are valid for 3 years from the date of the last day of the Course for the purposes of registering as an Auditor or Lead Auditor with the IRCA.

Please accept my congratulations and best wishes for the future.

Yours sincerely,

Peter Crack
Course Manager

British Quality
FOUNDATION



Mildrid Naa Ayele Mensah

has successfully completed the

**Food Safety
Management Systems
Auditor / Lead Auditor Training
Course**

by passing the written examination and continuous assessment

Held at **SGS Ghana Ltd**
On the **23 November 2009** –
27 November 2009

This course satisfies the formal training requirements for individuals seeking certification under the IRCA Auditor Certification Scheme and for this purpose is valid for three years from the date of course completion.

Course Number A17304 certificated by the International Register of Certificated Auditors (IRCA).

Jim Weaver
SGS United Kingdom Ltd
Business Manager

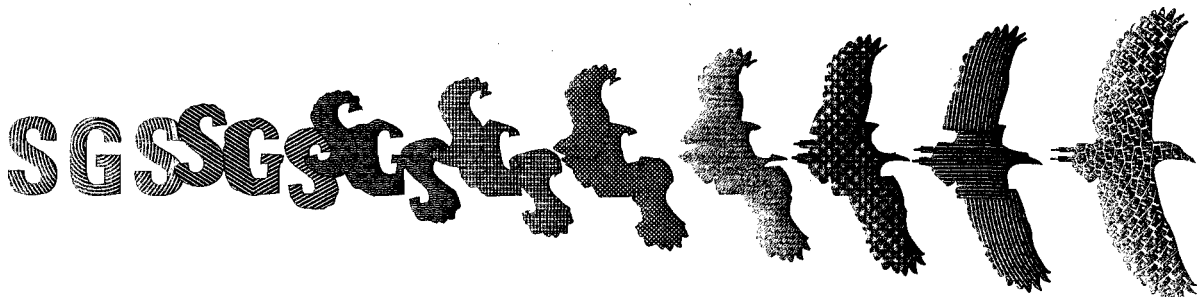
P.J. Crack
SGS United Kingdom Ltd
Course Manager



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Registered Consultancy
and Training Organisation

Issued by SGS United Kingdom Ltd, Registered in England No. 1193985
Registered Office SGS United Kingdom Ltd, Rossmore Business Park
Ellesmere Port, Cheshire, CH65 3EN

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Felicia Ibrahim Adam
SGS Ghana Ltd
Quality, Training & Certification Division
P.O. Box 732
14 Ridge Road
Roman Ridge
Accra
Ghana

26 January 2010

Dear Felicia Ibrahim Adam,

Subject: SSCE/FSMSLAC - Food Safety Management Systems/ISO 22000 Auditor/Lead Auditor Training Course 23 November 2009 SGS Ghana Ltd

Course Identifier: SGS/SSCE/FSMSLAC/509973/P/1914

I am pleased to inform you that you have successfully completed the above course and enclose a Certificate of Successful Completion. Your examination percentage is 83.5% and that your continuous assessment grade is Good.

The method of continuous assessment is designed to assess a delegate's suitability as an Auditor at the time of Course. The assessment is based upon observation of delegate performance as required by the IRCA Auditor Certification Scheme.

The classification is an opinion expressed by the Course tutors and does not form part of the criteria set by the Auditor Certification Scheme for granting Auditor or Lead Auditor status.

I must emphasise that other requirements, such as work and audit experience are necessary to register as an Auditor or Lead Auditor. May I also point out that Course certificates are valid for 3 years from the date of the last day of the Course for the purposes of registering as an Auditor or Lead Auditor with the IRCA.

Please accept my congratulations and best wishes for the future.

Yours sincerely,

Peter Crack
Course Manager

British Quality
FOUNDATION



Felicia Ibrahim Adam

has successfully completed the

Food Safety Management Systems Auditor / Lead Auditor Training Course

by passing the written examination and continuous assessment

Held at **SGS Ghana Ltd**
On the **23 November 2009 –**
27 November 2009

This course satisfies the formal training requirements for individuals seeking certification under the IRCA Auditor Certification Scheme and for this purpose is valid for three years from the date of course completion.

Course Number A17304 certificated by the International Register of Certificated Auditors (IRCA).

Jim Weaver
SGS United Kingdom Ltd
Business Manager

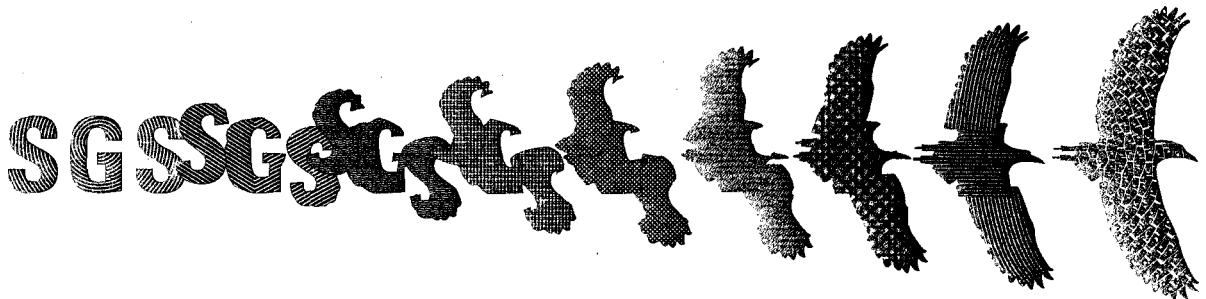
P.J. Crack
SGS United Kingdom Ltd
Course Manager



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Moses Tetteh Asase
SGS Ghana Ltd
Quality, Training & Certification Division
P.O. Box 732
14 Ridge Road
Roman Ridge
Accra
Ghana

26 January 2010

Dear Moses Tetteh Asase,

Subject: SSCE/FSMSLAC - Food Safety Management Systems/ISO 22000 Auditor/Lead Auditor Training Course 23 November 2009 SGS Ghana Ltd

Course Identifier: SGS/SSCE/FSMSLAC/509973/P/1915

I am pleased to inform you that you have successfully completed the above course and enclose a Certificate of Successful Completion. Your examination percentage is 72.5% and that your continuous assessment grade is Good.

The method of continuous assessment is designed to assess a delegate's suitability as an Auditor at the time of Course. The assessment is based upon observation of delegate performance as required by the IRCA Auditor Certification Scheme.

The classification is an opinion expressed by the Course tutors and does not form part of the criteria set by the Auditor Certification Scheme for granting Auditor or Lead Auditor status.

I must emphasise that other requirements, such as work and audit experience are necessary to register as an Auditor or Lead Auditor. May I also point out that Course certificates are valid for 3 years from the date of the last day of the Course for the purposes of registering as an Auditor or Lead Auditor with the IRCA.

Please accept my congratulations and best wishes for the future.

Yours sincerely,

Peter Crack
Course Manager

British Quality
FOUNDATION



Moses Tetteh Asase

has successfully completed the

**Food Safety
Management Systems
Auditor / Lead Auditor Training
Course**

by passing the written examination and continuous assessment

Held at **SGS Ghana Ltd**
On the **23 November 2009** –
27 November 2009

This course satisfies the formal training requirements for individuals seeking certification under the IRCA Auditor Certification Scheme and for this purpose is valid for three years from the date of course completion.

Course Number A17304 certified by the International Register of Certificated Auditors (IRCA).

Jim Weaver
SGS United Kingdom Ltd
Business Manager

P.J. Crack
SGS United Kingdom Ltd
Course Manager



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