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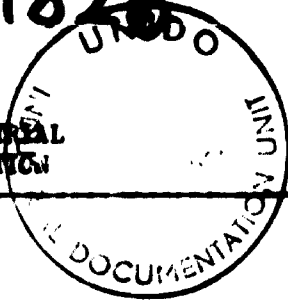
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UNITED NATIONS INDUSTRIAL
DEVELOPMENT ORGANIZATION

ORIGINAL: ENGLISH



UNITED NATIONS DEVELOPMENT PROGRAMME

Project of the Government of the
CENTRAL AFRICAN REPUBLIC

ORGANIZATION AND OPERATION OF AGRICULTURAL MACHINERY AND
EQUIPMENT REPAIR AND MAINTENANCE FACILITIES

PHASE I

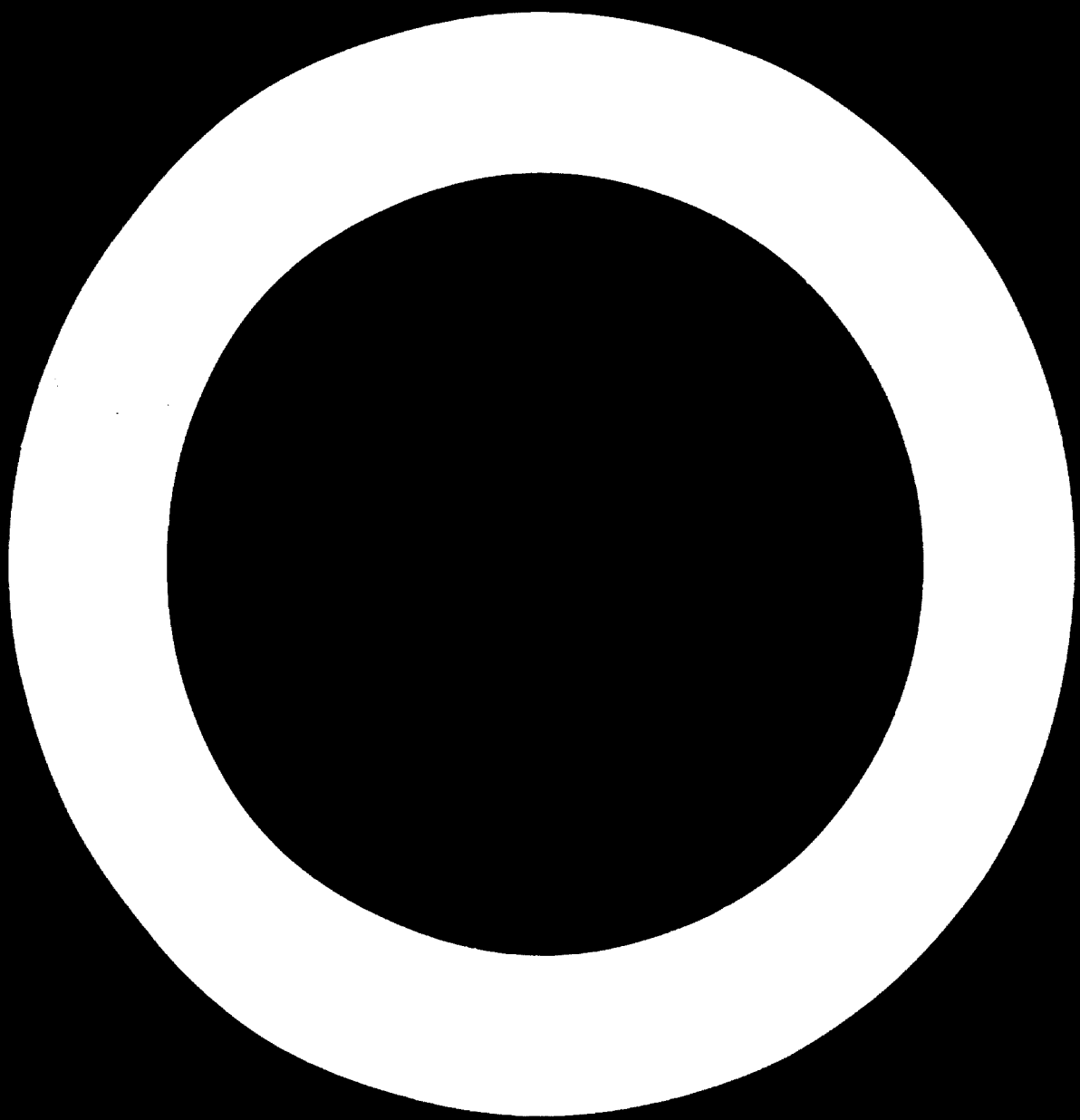
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1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry should be supported by a valid receipt or invoice to ensure transparency and accountability.

2. The second part outlines the procedures for handling discrepancies between the recorded amounts and the actual cash received. It states that any such variance must be investigated immediately and reported to the appropriate authority.

3. The third part details the requirements for the physical handling of cash. It specifies that all cash must be stored in a secure, fireproof safe and that access to the safe should be restricted to authorized personnel only.

4. The final part of the document provides instructions on how to conduct regular audits. It recommends that audits be performed at least once a month to identify any potential issues or irregularities in the financial records.



PREFACE

**DRAFT PROJECT DOCUMENT
CENTRAL AFRICAN REPUBLIC**

This project document was drafted by UNIDO as a follow up of the Final Report of UNIDO Expert Marius Hubert (CAP-013-B(SIS)). It also takes into consideration UNIDO's recent experience in other African countries in the field of agricultural repair and maintenance, particularly the introduction and use of equipment financed from UNIDO/OT resources.

It also reflects attention to the future needs of agriculture as influenced by recent drought in the region.

DRAFT PROJECT DOCUMENT

UNITED NATIONS DEVELOPMENT PROGRAMME

**Project of the Government of the
CENTRAL AFRICAN REPUBLIC**

Title: Organization and Operation of Agricultural Machinery
and Equipment Repair and Maintenance Facilities,
Phase I

Number: CAP **Duration:**

Sector: Establishment and Extension of Industries

Sub-sector: Agricultural Repair and Maintenance

Government
Co-operating Ministry of Agriculture
Agency:

Executing Agency: United Nations
Industrial
Development
Organization
(UNIDO)

**Date of
submission:**

**Starting
Date:**

UNDP 58,000
contributions:

Government 2,336,000
Contributions: C.A. francs

Approved:

on behalf of the Government

Date: _____

on behalf of the Executing Agency

Date: _____

on behalf of the UNDP

Date: _____

I. BACKGROUND AND SUPPORTING INFORMATION

A. Justification for the Project

In its development plans the Government has placed emphasis on agricultural and rural development. The need has therefore become evident for the development of the agricultural machinery and implements sector. A UNIDO expert visited the country during December and January 1971/72. He recommended that assistance be given in the organization and operation of maintenance and repair facilities for agricultural machinery and implements in the form of mobile workshops equipment and experts as the priority activity.

Mobile workshops and equipment for stationary repair centres are being requested under the UNIDO General Trust Fund as well as 18 m/m of expertise under the SIS programme. This would constitute the first phase of the programme.

The duties of the experts would be

- To acquaint themselves with the Government's present programme and plans for establishing facilities for maintenance and repair;
- To analyse the existing facilities available (Government operated workshops and facilities offered by dealers);
- To investigate the existing facilities for the manufacture of spare parts;
- To assist in formulating a programme for the effective utilisation of mobile workshop units and other stationary workshops;
- To assist in formulating and organizing integrated maintenance and repair facilities;
- To recommend to the Government and to UNIDO the future line of action to realize the above programme;
- To assist in the establishment of a suitable local inventory of spare parts and distribution thereof;

- To assist in either repairing or scrapping of all presently unused equipment for spare parts;
- To establish a continuing fellowship and training programme.

The Government has established regional central workshops at Km 22, Eumbari, Grimari and Boukoko. The Government has requested approximately \$ 100,000 value of equipment under UNIDO General Trust Fund Resources, for possible delivery in 1974/1975. Expatriate expertise will be required at that time to assist in the installation and rational use of the equipment. To ensure rational use of various equipment and continued expansion and integration of the repair/maintenance activities into the Government's overall agricultural implements development programme, it will be desirable to provide continuing expertise for several years.

Major repair activities encountered are in the area of welding, and often revising and strengthening implement parts to suit local conditions of operations. These represent traditional premanufacturing activities and should be reinforced in the Phase I programme with a strong training programme in the technical aspects of welding and welded designs, especially as applied to local manufacture of spare parts.

The Government owns at least 120 tractors, approximately 30 % are in disrepair and out of action. Strong consideration should be given to maximizing their usage through better management and perhaps consolidation, as well as improved maintenance systems. Reconditioning and returning these tractors to full time service would be worth at least \$ 50,000 to the economy. Another possibility is a pilot demonstration tractor hiring scheme in conjunction with the Regional Workshop at Km 22.

These activities lend themselves well to an integrated programme of agricultural and rural development and will help to provide the industrial infrastructure necessary for the introduction of intermediate technologies at the village level.

The Government has included as the number two priority of the Country Programme (Reserve) organization of facilities for the repair and maintenance of agricultural equipment. The covering budget provisions expenditures of \$ 95,000 (UNDP) and \$ 574,000 and \$ 145,000,000 F CFA. In order to allow earlier implementation we propose to decrease UNDP inputs to \$ 58,000 in 1974/75 accompanied by 23,400,000 F CFA in 1974/75. The balance of approximately \$ 40,000 (IPF) and 125,000,000 F to be initiated in 1976/77 as phase II with suitable redirection of activities as indicated by evaluation of phase I.

A balanced programme will be assured by augmenting the project with funds under UNIDO/GTF for equipment and training.

The proposed programme is needed to allow the Regional Workshops to rationally install and utilize additional equipment and provide the expanded services required for a rational agricultural, rural development programme.

Institutional Framework

The project will be initially attached to the Ministry of Agriculture and Regional Agricultural Base Km 22 near Bangui. Km 22 has the primary responsibility for coordinating repair activities and represents the Ministry of Agriculture throughout the Central African Republic with regional offices and staff. Buildings to the extent of approximately 1,300 square meters are available for Phase I activities.

The comments on the supporting personnel and facilities by the expert indicate a requirement for extensive training. The staff appears adequate in number to supply the immediate project counterpart requirements.

Provisions for Government follow-up

Phase I is considered to be a premanufacturing activity leading directly into Phase II.

Integrated Mechanization, Production and Marketing of Agricultural Tools and Implements

Its purpose is:

- 1) To increase local self-reliance in design, production, marketing and maintenance of agricultural tools and implements;
- 2) To contribute to an increase in agricultural productivity and rural living standard through wide availability of more and better tools and implements on favorable terms. The primary function is that of planning for a broad based development and upgrading of rural technologies. Adequate, decentralized repair and maintenance facilities serve as a vital precursor to such planning and development, and the execution of the

programme will generate continuing requirements for repair and maintenance services.

Other related activities

UNDP/UNIDO assistance is being provided on a continuing basis to the Government. The project will ultimately result in the introduction of quantities of new more sophisticated machinery and equipment. This will generate future requirements for expanded service activities in repair and maintenance. Close co-operation is proposed to maintain adequate repair facilities.

II. OBJECTIVES OF THE PROJECT

This project is a service project supplementing the production research and development activities of Ministry of Agriculture.

Long-range objectives

The activities of the Agricultural Research and Development Centres are meant to stimulate the production and diversification of agriculture in the country. A major portion of these activities is mechanisation. There is at present a large requirement for expanded and decentralized repair facilities. This requirement can be expected to expand rapidly in the wake of the related developments mentioned above. Mechanisation should be accompanied by a broad based development of small rural industries for processing, marketing and production of agricultural commodities. The manpower development aspects of this project are nearly identical to those required for the development of intermediate rural industrial technologies. It will therefore be advantageous to establish the service infrastructure well in advance of the intermediate industrial development.

Immediate objectives

- 1) To supervise the installation of machinery and equipment at the regional workshop at Base Km 22;
- 2) To assist in start up of two mobile workshops and organize the backlog of repair requirements for the areas serviced;
- 3) To assist in the planning of an extension programme in repair and preventive maintenance, including preparation and dissemination of general repair manuals;
- 4) To assist in establishing better systems for stocking and delivering replacement parts for existing machinery and equipment;
- 5) To assist in training in the fabrication and repair of simple parts using local resources, particularly the techniques of welded design and substitution;
- 6) Provide assistance in design procurement and assembly/fabrication of repair units suitable for all districts in a manner as to conserve foreign exchange;
- 7) Assist in establishing a continuing training programme to assure that the objectives are reached and that future objectives can be met with local personnel.

No investment potential is foreseen for the project.

III. WORK PLAN

A. Description of Project Activities

1. Installation of machinery and equipment at Base Km 22.
2. Organisation of a training programme (including fellowships);
3. Publication and dissemination of appropriate repair manuals;
4. Establishing repair parts inventories and depots;
5. Design and development of various repair workshop kits;

6. Procurement, assembly and disbursal of kits;
7. Design and development of a mobile training unit for assistance in local manufacture of implements and repair parts as well as organization of repair.
8. Organizing a fellowship training programme in repair and maintenance.

B. Timing of Project Activities

The activities of this project are with the exception of 1 of continuous nature. They are also supplemental activities to other projects and will need to be responsive to their timing. It is advantageous to prepare the repair and maintenance infrastructure in advance of the other development activities.

Preparation of sites and buildings at Bambari, Gricari and Boukoko will be initiated during phase I of the programme. The preparation will be scheduled for completion by the Government according to the plans to be prepared during phase I. The target date for initiation is September 1, 1974. The delivery of initial equipment is expected to be completed by October 1, 1974, and project activities to commence in October 1974. The training of two counterparts abroad for three months each will be carried out in early 1975. A midterm UNIDO staff evaluation mission of two weeks will be carried out in 1975. Certain special activities will be organized in early 1976 by means of short term consultants. (An example might be a pilot tractor hiring station attached to Bambari, see Appendix I).

The project is divided into two phases. During Phase I equipment (probably supplied under UNIDO/IP) will be installed at Base Km 22, which is the best developed and located of the Ministry of Agriculture's Development Centers. A comprehensive prototype repair, maintenance and training programme will be organized around these facilities with local mobile extension work included. Early in Phase I, a comprehensive mobile base maintenance center mounted on two agricultural tractor drawn trailers will be assembled and fabricated.

The equipment and capabilities will be identical to the stationary shop at Base Km 22. As soon as practical, the comprehensive mobile unit will start an extension, repair and training circuit. This will be the Phase II programme. Also during Phase II, another stationary repair center will be set up, duplicating the Phase I prototype. It will be strategically located so as to serve as a second part depot in conjunction with Km 22. The mobile units will continue to serve the existing decentralized Government Centers and private enterprises as required.

It is believed that the Government will wish to continue into Phase III which would be equipping additional of the existing centers and establishing new centers and expanding mechanization efforts. Associate experts and fellows trained during Phase I and II would then be immediately available for smooth transition into a suitable new programme.

C. Description of JNDP inputs

1. Assignment of international staff

(a) Project Manager

The expert is expected to organize, supervise, coordinate and participate in the activities of Base Km 22 workshop. He will establish close working contacts with the various programmes in agroindustrial development. The particular duties include organization and supervision of the rational utilisation of repair and maintenance equipment at all the centers and the organization and guidance of the work of short term experts, consultants and associate experts. The post requires practical experience in management of small repair and or light manufacturing workshops. He must be able to train local counterparts and set up appropriate book keeping, inventory controls and other systems. He should be skilled in welding techniques as applied to repair or light manufacturing. The duration of his assignment is eighteen months beginning in September 1974.

(b) Associate experts

The associate experts will be expected to understand the project manager and assist in all phases of his duties. The associate experts should have a degree or equivalent in Engineering (Mechanical, Industrial or Agricultural) and an interest in the problems of agro-industrial manufacturing development.

2. Provisions of sub-contractual services

The sub-contract services will be used to initiate and organize new programme activities requiring specific expertise not otherwise available locally. For example preparation of repair and maintenance bulletins; initiation of a pilot tractor hiring scheme. Three man-months of consultancy will be required. Consultants may be "borrowed" or extended from other local UNIDO projects. Consultancy will be scheduled during the project on an ad hoc basis.

3. Training Provisions

Eight fellowships will be provided for three months each for training abroad. Pending the availability of suitable training courses, the training will take place according to the schedule shown in the bar chart. The fellowship holders will be selected from the local staff of the Ministry of Agriculture. This will be supplemented with on the job training conducted by the project manager, associate experts and consultants.

4. UNDP provided supplies and equipment

<u>Item</u>	<u>Cost</u> <u>US\$</u>	<u>Delivery Date</u>
(a) Copying machine (with spare parts)	500	Sept. 1974
(b) Calculating machine (electrical printing, with spare parts)	500	"
(c) Drafting equipment (including table files and initial supplies)	300	January 1975
(d) Small blue print machine (initial paper and supplies)	300	" "
(e) Books and periodicals	<u>1.500</u>	" "
Total	3.500	

D. Description of Government inputs

1. Prerequisites

not applicable

2. Assignment of national staff

Initial training will be provided in operation of the mobile workshops during Phase I. These counterparts will be continued into Phase II and augmented to a total of twelve full time counterpart trainees. The fellows will be selected from this group on the basis of performance.

3. Government-provided building, supplies and equipment

- (a) The initial project will be accommodated in Km 22 premises near Bangoni. Workshops of approximately 600 square meters will be made available for installation of equipment and use as repair centers.
- (b) The two mobile workshops and equipment will be initially attached to Km 22 and later integrated into the Phase II programme.
- (c) The Government will loan, for the duration of the project, three suitable tractors for use in the development of secondary mobile repair/demonstration units.

- (d) The Government will commit 300,000 CA francs for local purchase or import of equipment and materials for assembling their prototype repair/demonstration mobile workshop trailers. It is estimated that the trailers to be used in conjunction with existing tractors could be assembled locally for approximately \$ 2,500 each. These would be functionally equivalent to the USSR truck mounted units in use but less expensive and better suited to the repair requirements and terrain of the remote areas.
- (e) The Government will commit 190,000 CA francs in operating funds for the project to be used for the replacement of
- 1) perishable tools
 - 2) repair parts
 - 3) raw material supply
 - 4) electricity, water etc.
 - 5) working capital and reserve fund.
- The above funds can be recovered through charges for services if desired by the Government.

Activity	1974				1975				1976					
	M	J	S	V	J	M	J	S	N	J	M	M	J	S
	J	A	O	D	F	A	J	A	O	D	F	A	J	A
I. Assignment of International Experts:														
1. Project Manager					X									X
2. Associate Expert I					X									X
3. Associate Expert II							X							X
II. Sub-contract Services:														
1. Consultant							X							X
2. Staff review							X							X
III. Assignment of Counterparts:														
1. 12 Counterparts					X									X
IV. Training Schedule:														
1. 8 fellowships - 3 m/m each							X							X
V. Delivery of Equipment (UNDP):														
1. Equipment					X									
2. Supplies					X		X							
VI. Availability of Government Inputs:														
1. Buildings					X									X
2. Reserve operating funds							X							X
3. Development funds							X							X
4. Mobile units					X									X
5. 3 tractors								X						X

Country: Central African Republic
 Project No.: CAP/
 Title: Organization and Operation of Agricultural Machinery
 and Equipment Repair and Maintenance Facilities -
 Phase I and II

BUDGET COVERING UNDP CONTRIBUTION (IPF)

Code	TOTAL		1974		1975		1976	
	m/m	\$	m/m	\$	m/m	\$	m/m	\$
10. PROJECT PERSONNEL								
11 <u>Experts:</u>								
11-01 Project Manager	18	45,000	4	10,000	12	30,000	4	5,000
11 Associate Experts	24	-	-	-	-	-	-	-
19 Component Total	42	45,000	4	10,000	12	30,000	4	5,000
20. SUB-CONTRACTS	3	7,500	-	-	7,500	-	-	-
30. TRAINING	24	-	-	-	-	-	-	-
40. EQUIPMENT, RAW MATERIALS and SUPPLIES								
Non-expendable		1,000		1,000		-		-
Expendable		3,500		2,500		1,000		-
49 Component Total		4,500		3,500		1,000		-
50. MISCELLANEOUS								
53 Sundries		800		300		500		-
54 Duty travel (regional)		200		200		-		-
59 Component Total		1,000		500		500		-
99. GRAND TOTAL		50,000		14,000		39,000		5,000

BUDGET COVERING GOVERNMENT CONTRIBUTION

(* in 1000 CA francs)

<u>Code</u>		<u>TOTAL</u>		<u>1974</u>		<u>1975</u>	
		<u>m/m</u>	<u>*</u>	<u>m/m</u>	<u>*</u>	<u>m/m</u>	<u>*</u>
10.	<u>COUNTERPART PERSONNEL</u>						
	12 trainees	288	600.0	240.0		360.0	
	Support personnel	100	130.0	54.0		76.0	
19	Component Total	388	730.0	294.0		436.0	
<hr/>							
40.	<u>EQUIPMENT</u>						
41	Expendable equipment		300.0	120.0		180.0	
42	Non-expendable equip- ment (includes tractors)		225.0	90.0		136.0	
43	Premises (1,000 sq.meters @ 900 CAF per sq.meter)		900.0	200.0		-	
49	Component Total		1,426.0	1,110.0		316.0	
<hr/>							
50.	<u>MISCELLANEOUS</u>						
51	Operation and maintenance of vehicles and equip- ment		90.0	30.0		60.0	
53	Travel expenses		60.0	30.0		30.0	
	Sundry		30.0	12.0		18.0	
59	Component Total		180.0	72.0		108.0	
<hr/>							
99.	<u>GRAND TOTAL</u>		2,336.0	1,476.0		860.0	
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BUDGET COVERING EQUIPMENT CONTRIBUTION
from UNIDO/OTF (or regular budget)

<u>Cods</u>		<u>TOTAL</u>	<u>1974</u>	<u>1975</u>
10. <u>SPECIAL CONSULTANT</u>	3 m/m	7.500		7.500
10. <u>TRAINING</u>	24 m/m	13.400	-	13.400
40. <u>MACHINERY AND EQUIPMENT</u>				
41	Expendable	10.000	3.000	7.000
42	Non-expendable	90.000	35.000	55.000
49	Component Total	100.000	38.000	62.000
99. <u>GRAND TOTAL</u>		120.900	38.000	82.900

Notes: Equipment is broken down as follows:

1974 - \$ 35.000 Machinery and tools for Base Km 22 - \$ 3.000 inventory of spare parts, perishable tools, including rod, flux, etc., special steel, etc.

1975 - \$ 35.000 ditto plus (1) mobile workshop \$ 13.000, small truck with portable repair kits \$ 7.000, plus inventory ditto \$ 3.000, plus special parts, running gear, etc. for trailer project \$ 9.000.

III. ORGANIZATION OF THE PROJECT

General responsibilities

The Government, the UNDP and the Executing Agency shall jointly be responsible for the execution of the project and the realization of its objectives as described in Part II of this Project Document.

The Government shall provide to the project the national project personnel, training facilities, land, buildings, equipment and other required services and facilities. It will designate the Government Co-operating Agency named in the cover page of this document, which will hereinafter be referred to as the "Co-operating Agency" and which will be directly responsible for the implementation of the Government contribution to the project.

The INDP undertakes to complement and supplement the Government participation and will provide through the Executing Agency the required expert services, training, equipment and other services within the funds available to the project.

Upon commencement of the project the Executing Agency may be requested to assume primary responsibility for project execution. However, that primary responsibility shall be exercised in consultation and in agreement with the Co-operating Agency. Arrangements to this effect shall be stipulated in the project Work Plan as well as for the transfer of this responsibility to the Government or to an entity designated by the Government during the execution of the project.

Part of the Government's participation may take the form of a cash contribution to UNDP. In such cases, the Executing Agency will provide the related services and facilities and will account annually to the UNDP and to the Government for the expenditure incurred.

Participation of the Government

The Government shall provide to the project the services, equipment and facilities in the quantities and at the times specified in the Work Plan. Budgetary provision - either in kind or in cash - for the Government's participation so specified shall be set forth in the Project Budgets.

The Government shall be responsible for the provision of all project Agency assigned personnel and the project site. It shall be responsible to carry out such responsibilities in accordance with the terms of the agreement with the Co-operating Agency.

The estimated cost of the project and the Government contribution, as detailed in the Project Budget, shall be based on the best information available at the time of writing the present agreement. It is recognized that price fluctuations during the course of execution of the project may necessitate an adjustment of the Government contribution. In such cases, the latter shall at all times be determined on the basis of the personnel, equipment and facilities required for the proper execution of the project.

Within the given number of man-years of personnel services recorded in the Work Plan minor adjustments of individual assignments of project personnel provided by the Government may be made in consultation in consultation with the Co-operating Agency, in line with the best interests of the project.

The Government shall continue to pay the local salaries and appropriate allowances of national project personnel during the period of their absence from the project while on UNDP fellowships.

The Government shall bear, by custom duties and other charges related to the clearance of project equipment, its transportation, landing, storage and related expenses within the country. It shall be responsible for safe custody of the equipment, its installation and maintenance, insurance, and replacement if necessary, after delivery, to the project site.

The Government shall make available to the project - subject to existing security provisions - any published and unpublished reports, maps, records and other data which are considered necessary to the implementation of the project.

The Government shall assist all project personnel in finding suitable housing accommodation at reasonable rents.

The services and facilities specified in the Work Plan which are to be provided to the project by the Government by means of a contribution in cash shall be set forth in the project budget. Payment of this amount

shall be submitted to the Government for its approval with the Schedule of Expenditures by the Government.

Payment of the above mentioned contributions to the UNDP or, or before the start of the work, in the Schedule of Expenditures by the Government shall be made in the form of a check or a bank transfer for project operations.

Participation of the UNDP and the Executing Agency

The UNDP shall provide to the project through the Executing Agency the services, equipment and facilities specified in the Work Plan. Budgetary provision for the UNDP contract or arrangement shall be set forth in the Project Budget.

The Executing Agency, in consultation with the Government or the co-auditor of the Project as appropriate, or the Director of the Executing Agency, will be responsible in the country for the Executing Agency's participation in the project. The Project Manager shall supervise the experts and other agency personnel assigned to the project, and the on-the-job training of national project personnel. He shall be responsible for the management of all equipment provided to the project from UNDP funds.

The Executing Agency, in consultation with the Government, shall assign international staff and other personnel to the project as specified in the Work Plan, select candidates for fellowships and determine standards for the training of national project personnel.

Fellowships shall be administered in accordance with the fellowships regulations of the Executing Agency.

The Executing Agency may, in agreement with the Government and UNDP, execute part or all of the project by subcontract. The selection of subcontractors shall be made, after consultation with the Government, in accordance with the Executing Agency's procedures.

All material, equipment and supplies which are purchased from UNDP resources will be used exclusively for the execution of the project, and will remain the property of the UNDP in whose name it will be held by the Executing Agency. Equipment supplied by the UNDP shall be marked with the insignia of the UNDP and of the Executing Agency.

Arrangements may be made, if necessary, for temporary transfer of custody of equipment to local authorities during the lifetime of the project, without prejudice to the final transfer.

Prior to completion of UNDP assistance to the project, the Government, the UNDP and the Executing Agency shall consult as to the disposition of all project equipment provided by the UNDP. Title to such equipment shall normally be transferred to the Government, or to an entity nominated by the Government, when it is required for continued operation of the project or for activities following directly therefrom. The UNDP may, however, at its discretion, retain title to part or all of such equipment.

At an agreed time after the completion of UNDP assistance to the project, the Government and the UNDP, and if necessary the Executing Agency, shall review the activities continuing from or consequent upon the project with a view to evaluating its results.

Facilities, privileges and immunities

UNDP and Executing Agency personnel

In accordance with the Agreement concluded by UNDP and the Government concerning the provision of assistance, the personnel of UNDP and other United Nations organizations associated with the project, shall be accorded facilities, privileges and immunities specified in the said Agreement.

Subcontractors and their personnel

The Executing Agency's contractors and their personnel (except Government nationals employed locally) shall:

- a) Be immune from legal process in respect of all acts performed by them in their official capacity in the execution of the project;
- b) Be immune from national service obligations;
- c) Be immune together with their spouses and relatives dependent on them from immigration restrictions;
- d) Be accorded the privileges of bringing into the country reasonable amounts of foreign currency for the purposes of the project or for personal use of such personnel, and of withdrawing any such amounts brought into the country, or, in accordance with the relevant foreign exchange regulations, such amounts as may be earned therein by such personnel in the execution of the project;

... shall be liable for the consequences of such activities dependent on them the same responsibility facilities in the event of international crises or diplomatic events.

All personnel of the Executive Agency's contractors shall enjoy inviolability for all papers and documents relating to the project.

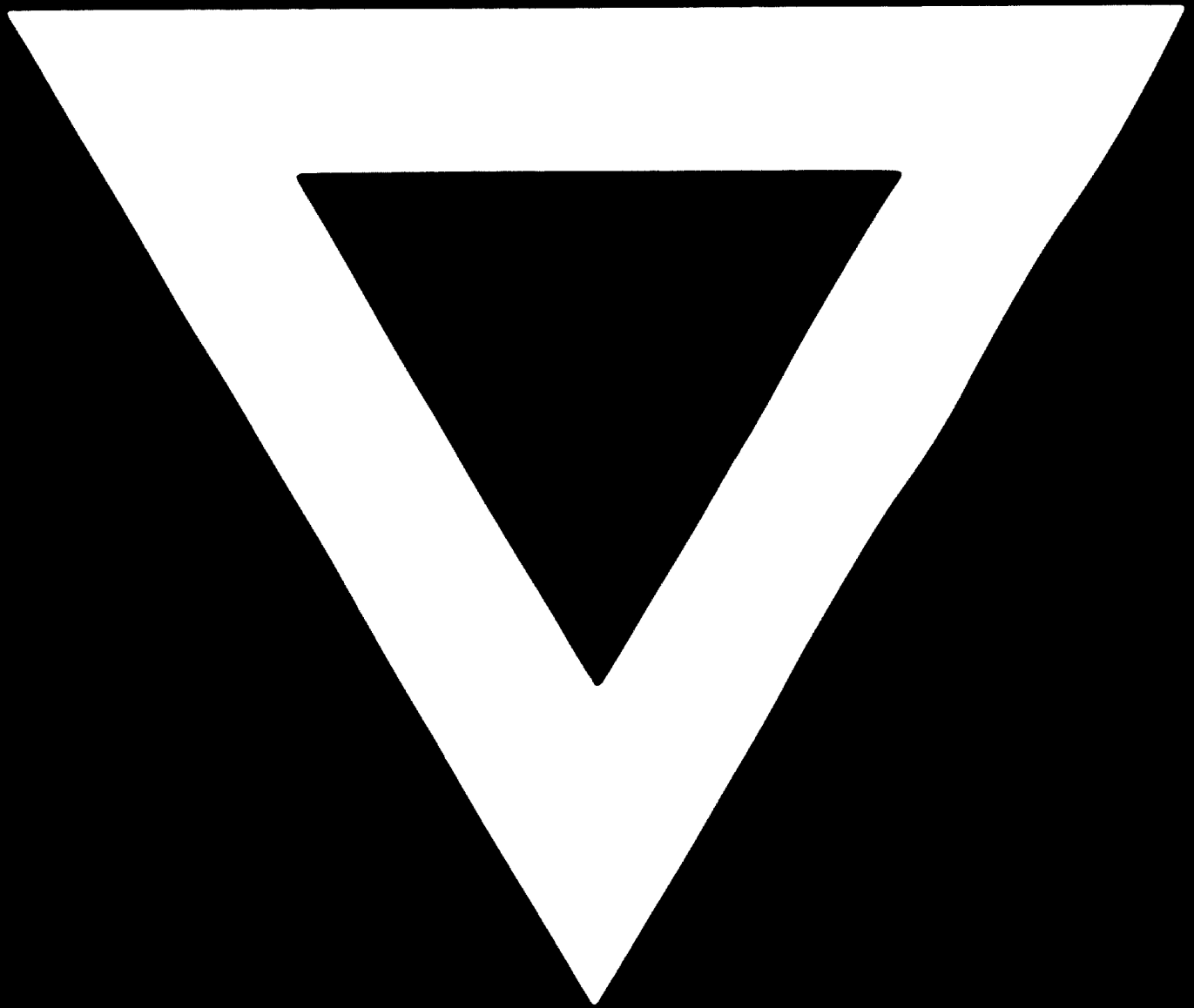
The Government shall either exempt from, or bear the cost of any taxes, duties, fees or levies which may be imposed on any foreign firm or organization which may be retained by the Executive Agency and on the foreign personnel of any such firm or organization in respect of:

- (a) The salaries or wages earned by such personnel in the execution of the project;
- (b) Any equipment, materials and supplies brought into the country for the purposes of the project or which, after having been brought into the country, may be subsequently withdrawn therefrom;
- (c) Any substantial quantities of equipment, materials and supplies obtained locally for the execution of the project, such as, for example, petrol and spare parts for the operation and maintenance of equipment mentioned under (b) above, with the provision that the types and approximate quantities to be exempted and relevant procedures to be followed shall be agreed upon with the Government and, as appropriate, recorded in the Work Plan; and
- (d) As in the case of concessions currently granted to UNDP and Executive Agency's personnel, any property brought, including one privately owned automobile per employee, by the firm or organization or its personnel for their personal use or consumption or which after having been brought into the country, may subsequently be withdrawn therefrom upon departure of such personnel.

The privileges and immunities to which such firm or organization and its personnel may be entitled, referred to in the paragraphs above, may be waived by the Executive Agency where, in its opinion or in the opinion of the UNDP, the immunity would impede the course of justice and can be waived without prejudice to the successful completion of the project or to the interest of the UNDP or the Executive Agency.

The Escorting Agency shall provide the Commanding Officer of the Resident Representative with the list of personnel to whom the privileges and immunities enumerated above shall apply.





76.02.10