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**Industrial Development Board**

**PROCEDURE FOR GRANTING CONSULTATIVE STATUS TO**  
**INTERNATIONAL NON-GOVERNMENTAL ORGANIZATIONS CONCERNED WITH**  
**THE PROMOTION OF INDUSTRIAL DEVELOPMENT**

approved by the Industrial Development  
Board at its Second Session  
Vienna, April-May 1968

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We regret that some of the pages in the microfiche copy of this report may not be up to the proper legibility standards, even though the best possible copy was used for preparing the master fiche.

PROCEDURE FOR GRANTING CONSULTATIVE STATUS TO INTERNATIONAL  
NON-GOVERNMENTAL ORGANIZATIONS CONCERNED WITH THE PROMOTION  
OF INDUSTRIAL DEVELOPMENT <sup>1/</sup>

1. This procedure covers:
  - (a) Functions and terms of reference of an ad hoc Board Committee on applications by international non-governmental organizations for consultative status; (paras. 2 to 6 below)
  - (b) Criteria for granting consultative status to international non-governmental organizations; (para. 7)
  - (c) Form of application and supporting information to be provided by the applicant organization; (paras. 8 to 9)
  - (d) Exercise of consultative status by international non-governmental organizations; (paras. 10 to 11)
  - (e) Suspension or withdrawal of consultative status; (para. 12)

Ad hoc Board Committee on applications by international non-governmental organizations for consultative status

2. At each session of the Board, an ad hoc Committee composed of the members of the Bureau of the Board and the Executive Director shall review applications for consultative status from non-governmental organizations under Rule 76 of the Rules of Procedure and submit a report to the Board during the same session. The Committee shall ascertain whether the non-governmental organizations in question have an international character, are concerned with promoting industrial development, and can give the Board and/or its subsidiary organs such information or advice as might guide them in the fields in which the respective organizations are competent. A representative of the non-governmental organization in question should be available to the ad hoc Committee for supplying further information if necessary. When an organization has been admitted to consultative status, its participation in the activities of UNIDO shall be confined to questions within its competence.

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<sup>1/</sup> Distributed to the Board as an annex to the report of Committee II  
Document E/CN.4/1970/10.

3. On the basis of the information presented to the Committee in accordance with paragraph 2 below, and in accordance with the criteria for the establishment of relations with non-governmental organizations (para. 7 below), the ad hoc Committee shall communicate to the Board, in sufficient time to enable delegations to obtain instructions, its opinion on applications submitted to the Board at its current session.

4. The Industrial Development Board, after review of the recommendations of the ad hoc Committee, may approve, reject or postpone the application of the non-governmental organization. If an application is approved, the name of the international non-governmental organization will be placed on the list of such organizations as provided in Rule 76 of the Rules of Procedure.

5. The decision of the Board upon the recommendation of the ad hoc Committee to approve, reject or postpone the placing of the name of an international non-governmental organization on the approved list shall be officially communicated to the applying organization.

6. The ad hoc Committee shall be called into session by the President of the Board after consultation with the Executive Director.

Criteria for granting consultative status to international non-governmental organizations

7. A non-governmental organization, to be considered for granting of consultative status with the Industrial Development Board, must meet the following criteria:

- (a) The aims and purposes of the organization must be in conformity with the spirit, purposes and principles of the Charter of the United Nations.
- (b) The organization must be actively concerned with industrial problems falling within the field of competence of UNIDO as defined by General Assembly resolution 2152 (XXI).
- (c) In line with the General Assembly resolution establishing UNIDO (GA res. 2152 (XXI)), the bona fide international character of the organization must be established.
- (d) UNIDO must be able to rely on the co-operation of an organization which is granted consultative status.

- (e) It must be clearly established that the organization concerned is of recognized standing and that a substantial proportion of its members (whether individuals or groups) are actively participating in the industrial field. Accordingly, any group of organizations which have formed a legally valid merger or association may participate in the activities of UNIDO through a representative authorized to act in the name of all members of the group).
- (f) International organizations which have not been established by an inter-governmental agreement shall be considered as non-governmental organizations within the meaning of Rule 76 of the Rules of Procedure of the Board. An international organization not established by governmental agreement shall be considered a non-governmental organization, even though its membership includes individuals or official bodies designated by governmental authorities, provided such membership does not interfere with free expression of views by the organization.
- (g) It must be clearly established that the organization is not a member of a committee or group of an international organization which has already been included in the list provided for in Rule 76 of the Rules of Procedure.

Form of application and supporting information

- 8. (a) Applications will be addressed to the Executive Director and should be submitted at least four months prior to the next scheduled session of the Industrial Development Board.
  - (b) The Executive Director shall circulate information on organizations seeking consultative status among the members of the Board not less than three months before the opening of the session of the Board at which the question of granting such status is to be considered.
9. In submitting an application in accordance with Rule 76 of the Rules of Procedure of the Board, an organization seeking consultative status must provide the following information:
- (a) A summary history of the organization;
  - (b) A detailed statement of its purposes;
  - (c) The structure of its administration;
  - (d) A detailed statement of its activities, particularly those which would be in support of UNIDO and contribute towards the accomplishment of its tasks;
  - (e) A description of its relations with inter-governmental organizations;
  - (f) A description of its relations with other non-governmental organizations;

- (g) A statement of current financial income and expenditures including the sources of financing of its activities;
- (h) The full address of its official headquarters and addresses of its regional offices, if any;
- (i) The name of its administrative director or his accredited representative who will maintain liaison with the Executive Director of UNIDO;
- (j) Information which would make clear the international character of its membership;
- (k) An organization whose membership includes individuals or official bodies designated by governmental authorities must submit a list of all such members.

Exercise of consultative status by international non-governmental organizations

10. Once the Industrial Development Board has approved the application of an international non-governmental organization for consultative status, the organisation will exercise its consultative status in accordance with the Rules of Procedure as follows:

- (a) For representatives to sit as observers at public meetings of the Board, its committees and subsidiary organs;
- (b) On the invitation of the President, and subject to the approval of the Board or of the subsidiary organ concerned, to make statements on items on the agenda within the scope of their activities;
- (c) To make written statements where possible of not more than 2,000 words related to items on the agenda of the Board and of its subsidiary organs, provided that:
  - (i) The non-governmental organisations should be responsible for any translation of their statements;
  - (ii) No non-governmental organizations should circulate a statement whose substance has been previously circulated to the Board or to its subsidiary organs;
- (d) To propose to the Bureau of the Board that it request the Executive Director to place items of special interest to the organization on the provisional agenda of the Board.

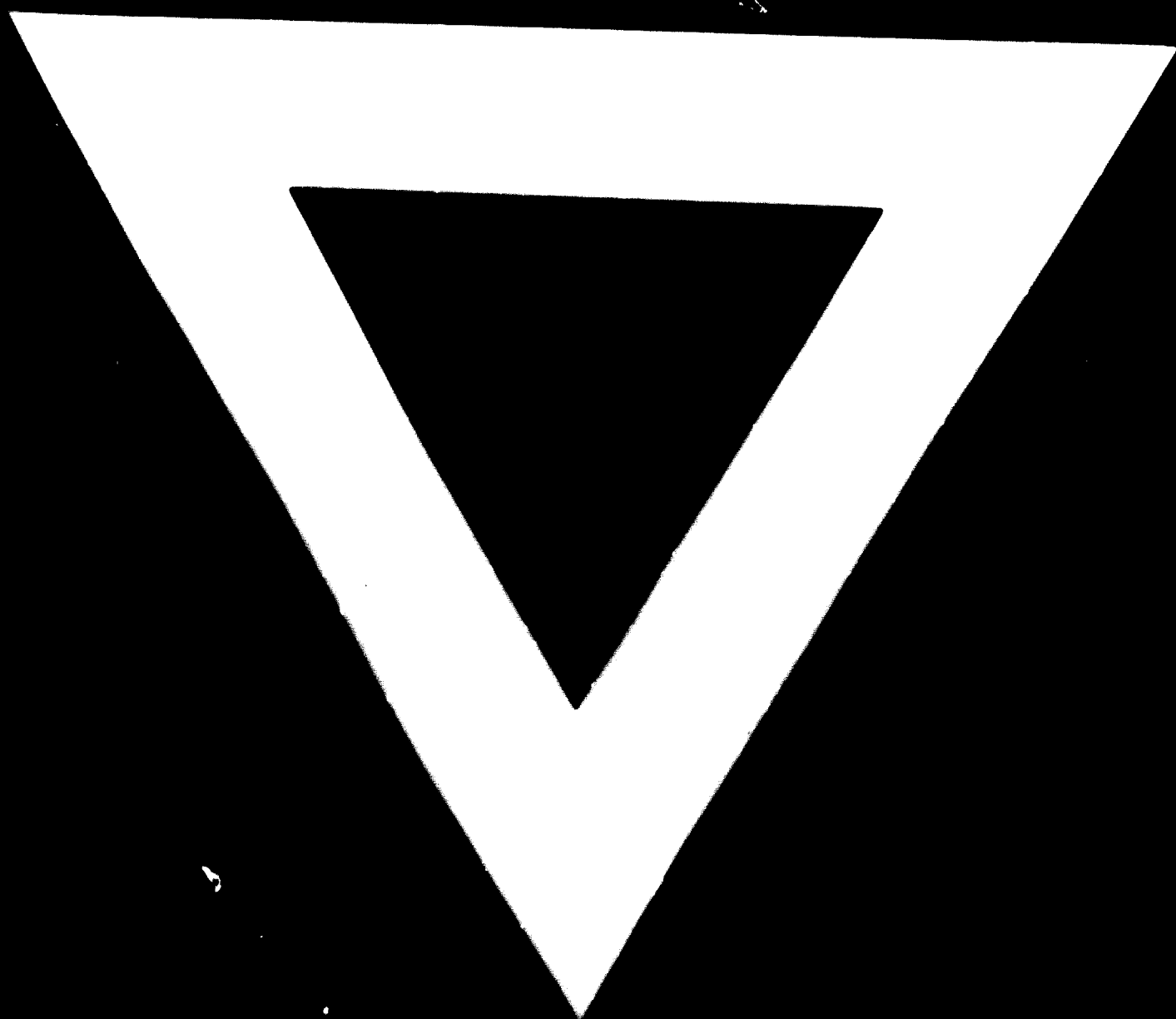
11. Accredited representatives of the international non-governmental organizations in consultative status must give evidence, in the form of a letter of credence from the Executive Head of the organization concerned to the Secretary of the Industrial Development Board, of their authority to speak in its name.

Suspension or withdrawal of consultative status

12. The Board may suspend the consultative status or possibly withdraw such status from non-governmental organizations which fail to live up to the criteria applied in the establishment of consultative relations.







**17.7.74**