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UNITED NATIONS INDUSTRIAL DEVELOPMENT ORGANIZATION

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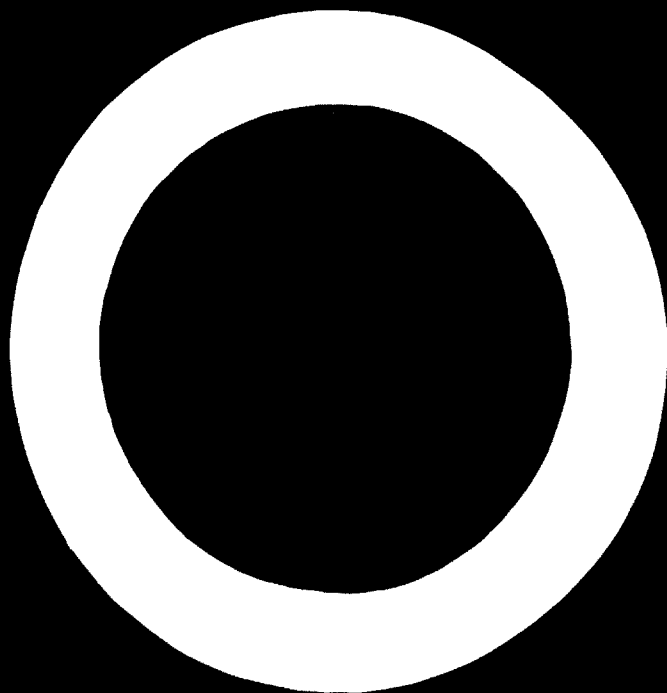
**INFORMATION  
FOR DELEGATIONS**

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**INDUSTRIAL DEVELOPMENT BOARD**

**Sixth Session**

**Vienna, 23 May-2 June 1972**



**ID/B/INF.32**



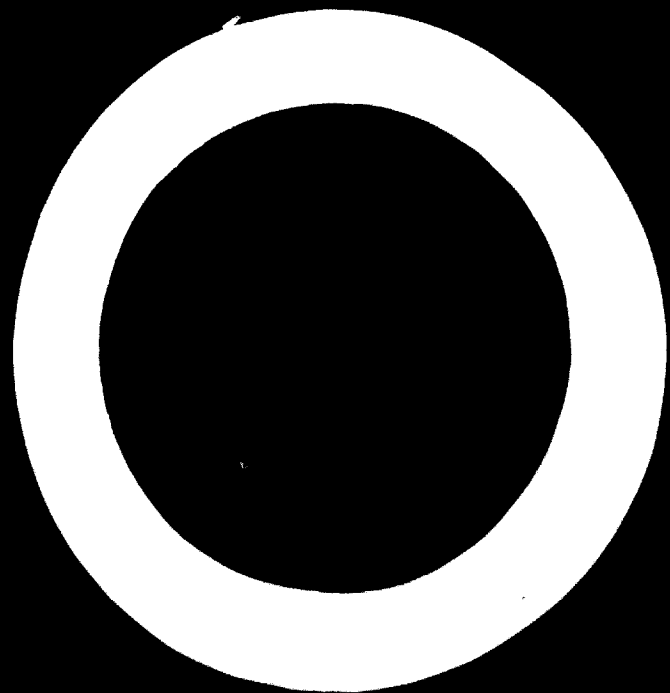
**UNITED NATIONS INDUSTRIAL DEVELOPMENT ORGANIZATION  
VIENNA**

# **INFORMATION FOR DELEGATIONS**

**INDUSTRIAL DEVELOPMENT BOARD**

**SIXTH SESSION**

**Vienna, 23 May–2 June 1972**



## TABLE OF CONTENTS

*Page*

### GENERAL ARRANGEMENTS

1. Date and place of the session . . . . .	1
2. Registration of delegations . . . . .	1
3. Credentials . . . . .	2
4. Documents Distribution . . . . .	2
5. Information Desk . . . . .	2
6. Public Information Service . . . . .	3
7. Accommodation for private meetings . . . . .	3
8. Passes . . . . .	3
9. Bars . . . . .	3
10. Bank . . . . .	4
11. Post, telegrams and telephones . . . . .	4
12. Car traffic . . . . .	5
13. Travel Desk . . . . .	5
14. First Aid . . . . .	6

## **ARRANGEMENTS CONCERNING THE SESSION**

*Page*

	15. Board Journal . . . . .	7
	16. Times of meetings . . . . .	7
	17. Meeting rooms . . . . .	7
	18. Languages and interpretation . . . . .	8
	19. Sound recordings of meetings . . . . .	8
	20. Statements, draft resolutions and other documents . . . . .	8
	21. Voting by show of hands . . . . .	8
	22. Offices . . . . .	9
<b>ANNEX I</b>	<b>Members of the Industrial Development Board for 1972 . . . . .</b>	<b>12</b>
<b>ANNEX II</b>	<b>Adresses of missions and embassies in Vienna . . . . .</b>	<b>15</b>
<b>PLANS</b>	. . . . .	<b>23</b>



## **GENERAL ARRANGEMENTS**

### **(1) Date and place of the session**

The sixth session of the Industrial Development Board will be held from 23 May - 2 June in the *Kongresszentrum*, Neue Hofburg, Heldenplatz, Vienna I.

The opening meeting will take place at 11.00 a.m. on Tuesday, 23 May in the Festsaal.

A short meeting of heads of delegations is to be held in the "Ratsaal" at 10.00 a.m. on 23 May for an exchange of views on the organization of the work of the session.

### **(2) Registration of delegations**

Delegations are invited to register on arrival in Vienna at the Registration Desk in the Entrance Hall, Ground Floor of the *Kongresszentrum*, which will be open from 9.00 a.m. on Tuesday, 23 May. Delegations are requested to notify the Registration Desk or the Office of the Secretary of the Board<sup>1</sup>, in writing, of any changes subsequently required in the particulars entered on the registration form, so that the list of delegations may be kept up to date.

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<sup>1</sup> See the plan on page 26.

### (3) Credentials

Any member of a delegation who has been unable to submit his credentials earlier, is requested to deposit them at the Office of the Secretary of the Board as soon as possible.

### (4) Documents Distribution

During the session, delegations will be able to collect their documents from Documents Distribution in the "Vorsaal".<sup>2</sup>

The Chief of Documents Reproduction and Distribution, Mr. R. Widmer, is available to help delegations with documents distribution arrangements. Each delegation is requested to hand in, as early as possible, the form indicating how many copies are requested and in which language.

Documents Distribution will open every working day of the session, from 8.30 a.m. It will close half an hour after the end of the last meeting of the day.

### (5) Information Desk

The Information Desk will be on the Mezzanine floor of the *Kongresszentrum*, at the top of the main staircase.<sup>3</sup> In addition to giving information about the session, it will take messages for participants, and arrange for them to be paged when necessary, especially for incoming telephone calls.

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<sup>2</sup>See the plan on page 25.

<sup>3</sup>See the plan on page 25.

### **(6) Public Information Service**

The Chief of the Public Information Service, Miss Leila Doss, will be ready to help delegations to arrange press conferences and to circulate information material.

The location of the office and the telephone number will be indicated in the first issue of the Board Journal.

### **(7) Accommodation for private meetings**

Four conference rooms will be available for delegations wishing to hold group meetings. Application should be made to the Administrative Co-ordination Office (Room 417) or, during meetings, to the Conference Officer, Extension 300 or 261, respectively.

### **(8) Passes**

When registering, participants will be given a pass for entry into the premises of the *Kongresszentrum* and a car label if needed.

### **(9) Bars**

Arrangements have been made to have one snack bar available at the conference premises, adjacent to the "Ra'saal"<sup>4</sup> (First floor).

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<sup>4</sup>See the plan on page 25.

This snack bar will be open from 9.00 a.m. until half an hour after the end of the last meeting. Sandwiches and light refreshments can be obtained there.

The management of the UNIDO restaurant, bar and cafeteria in the Hostel at Archenfelderstrasse 1, will be pleased to serve participants of the Industrial Development Board at the following hours:

Cafeteria open from	9.30 a.m. – 11.00 a.m.
	11.30 a.m. – 4.30 p.m.
Bar and restaurant open from	11.30 a.m. – 3.00 p.m. and
	4.30 p.m. – 7.30 p.m.

There are several restaurants in the immediate vicinity of the *Kongresszentrum*.

#### (10) Bank<sup>5</sup>

The "Creditanstalt-Bankverein" will provide banking facilities from 9.00 a.m. to 1.30 p.m. and from 2.30 p.m. to 6.30 p.m., Monday to Friday.

#### (11) Post, telegrams and telephones

The *post office*<sup>6</sup> will be open from 9.00 a.m. to 1.30 p.m. and from 2.30 p.m. to 6.30 p.m., Monday to Friday.

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<sup>5</sup> See the plan on page 24.

<sup>6</sup> See the plan on page 24.

*Telegrams* can be dispatched from the post office. Incoming telegrams will be held at the Information Desk and announced on a blackboard there and by paging. If not applied for, they will be forwarded after a few hours to the addressee's private address in Vienna.

Local *telephone calls* are free of charge from telephones in the Lounge, and in the lobbies alongside the "Festsaal". Long-distance calls may be placed only with the post office. The number of the *Kongresszentrum* switchboard is 57 55 71. Incoming calls can be taken by the Information Desk.

### (12) Car traffic

A car park for participants, the Press and the Secretariat will be provided in the Heldenplatz immediately outside the *Kongresszentrum*. Only cars displaying a car label issued by the Registration Desk will be admitted to it. Participants are asked to ensure that their chauffeurs obey the traffic and parking signs, as well as the directions of the police officers at the entrance to the car park.

Participants may have their chauffeur-driven cars summoned by loudspeaker when they leave the building if they apply to the porter. The porter will also call taxis on request.

### (13) Travel Desk<sup>7</sup>

The Office of Travel, Transportation and Accommodation will be at the disposal of participants for any assistance concerning travel, sight-seeing, car rental, excursions and theatre tickets. Hours of business at the *Kongresszentrum* Hofburg, Entrance Hall, will be 9.00 a.m. -- 6.00 p.m. Monday to Friday.

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<sup>7</sup>See the plan on page 24.

**(14) First Aid (ground floor, ext. 295)<sup>8</sup>**

Emergency medical attention will be obtainable in the First-aid Room during the working days of the session, from 9.30 a.m. until the close of the last meeting of the day. For emergency assistance at other times, apply to the porter in the entrance lobby (telephone 57 55 76, extension 440).

## **ARRANGEMENTS CONCERNING THE SESSION**

### **(15) Board Journal**

The Board Journal will appear every day first thing in the morning. It will give such information as the programme of meetings for the day, a brief summary of the meetings held the day before, a forecast of the meetings for the following day and various announcements, including any necessary changes in the information given in this handbook, and notice of social events taking place during the session.

### **(16) Times of meetings**

Morning meetings will normally begin at 10.00 a.m. and afternoon meetings at 3.00 p.m.

### **(17) Meeting rooms**

Plenary meetings will take place in the "Festsaal" and group meetings can be held in the "Neuer Saal", Ratsaal and Rittersaal.

### **(18) Languages and interpretation**

Chinese, English, French, Russian and Spanish are the official languages of the Board. English, French and Spanish are the working languages.

Portable radio sets which participants can use to listen to the proceedings will be available; directions for their use will be provided in the meeting rooms. It is particularly asked that these sets, with their headphones, be left behind after meetings, since they must be serviced and tested before they can be used again.

### **(19) Sound recordings of meetings**

A participant wishing to listen to the sound recording of a meeting should request the Conference Officer to make the necessary arrangements.

### **(20) Statements, draft resolutions and other documents**

Texts of statements made by delegations during the General debate, when available, should be provided in seven copies to the Board Secretariat, as early as possible.

Delegations wishing to submit draft resolutions or other documents to the Board are requested to provide the Board Secretariat with seven copies of the text as early as possible.

### **(21) Voting by show of hands**

8 To facilitate the counting of a vote by show of hands, delegates are asked to register their votes by raising the name plate they will find on their desks.



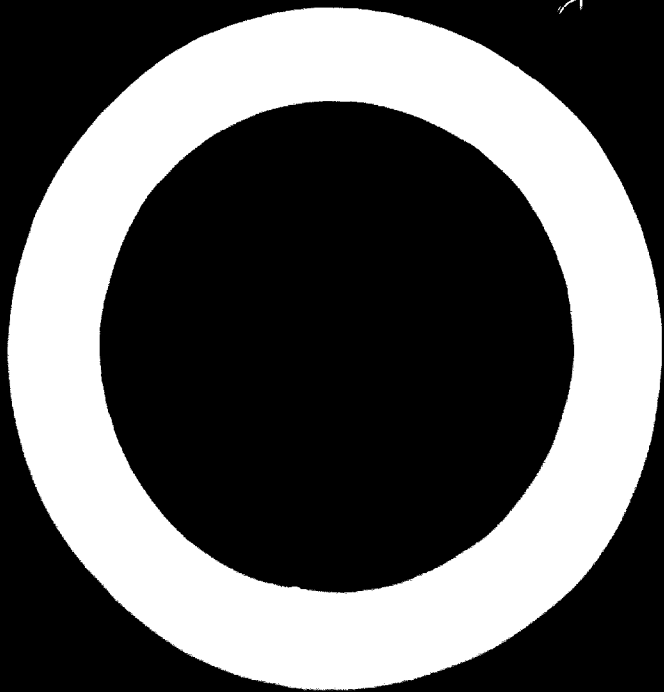
## (22) Offices

The officers of the Board and senior members of the Secretariat will have use of the following offices:<sup>9</sup>

<i>President</i>	Room 409	Extension 313
<i>Rapporteur</i>	Room 406	Extension 238
<i>Executive Director</i>	Room 401	Extension 221/222
<i>Senior Adviser to the Executive Director</i>	Room 404	Extension 224
<i>Directors</i>	Room 303/302	Extension 337/346
<i>Secretary of the Board</i>	Room 408	Extension 223
<i>Chief, Co-ordination and External Relations Section</i>	Room 405	Extension 236
<i>Chief, Conference Services</i>	Room 417	Extension 307/308
<i>Chief, Language Section</i>	Room F-514 <sup>10</sup>	Extension 505/506
<i>Chief, Documents Section and Officer-in-charge, Editorial Section</i>	Room F-723 <sup>10</sup>	Extension 591/592
<i>Chief, Public Information Service</i>	Room 207	Extension 286/415
<i>Legal Liaison Officer</i>	Room 407	Extension 244
<i>Chief Interpreter</i>	Room 417	Extension 307
<i>Assistant Secretary of the Board</i>	Room 407	Extension 244
<i>Administrative Co-ordinator</i>	Room 417	Extension 307/308

<sup>9</sup> All offices, except rooms F-514 and F-723, are on the First floor, Mezzanine I and Mezzanine II.

<sup>10</sup> Offices situated in Felderhaus of UNIDO Headquarters, Rathausplatz 2, 1010 Vienna.



## **ANNEXES**

## ANNEX I

### LIST OF THE MEMBERS OF THE INDUSTRIAL DEVELOPMENT BOARD FOR 1972

	<i>Expiration of Membership</i>
1. Algeria	31 December 1973
2. Argentina	31 December 1973
3. Austria	31 December 1973
4. Belgium	31 December 1973
5. Brazil	31 December 1974
6. Bulgaria	31 December 1973
7. Costa Rica	31 December 1973
8. Cuba	31 December 1974
9. Czechoslovakia	31 December 1974
10. Denmark	31 December 1974
11. Egypt, Arab Republic of	31 December 1973
12. Federal Republic of Germany	31 December 1972
13. France	31 December 1974
14. Ghana	31 December 1972
15. Hungary	31 December 1972

*Expiration of Membership*

16. India	31 December 1974
17. Indonesia	31 December 1973
18. Iran	31 December 1972
19. Italy	31 December 1973
20. Ivory Coast	31 December 1972
21. Japan	31 December 1974
22. Kenya	31 December 1973
23. Kuwait	31 December 1974
24. Libyan Arab Republic	31 December 1974
25. Madagascar	31 December 1973
26. Malaysia	31 December 1974
27. Mali	31 December 1972
28. Mexico	31 December 1972
29. Netherlands	31 December 1974
30. Norway	31 December 1972
31. Pakistan	31 December 1972
32. Peru	31 December 1974
33. Philippines	31 December 1972
34. Senegal	31 December 1973
35. Spain	31 December 1972
36. Sweden	31 December 1973
37. Switzerland	31 December 1973
38. Thailand	31 December 1974

*Expiration of Membership*

<b>39. Turkey</b>	<b>31 December 1972</b>
<b>40. Union of Soviet Socialist Republics</b>	<b>31 December 1973</b>
<b>41. United Kingdom of Great Britain and Northern Ireland</b>	<b>31 December 1972</b>
<b>42. United States of America</b>	<b>31 December 1974</b>
<b>43. Upper Volta</b>	<b>31 December 1974</b>
<b>44. Uruguay</b>	<b>31 December 1972</b>
<b>45. Venezuela</b>	<b>31 December 1972</b>

## ANNEX II

### ADDRESSES OF PERMANENT MISSIONS TO UNIDO, EMBASSIES (LEGATIONS), CONSULATES GENERAL, CONSULATES AND CONSULAR SECTIONS OF EMBASSIES (LEGATIONS)

	P - Permanent Mission to UNIDO		C - Consulate General, Consulate
	E - Embassy (Legation)		CS - Consular Section (Embassy, Legation)
<b>Albania</b>	E, CS	3, Jacquingasse 41	73 51 95
<b>Argentina</b>	P, E	1, Hoher Markt 1/1	63 85 77
	CS	1, Landskronngasse 2/1	63 51 71
<b>Australia</b>	P, E	1, Concordiaplatz 2/III	63 98 41/42/27
	CS	1, Concordiaplatz 2/III	63 98 51/52/27
<b>Austria</b>	P	1, Ballhausplatz 2	63 56 31/268
<b>Belgium</b>	P, E, CS	1, Parkring 12, 6th floor	52 86 88, 89
<b>Bolivia</b>	C	1, Freyung 1	63 41 88
<b>Brazil</b>	P, E	1, Lugeck 1/V/15	52 06 31
	CS	1, Lugeck 1/III/10	52 06 31
<b>Bulgaria</b>	P, E, CS	4, Schwindgasse 8	65 64 44, 65 31 13

Canada	P, E, CS	1, Dr. Karl Lueger Ring 10/IV	63 36 91, 63 36 95
Chile	P, E, CS	1, Lugeck 1/V/18	52 33 70, 52 23 53
	C	11, Simmeringer Hauptstrasse 101	74 15 31
China	E	18, Weimarerstrasse 50	34 22 04
Colombia	P, E, CS	1, Stadiongasse 6 8	42 42 49
Costa Rica	P	7, Neustiftgasse 117	93 28 085
	C	1, Bauernmarkt 6/2	63 34 80, 63 94 90
Cuba	E, CS	13, Eitelbergergasse 24	82 81 98
Cyprus	C	1, Parkring 20	52 71 21
Czechoslovakia	P	14, Penzingerstrasse 11 13	82 24 01
	E	14, Penzingerstrasse 11- 13	82 26 26-29
	CS	14, Penzingerstrasse 11- 13	82 26 20
Dahomey	C	9, Porzellangasse 56	34 44 11, 13
Denmark	P, E	1, Führichgasse 6	52 79 04, 52 79 05
	C	1, Dr. Karl Luegerring 6	63 71 78, 63 46 01
Dominican Rep.	C	4, Weyringergasse 28a	65 44 84
Ecuador	P, E	4, Mostgasse 8a/1/7	57 05 73
	C	5, Wehrgasse 3	57 17 13/14
Egypt	P, E	19, Gallmeyergasse 5	36 11 34/35
	CS	8, Trautsohngasse 6	42 67 21
16 El Salvador	C	8, Lerchenfelderstrasse 2	42 76 71



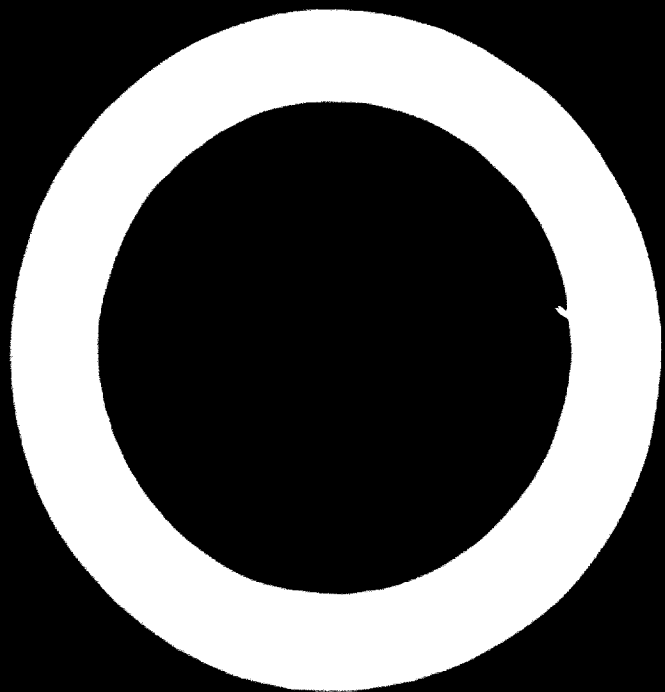
Finland	P, E, CS	2, Untere Donaustrasse 13 15	24 75 21
	C	1, Rathausstrasse 17	42 16 91, 42 12 63
France	P, E, CS	4, Technikstrasse 2	57 96 07
Gabon	P, E	1, Pestalozzigasse 3/18	73 53 80
	C	14, Hütteldorferstrasse 250	94 11 95
Germany,			
Fed. Rep. of	P, E, CS	3, Metternichgasse 3	73 65 11, 73 65 17
Greece	P, E, CS	4, Argentinierstrasse 14	65 31 03, 65 41 05
Guatemala	C	15, Siebeneichengasse 2	83 25 38
Haiti	C	1, Reichsratstrasse 7/10 u. 11	52 34 08, 42 91 99, 42 21 94
Holy See	P, E	4, Theresianumgasse 31	65 13 27
Honduras	P	8, Pfeilgasse 9/II/11	43 53 495
	C	4, Favoritenstrasse 12/2a	65 82 463
Hungary	P	2, Hollandstrasse 4	24 64 30
	E, CS	1, Bankgasse 4-6	63 26 31
Iceland	C	1, Graben 22	63 24 47, 63 24 48
India	P, E, CS	1, Opernring 1	57 81 03, 12
Indonesia	P, E, CS	19, Cottagegasse 49	34 25 33/35
Iran	P, E, CS	1, Schwarzenbergplatz 2	72 26 50, 72 26 57/59
Iraq	E, CS	1, Johannesgasse 26	73 81 95 series

Ireland	C	7, Westbahnstrasse 21	93 12 25
Israel	P, E, CS	18, Anton Frankgasse 20	31 15 06
Italy	P, E	3, Rennweg 27	72 51 21
	CS	3, Ungargasse 43	73 56 71
Jamaica	C	18, Gregor Mendelstrasse 20	33 32 47
Japan	P, E	1, Rengasse 10/V	63 46 95/99, 63 95 21
Jordan	C	1, Rotenturmstrasse 25	63 02 33
Kenya	C, P	1, Rotenturmstrasse 22/VIII	63 32 42 series
Khmer Rep.	C	19, Sieveringerstrasse 23	32 21 48
Korea	P, E, CS	3, Reisnerstrasse 48	72 58 11/12
Lebanon	P, E, CS	19, Hohe Warte 11	36 13 80
Liberia	C	1, Singerstrasse 8	52 76 76
Libya	E	19, Gustav Tschermakgasse 27	34 91 72
Luxembourg	C	8, Traungasse 7	73 63 32
Madagascar	C	18, Pötzeleinsdorferstrasse 94	47 41 92
Malaysia	C	7, Mariahilferstrasse 20/8	93 22 08, 93 22 09
Malta	C	3, Am Heumarkt 10	73 25 81
18 Mexico	P, E, CS	1, Gonzagagasse 2/1/4	63 59 33

Monaco	C	18, Khevenhüllerstrasse 9a	47 01 24
Morocco	C	1, Opernring 1 St.E/VIII	57 51 32
Netherlands	E	2, Untere Donaustrasse 13-15/8	24 85 87
	CS	2, Untere Donaustrasse 13-15/8	24 82 94
Nepal	C	19, Krapfenwaldgasse 11	32 11 05
Nicaragua	C	9, Liechtensteinstrasse 45	34 74 32
Niger	C	1, Bösendorferstrasse 5/II/6	65 71 53, 57 27 36
Norway	P, E, CS	3, Bayerngasse 3	72 58 23, 73 22 35
Pakistan	P, E, CS	3, Bayerngasse 3/4/12	73 53 67/68
Panama	E	4, Johann Strauss-Gasse 6	65 85 88
	C	20, Kluckygasse 8	33 25 56
Paraguay	C	12, Breitenfurterstrasse 114	83 56 01
Peru	E, P	3, Gottfried Keller-Gasse 2	73 43 77
	C	1, Rotenturmstrasse 13/I	63 98 71
Philippines	C	1, Kärntner Ring 15	52 26 61
Poland	P, E, C	13, Hietzinger Hauptstrasse 42c	82 55 56, 82 31 03,
			82 31 73
Portugal	E,	1, Johannesgasse 7/II	52 61 39
	CS	1, Johannesgasse 7/II	52 68 02
Romania	P, E, CS	4, Prinz Eugen-Strasse 60	65 32 27, 65 23 43

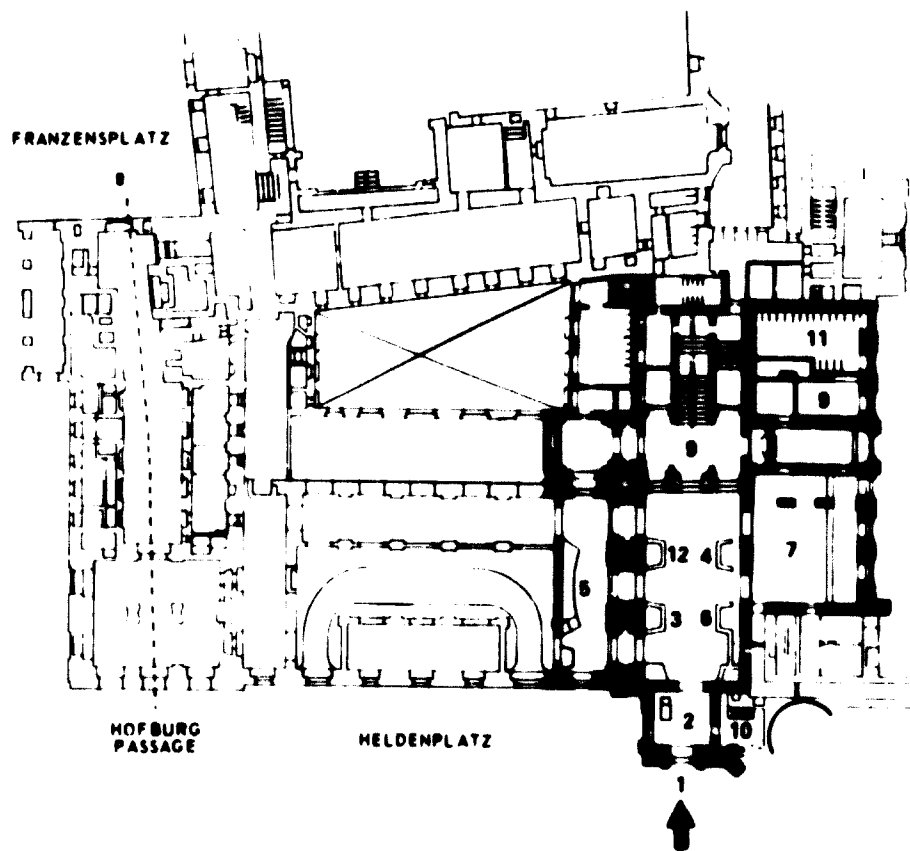
San Marino	C	1, Rotenturmstrasse 1 - 3/VI/19	63 08 88, 63 95 95
Saudi Arabia	E, CS	1, Wallnerstrasse 3/5	63 82 74, 63 62 45
Senegal	C	1, Opernring 1, Stiege R/702	56 33 56
South Africa	E, CS	1, Rengasse 10/1	63 06 56 series
Sovereign Order of Malta	E	1, Johannesgasse 2	52 72 44
Spain	P, E, CS	4, Argentinierstrasse 34	65 91 66, 65 85 54
Sweden	P, E, CS	2, Obere Donaustrasse 49-51	33 45 45-47
Switzerland	E, CS	3, Prinz Eugen-Strasse 7	72 51 11, 72 51 15
Thailand	P, E, CS	1, Rengasse 4	63 13 22, 63 18 69
	C	3, Jacquingasse 29	73 11 06
Tunisia	P, E, CS	1, Himmelpfortgasse 20	52 85 65, 66
	C	1, Opernring 3-5/7th floor	57 96 40
Turkey	P, E, CS	4, Prinz Eugen-Strasse 40	65 34 17/78, 65 25 10
Union of Soviet Socialist Republics	P	4, Wohllebengasse 4	65 81 75, 72 12 29
	E	3, Reisnerstrasse 45-47	73 12 15, 72 12 29
	CS	3, Reisnerstrasse 45-47	72 32 33
United Kingdom	P, E	3, Reisnerstrasse 40	73 15 75-77
	C	1, Wallnerstrasse 8	63 75 02

United States of America	P	8, Schmidgasse 14	34 66 11, 34 75 11
	E	9, Boltzmannngasse 16	34 66 11, 34 75 11
	CS	1, Kärntner Strasse 42	34 66 11, 34 75 11
Upper Volta	C	1, Tuchlauben 8/1	63 73 39
Uruguay	P, E, CS	1, Elisabethstrasse 6/VII/27	57 83 72
Venezuela	E, CS	1, Rotenturmstrasse 5-9/VII/18	63 59 20, 63 59 27
Yugoslavia	P, E	3, Rennweg 3	73 25 95 98
	CS	3, Salmgasse 4a	72 64 88, 72 12 05
Zaire	P, E	13, Auhofstrasse 76	82 51 36, 82 51 37





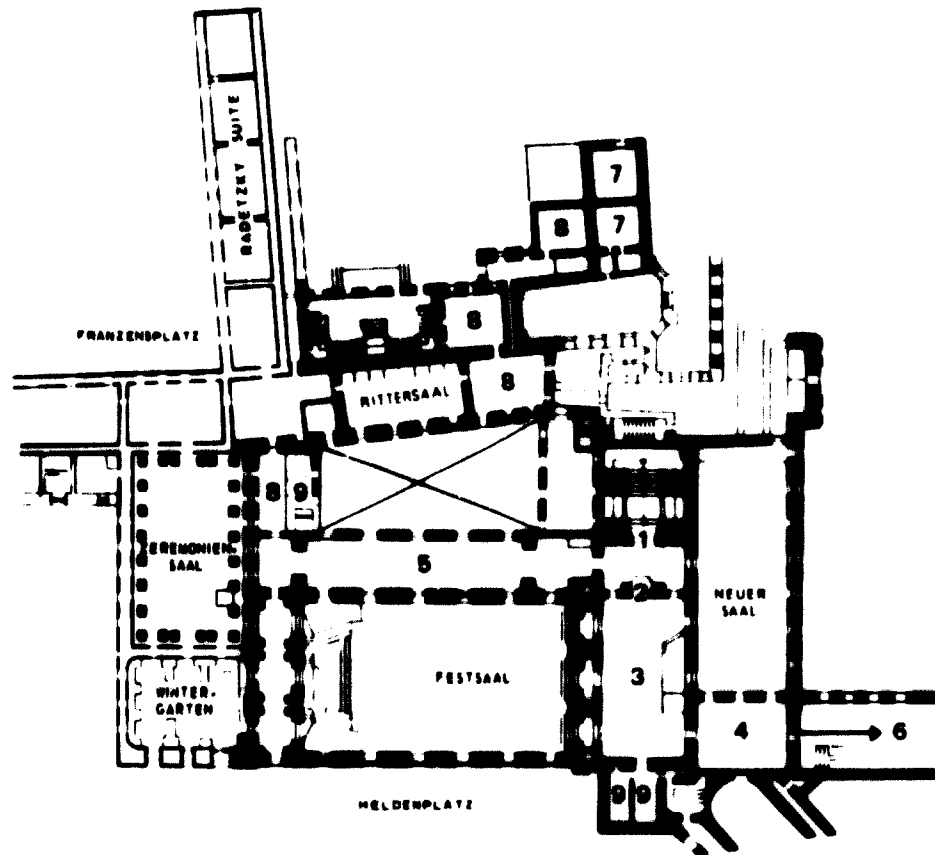
## GROUND FLOOR



- 1 Main Entrance
- 2 Porter
- 3 Registration
- 4 Bank
- 5 Post Office
- 6 Travel Desk
- 7 Cloak-room
- 8 Main Staircase
- 9 First Aid
- 10 Lift
- 11 Lavatories
- 12 Newspapers

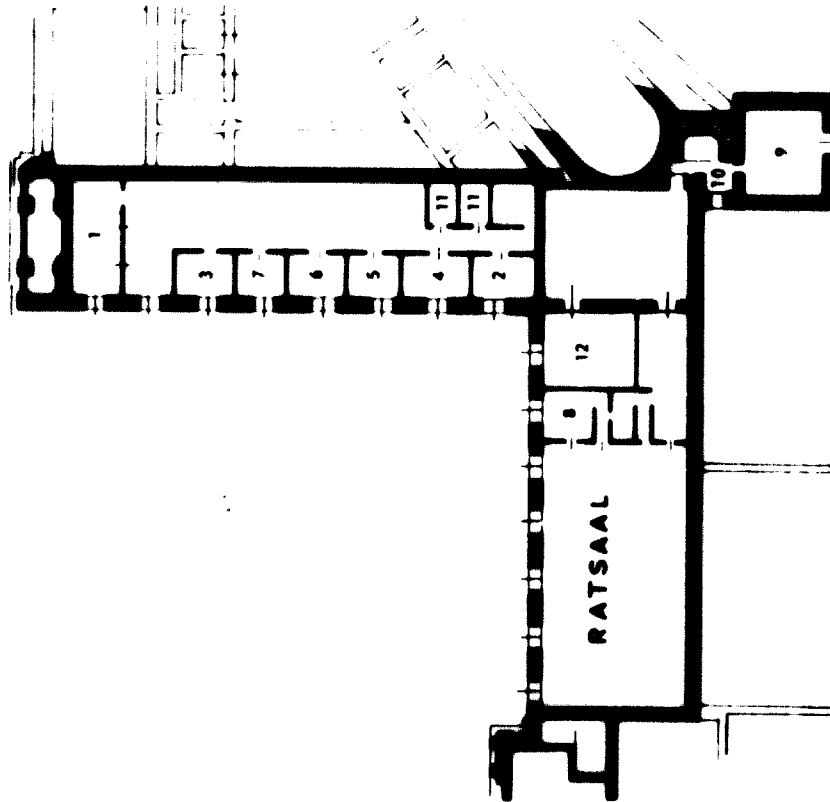


## MEZZANINE FLOOR

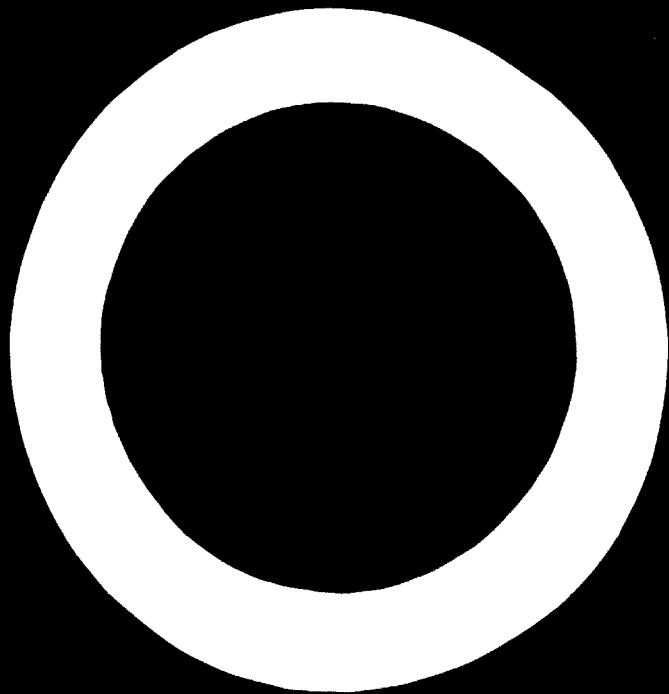


- 1 Main Staircase
- 2 Information Desk
- 3 Vorsaal
- 4 Kleiner Saal
- 5 Lounge
- 6 Offices of Public Information
- 7 TV and Radio Studio
- 8 Delegate's Typing Pool
- 9 Lavatories

## FIRST FLOOR

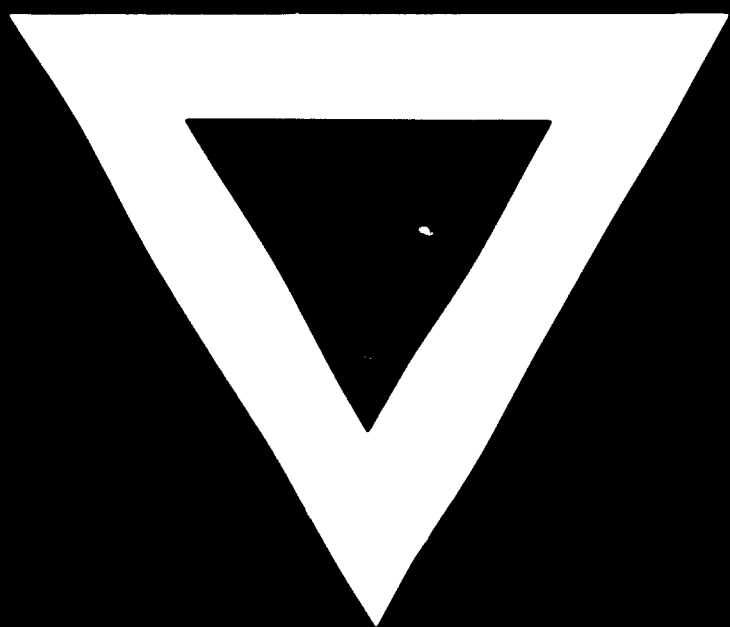


- 1 Executive Director
- 2 President of the Board
- 3 Senior Adviser to the Executive Director
- 4 Secretary of the Board
- 5 Assistant Secretary of the Board
- 6 Rapporteur
- 7 Chief, Co-ordination and External Relations Section
- 8 Conference Services
- 9 Room 425/Private Meeting Room
- 10 Lift
- 11 Lavatories
- 12 Snack Bar



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