



TOGETHER
for a sustainable future

OCCASION

This publication has been made available to the public on the occasion of the 50th anniversary of the United Nations Industrial Development Organisation.



TOGETHER
for a sustainable future

DISCLAIMER

This document has been produced without formal United Nations editing. The designations employed and the presentation of the material in this document do not imply the expression of any opinion whatsoever on the part of the Secretariat of the United Nations Industrial Development Organization (UNIDO) concerning the legal status of any country, territory, city or area or of its authorities, or concerning the delimitation of its frontiers or boundaries, or its economic system or degree of development. Designations such as “developed”, “industrialized” and “developing” are intended for statistical convenience and do not necessarily express a judgment about the stage reached by a particular country or area in the development process. Mention of firm names or commercial products does not constitute an endorsement by UNIDO.

FAIR USE POLICY

Any part of this publication may be quoted and referenced for educational and research purposes without additional permission from UNIDO. However, those who make use of quoting and referencing this publication are requested to follow the Fair Use Policy of giving due credit to UNIDO.

CONTACT

Please contact publications@unido.org for further information concerning UNIDO publications.

For more information about UNIDO, please visit us at www.unido.org



D04385



United Nations Industrial Development Organization

Distr.
GENERAL

ID/B/INF.26
22 March 1971

ORIGINAL: ENGLISH

Industrial Development Board

Fifth Session

Vienna, 21 - 25 May 1971

ADVANCE INFORMATION FOR DELEGATIONS

Opening date and place of the session

1. The fifth session of the Industrial Development Board will open on Monday, 24 May 1971 at 10 a.m. It will be held in the Kongresszentrum, Neue Hofburg, Heldenplatz, Vienna I.
2. A short meeting of heads of delegations is to be held in the Kongresszentrum at 9.30 a.m. on 24 May for an exchange of views on the organization of the work of the session.

Composition of delegations

3. Rule 16 of the rules of procedure of the Board provides that "each member of the Board shall be represented by an accredited representative, who may be accompanied by such alternate representatives and advisers as may be required".
4. The first edition of the list of members of delegations will have to go to press on 17 May, so as to be available before the session opens; it will not be revised until after the session has begun. Only names which are communicated to the secretariat by 12 May at the latest can be included in the first edition of the list, and Governments are accordingly requested to communicate at least the provisional composition of their delegations in good time.

Credentials of representatives

5. Rule 17 of the rules of procedure of the Board provides that "the credentials of representatives and the names of alternate representatives and advisers shall be submitted to the Executive Director before the first meeting which the representatives are to attend". Credentials must be issued either by the Head of the State or Government or by the Minister for Foreign Affairs. Governments are requested to ensure that they reach the Executive Director before 21 May; he will then submit them to the Bureau of the Board which will examine them and present its report to the Board.

id.71-1656

We regret that some of the pages in the microfiche copy of this report may not be up to the proper legibility standards, even though the best possible copy was used for preparing the master fiche.

6. Delegations whose credentials have not been sent in advance should present them on their arrival to the Secretariat of the Industrial Development Board in the Kongresszentrum (Miss Vida Jovanovic, Oberlichtensaal, room 113).

Registration of delegations

7. There will be a guide on duty in the entrance hall who will direct members of delegations to the protocol office which will open in the Kongresszentrum on Monday 24 May at 9 a.m. for the registration of delegations. Any delegation wishing to register earlier is invited to communicate with the Secretariat of the Board in the Kongresszentrum.

Documents

8. The provisional agenda of the session is contained in documents ID/B/79 and ID/B/79/Add.1. Documents relating to the various agenda items, as well as information papers for the Board, will be circulated as they come off the press.

9. During the session, documents may be collected from the documents station at the Kongresszentrum, where each delegation will be provided with a distribution box. This will initially contain:

- (a) A handbook of information about the session;
- (b) A set of the documents already issued;
- (c) The first issue of the Board Journal; and
- (d) A form on which the delegation should state the documents it will require during the session, mentioning the number of copies and the working language desired.

10. The secretariat will translate and reproduce papers (memoranda, draft resolutions, etc.) that are formally introduced as Board documents. For translation, typing or reproduction in Vienna of papers other than official documents, delegations are asked to make advance arrangements, with which the secretariat will be glad to give such help as it can.

Reservation of hotel rooms

11. The secretariat wishes to draw the attention of the delegations to the fact that during the month of May a number of conferences and cultural events will take place within the framework of the Vienna Festival. Consequently, it is strongly recommended to make hotel reservations as soon as possible. Although the secretariat is not responsible for reserving hotel rooms, it is at the disposal of participants to help them in this matter if needed.

Currency

12. Bank notes, travellers' cheques and letters of credit may be brought into Austria without restriction, but a few currencies may not be easily negotiable. Departing visitors may take with them the foreign currency and securities they brought into the country and up to 15,000 schillings in Austrian currency.

Bank

13. The Creditanstalt-Bankverein will have an office on the ground floor in the Kongresszentrum. This office will be open during Conference working hours.



1 . 8 . 7 4