



OCCASION

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United Nations Industrial Development Organization

Industrial Development Board

Fourth Session Vienna, 20 - 30 Mars. 1775

ADVANCE LINGSMATION PER DELIGIETIONS

Opening date are place of the section

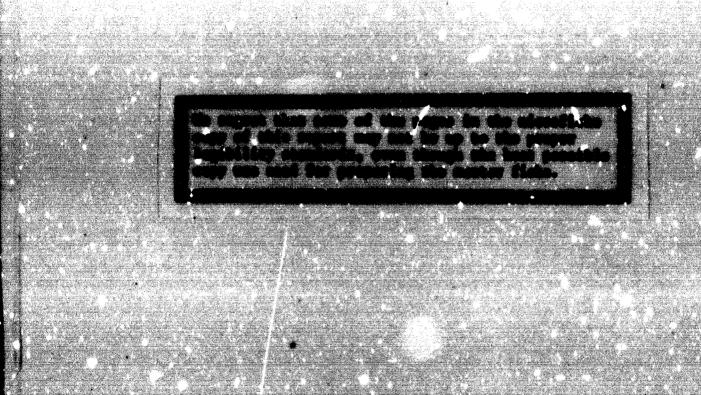
- 1. The Courth session of the Industrial Davelopment Found will open on Monday 20 April 1970 at 3 p.m. It will be neld in the Kongresser rum. News Hofburg, Heldenplate, Vienna t.
- 2. A meeting of heads of delegations is to be held in the <u>Kongression trained to the Augustian of the Augustian of the work of the cession.</u>

Composition of delegations

- 3. Rule it of the rules of procedure of the Board provides that "each number of the Board shall be represented by an accredited representative, who may be accompanied by such alternate representatives and advisors as may be required".
- 4. The first edition of the list of members of delegations will have to go to press on 16 April, so as to be available before the session opens; it will not be revised until after the session has begun. Only names which are communicated to the secretarial by 15 April at the latest can be included in the first edition of the list, and deveryments are accordingly requested to communicate at least the provisional composition of their delegations in good time.

Credentials of representatives

5. Rule 17 of the rules of procedure of the Fourd provises that "the opedantials of representatives and the names of alternate representatives and advisers shall be submitted to the Encoutive Director before the first meeting which the representatives are to ottend". Credentials must be issued either by the Head of the State or Government or by the Minister for Foreign Affairs. Governments are requested to ensure that they reach the Encoutive Director before 17 April; he will then submit them to the Sureau of the Board which will examine them and present its report to the Board.





United Nations Industrial Development Organization



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Industrial Devalopment Board

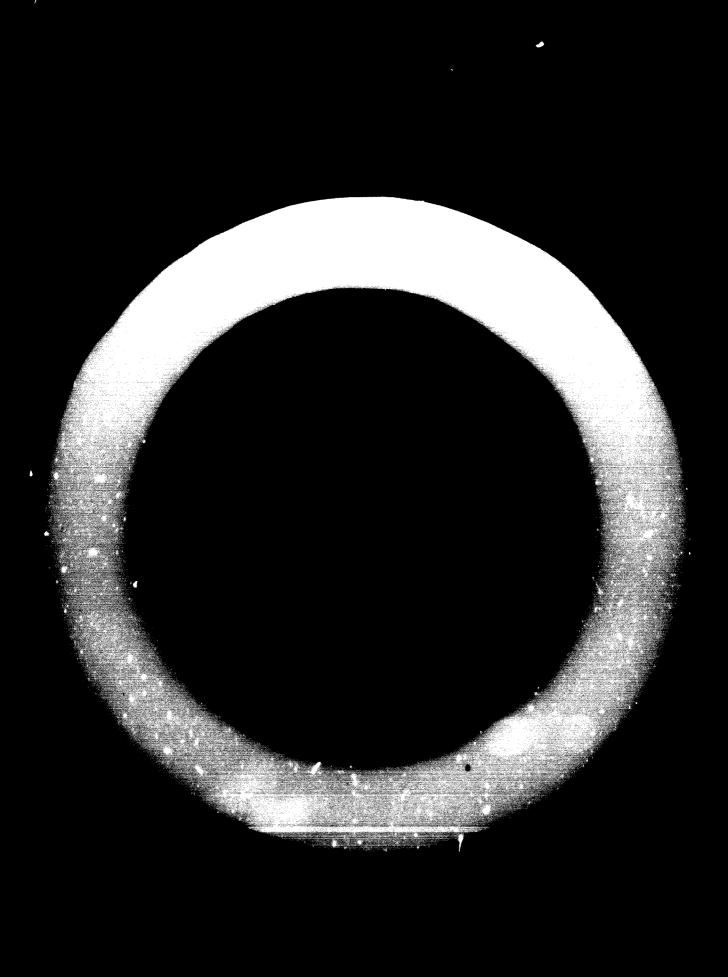
Fourth Session

Vienna, 20 - 30 April 1970

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them on their share tredentials have not been cent in adverce should present them on their serviced to the been for at all the industrial econoporational in the Kongressentian (Second Sedential constant).

Registration of delegations

7. There will be a guide on only in the arrange call who will direct members of delegations to the projectle office which will open in the <u>Krigherskentrum</u> on Monday, 20 April at 9 t.m. for the registration of aslegations. Any delegation wishing to register earlier is invited to communicate with the Secretariat of the Board in the <u>Kongressmentrum</u>.

Documents

8. The provisional agenda of the session is contained in documents ID/8/63 and ID/8/63/Add.1. Documents relating to the various agenda itema, as well as information papers for the Board, will be circulated as they come off the bress.

9. During the session, documents may be collected from the documents station at the Kongressmentrum, where each delegation will be provided with a distribution box. This will initially contains

- (a) A handbook of information about the cession;
- (b) A set of the documents already isched:
- (a) The first issue of the Board Journal; and
- (d) A form on which the delegation should state the documents it will require during the session, mentioning the number of copies and the working language lesized.

10. The secretariat will translate and reproduce payers (memoranda, draft resolutions etc.) that are formally introduced as Board documents. For translation, typing or reproduction in Vienna of papers other than official documents, delegations are asked to make advance transcentiat, with which the secretariat will be glad to give such help as it can.

Reservation of hotel rooms

11. The secretariat wishes to draw the attention of delegations to the fact that the session of the Board will open shortly after the Easter holiday and that the Strategic Arms Limitation Talks (SALT) will be held in Vienna during the same period. In order to avoid any difficulties that might arise through shortage of hotel rooms, delegations are recommended to make their reservations as soon as possible. Although the secretariat is not responsible for reserving hotel rooms, it is at the disposal of delegations to help them in this matter

Currency

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Bank

13. The Greditanstalt-Backverein will have an office on the ground floor in the Kongresszentrum. This office will be open during Conference working hours.

Weather

14. In mid-April, the average temperature by day is 12°C (54°C) and the average temperature by night 5°C (41°F).

