



TOGETHER
for a sustainable future

OCCASION

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Joint Consultation on the Promotion of
Industrial Research and Services in Africa

Lagos, Nigeria, 22 - 26 September 1975

PROVISIONAL ANNOTATED AGENDA

1. Item No.1 - Registration and Administrative Matters

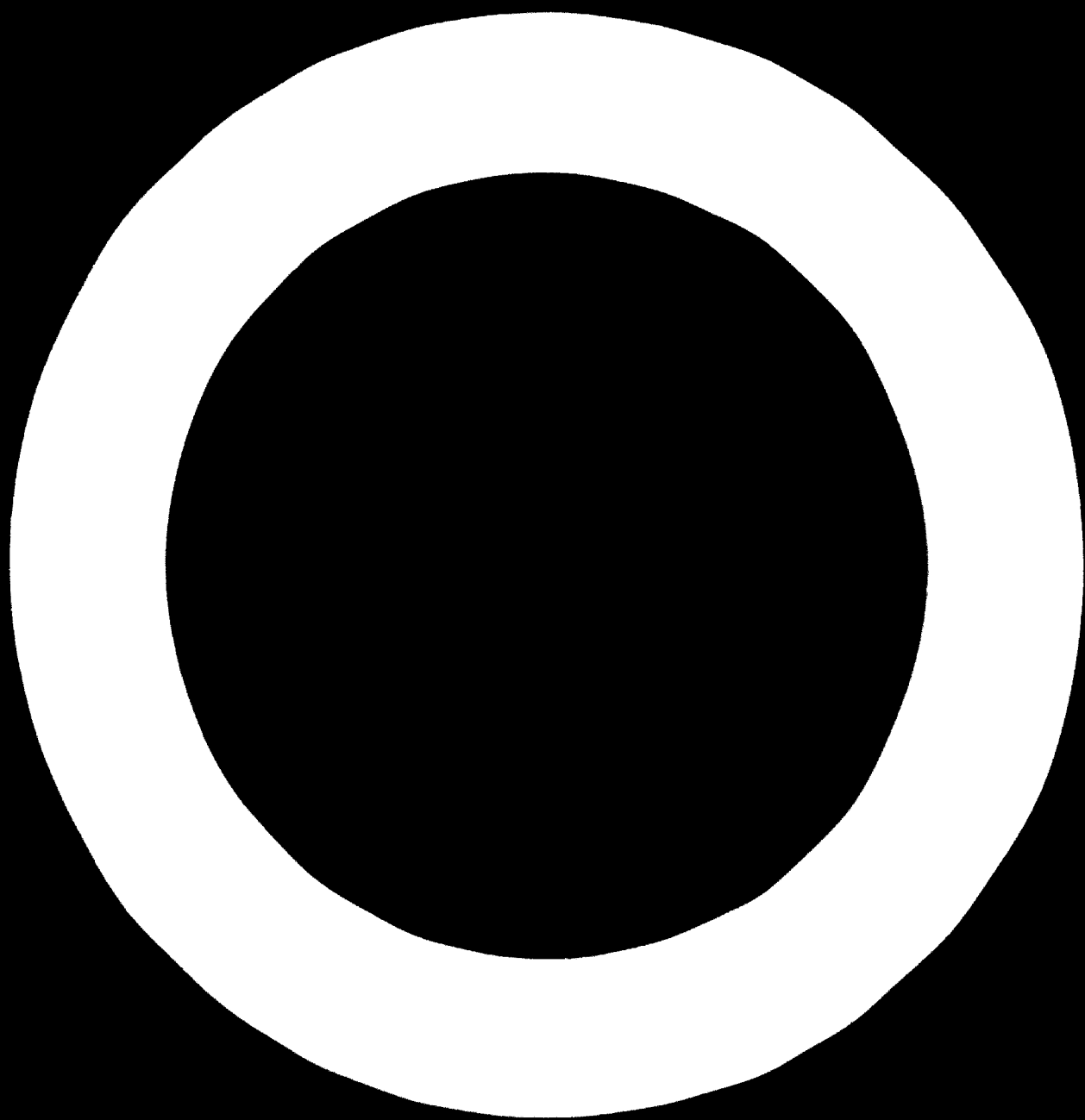
Participants and observers will be requested to fill out various registration forms and to indicate their preference to any of the topics for discussion. UNIDO financed experts and participants will be paid their per diems on the basis of their dates of arrival and departure. Information material on the City of Lagos, invitations to social engagements, and other pertinent information on the Consultation will be given to them. Registration will take place from 14.00 to 18.00 hours on Sunday, 21 September at the hotel, and from 08.00 to 09.45 on Monday, 22 September 1975. Registration for any later arrivals will be handled as the occasion arises. The sites for the registration will be announced later.

2. Item No. 2 - Inauguration of the Consultation

The Chairman of the host organizing committee will welcome the participants and observers to the Consultation in a short speech. He will then act as the master of ceremony to introduce the representatives of the Nigerian Government, UNIDO and other organizations who will deliver short addresses.

3. Item No. 3 - Organizational Work Session

Officers of the Consultation - Vice Chairman and Rapporteur - will be elected. The Representative of the host organization will be the Chairman. The agenda of the Consultation will be adopted. Explanations with regards to the conduct of the Consultation will be discussed and the procedure, particularly for the discussions, adopted. Participants might be divided into small discussion groups if the need arises. Administrative announcements with regard to lunch arrangements, social engagements, etc., will also be made.



4. Item Nos. 4 - 9

Discussions on each topic will be introduced by the presentation of a short paper or case study prepared on that topic by any expert or selected participant. As these papers will be made available to all participants and observers in advance, presentation will not involve reading the article but by a speech not exceeding ten minutes, given by the author, pinpointing the highlights of the article. This will be followed by intensive discussions on the topics for a length of time varying with the scope of the topic. At the end of the general discussion, a group of 3 - 5 persons will be selected to draft recommendations on the subject.

5. Item No. 10 - Country Briefs and General Discussion

Participants wishing to briefly present the situation regarding the industrial and technological research activities in their countries will be given the opportunity to do so at this time. Such presentation should be given, in writing, in advance and should not exceed five pages.

This session will also provide the opportunity for ideas on any topic that has evolved during the consultation to be discussed. Participants and observers will be requested to submit such ideas in writing to the rapporteur so that they may be organized for more effective discussions.

6. Item No. 11 - Review of Draft Report of the Rapporteur and Recommendations

Copies of all draft recommendations prepared on each subject by the selected group and the draft report of the rapporteur will be distributed in advance of this session. These drafts will be discussed by the entire consultation.

7. Item No. 12 - Adoption of Recommendations and Report of the Consultation

At this session, all amendments and views on the draft recommendations report of the rapporteur will be introduced. The Consultation will then adopt these documents which would constitute the final report of the Consultation.

8. Item No.13 - Closing Session

This session will not only be attended by the participants and observers, but also by representatives of the host Government and other dignitaries. The Chairman of the host organizing Committee will be the master of ceremony. He will introduce various speakers who, in their capacities, will present closing remarks on the Consultation.

9. Field Trips

It is planned to arrange a number of field trips in Nigeria. Participants and observers will visit industrial research institutes, industrial plants and/or departments of industrial research and development. This will give participants the opportunity to see industrial research activities and related services being developed and applied in industry.

