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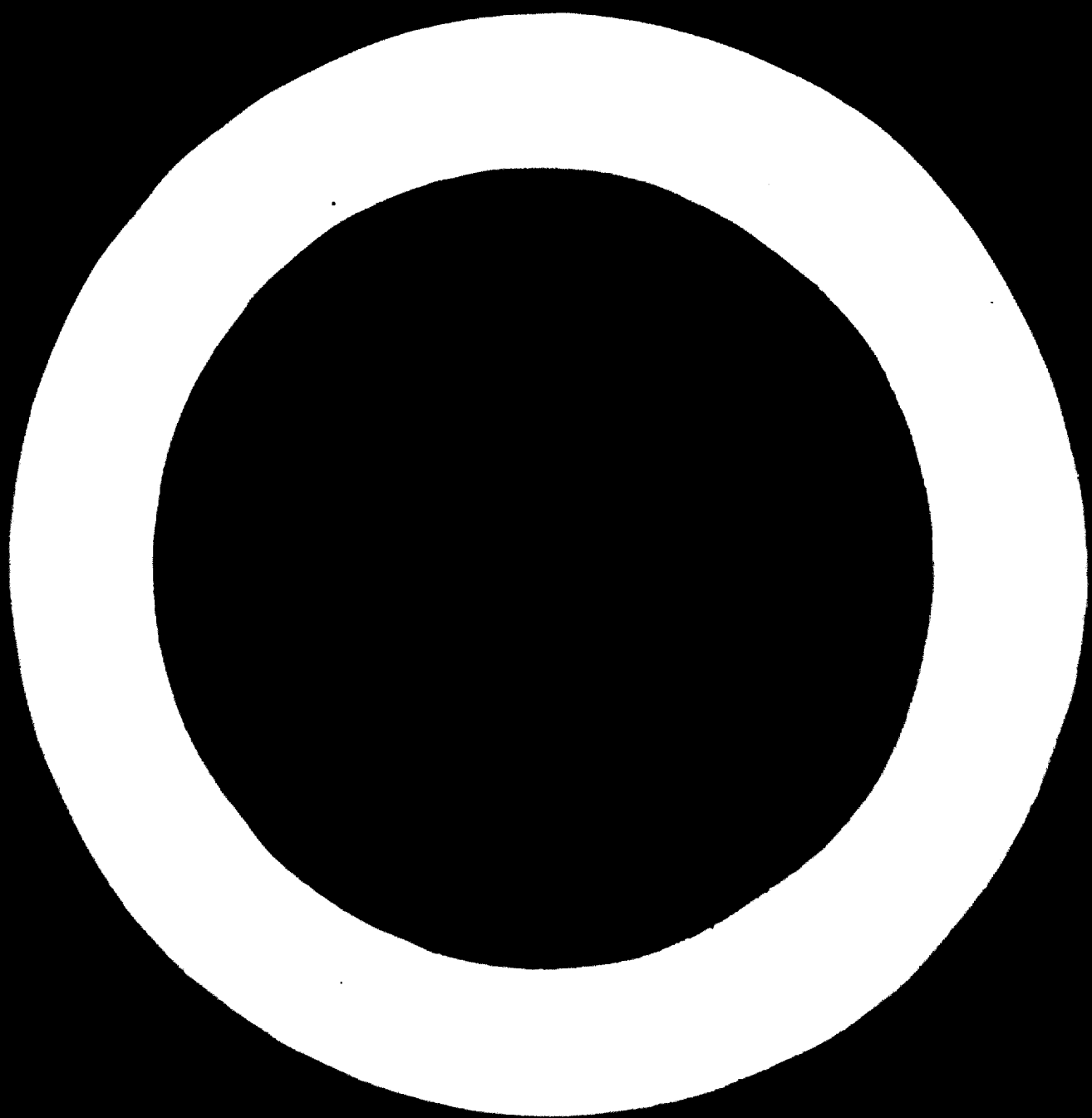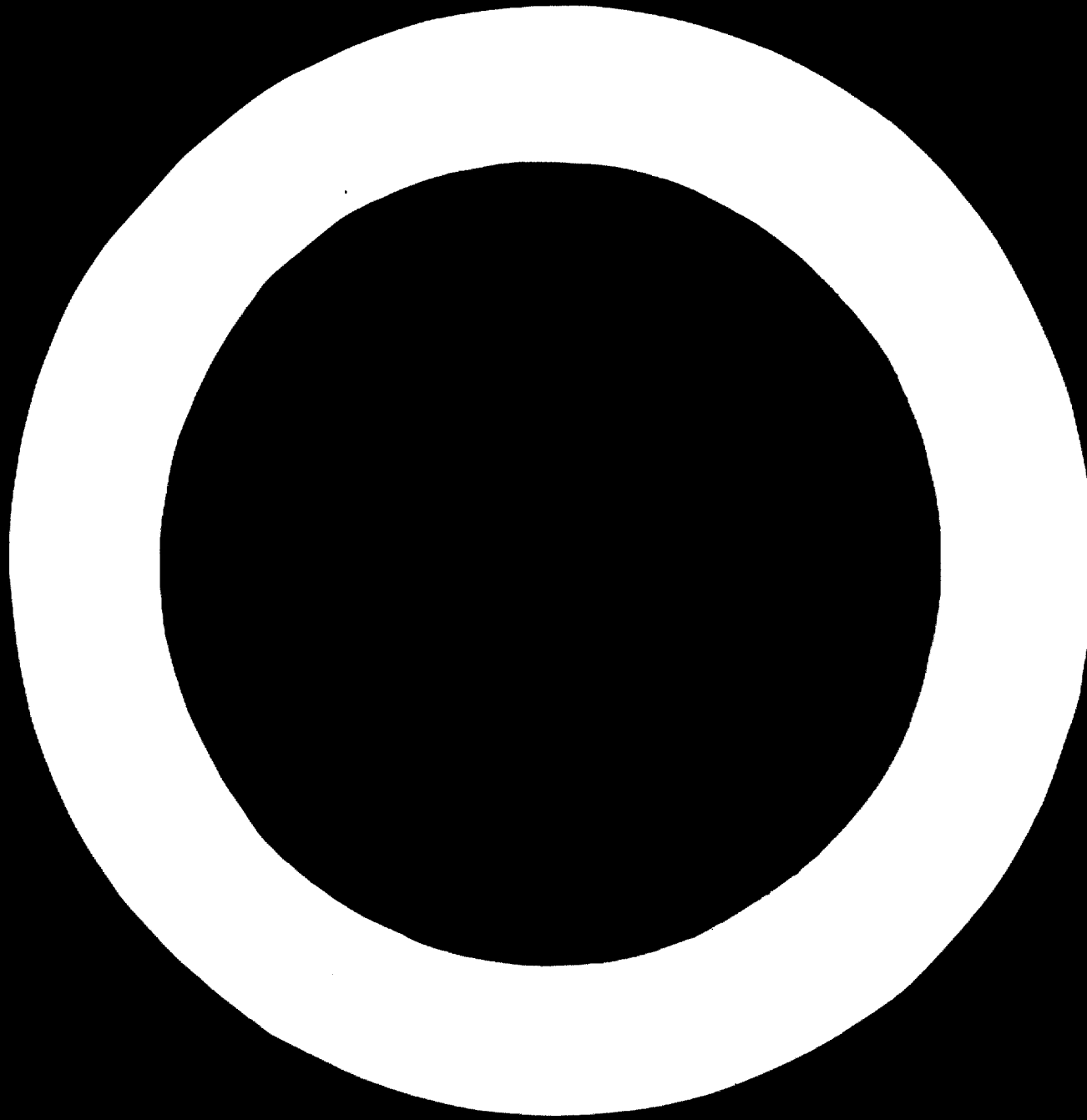
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United Nations Industrial Development Organization

Meeting for the improvement of
industrial administration

Krems, Austria, 4 - 8 June 1972

PROVISIONAL AGENDA

PROPOSED AGENDA ITEMS FOR DISCUSSION

A. THE ENVIRONMENT FOR LEADERSHIP

    1) Cultural and socio-economic conditions - past and present - which have influenced the administrative patterns in various countries; positive and negative factors

    2) Desirability of selective adaptation of existing management techniques

    3) Relationship to the work situation influenced by such factors as tradition, history, religion, cultural situation, and world environment

    4) Pressing domestic economic and political problems

    5) Influence of foreign factors

    6) Scope for new initiatives in industrial administration

B. THE IMPROVEMENT OF HUMAN POTENTIALS

    1) Personal communications and relationships including visual communication

    2) Development of leadership; forms of authority and participation; types of administrative skills needed

    3) Motivation and understanding of subordinate objectives, motivation and personal disposition towards work

    4) Achievement motivation

    5) Goal formulation and systems for measurement of goal fulfillment

    6) Organisational development (consideration of environmental change and conflicts between man and his position
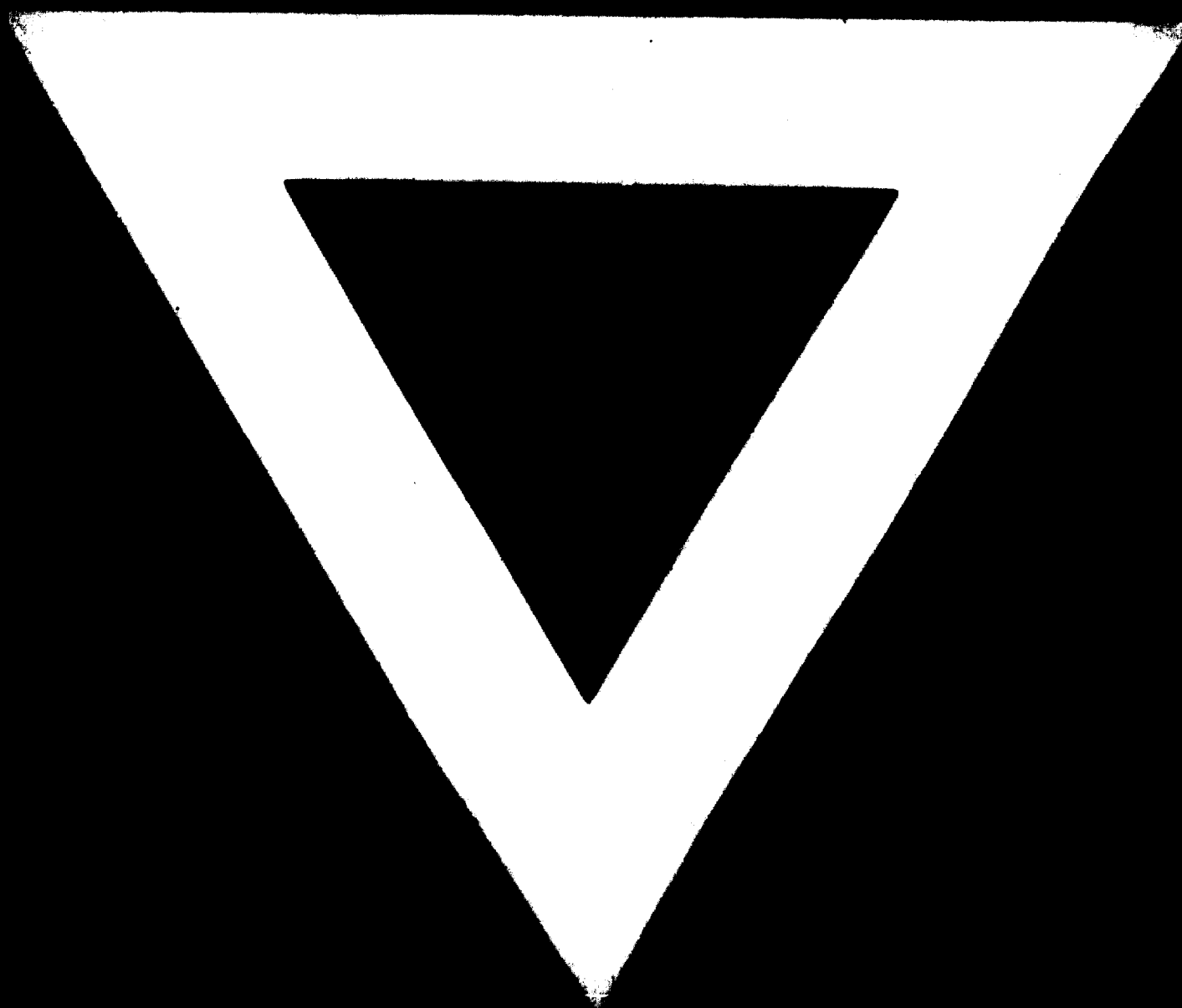
C. <u>THE MANAGEMENT OF TECHNOLOGICAL INNOVATION</u>

    1)   Uses and abuses of technology

    2)   Innovations within bureaucracy

    3)   Strategies for the future

D. <u>THE DECISION-MAKING PROCESS</u>

    1)   Information systems

    2)   Managing factors which influence decisions and which can be measured in figures

    3)   Managing of socio-economic and related factors which have an influence on decisions and which cannot be measured or expressed in figures e.g., qualities, psychological factors

    4)   The quality of decisions in relation to time

E. <u>THE INTERNATIONAL CENTRE FOR INDUSTRIAL LEADERSHIP</u>

    1)   Objectives

    2)   Activities

    3)   Management

    4)   Finance