



TOGETHER
for a sustainable future

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WORKSHOP FOR MANAGERS OF INDUSTRIAL RESEARCH
INSTITUTES IN DEVELOPING COUNTRIES

Athens, Greece, 4 to 18 July 1967

ALDE-MEMOIRE

Background and Purpose

The idea of convening a Workshop for the managers of industrial research institutes in developing countries was endorsed by the Committee for Industrial Development of the United Nations at its Sixth Session in May 1966. The Workshop is being organized by the United Nations Industrial Development Organization (UNIDO) under the United Nations Development Programme and will be held in Athens, Greece.

The Workshop is intended to serve as a forum where directors of industrial research institutes or those presently to assume such positions will be given the opportunity to discuss problems related to their organizations and bring forward their experiences in the solution of such problems. It is expected that the free exchange of various opinions will serve as a stimulant for adopting and applying practical procedures and effective organizational schemes. The Workshop will concentrate on the following topics:

- (a) Organization of Industrial Research Institutes
- (b) Project Selection and Evaluation
- (c) Financial Administration
- (d) Personnel Policy and Administration
- (e) Institute Client Relationship
- (f) Evaluation of Performance and Effectiveness of Institutes.

Programme

The Workshop will discuss the organizational, procedural, operational, financial and promotional aspects of industrial research institutes in developing countries. (See attached provisional annotated agenda.)

Date and Place

The Workshop will be held from 4 to 18 July 1967 in Athens, Greece. Participants are requested to arrive in Athens not later than 3 July 1967.

Organization

The Workshop will consider papers prepared in advance by the participants as well as those submitted by the UNIDO Secretariat and expert consultants. After presentation, these papers will be the subject of panel discussions, from which appropriate recommendations will be adopted. The Chairman of the Workshop will be from the host country; the Vice-Chairman and Rapporteur will be elected from among the participants. UNIDO will provide the Director of the Workshop.

Participants

Twenty-five participants from countries in Africa and the Middle East, Asia and the Far East, and Latin America will attend, in addition to expert consultants from various developed and developing countries and to staff members of UNIDO.

Regarding the participants whose attendance will be financed by UNIDO, the following procedure will apply:

Each Government is invited to nominate up to three candidates for participation in the Workshop. Candidates should either hold a position equivalent to that of director of an industrial research institute or chief of a government department engaged in industrial research activities; or be potential nominees in responsible or directorate positions for institutes newly established or about to be established. Nominees should also have suitable qualifications based on professional training or practical experience in the areas of applied industrial research and technological and professional service to industry.

UNIDO will select participants from the nominations received, giving due regard to position, qualifications and other pertinent criteria; financing will be offered to one participant from each country. Each participant will attend the Workshop in his individual capacity and not as a representative of his government.

Each nominee selected will be expected to contribute a paper according to general outlines to be supplied to them by UNIDO. All matters in connexion with these papers will be arranged directly with UNIDO at United Nations Headquarters in New York.

Financial Arrangements

Financial arrangement for participants will include the following costs:

- (a) Round-trip economy class air transportation between airport of departure in home country and Athens;
- (b) A daily subsistence allowance of US\$16.00 will be paid from the official arrival day through the official departure day, plus one day subsistence deemed to cover miscellaneous travel expenses and any other travel incidentals.

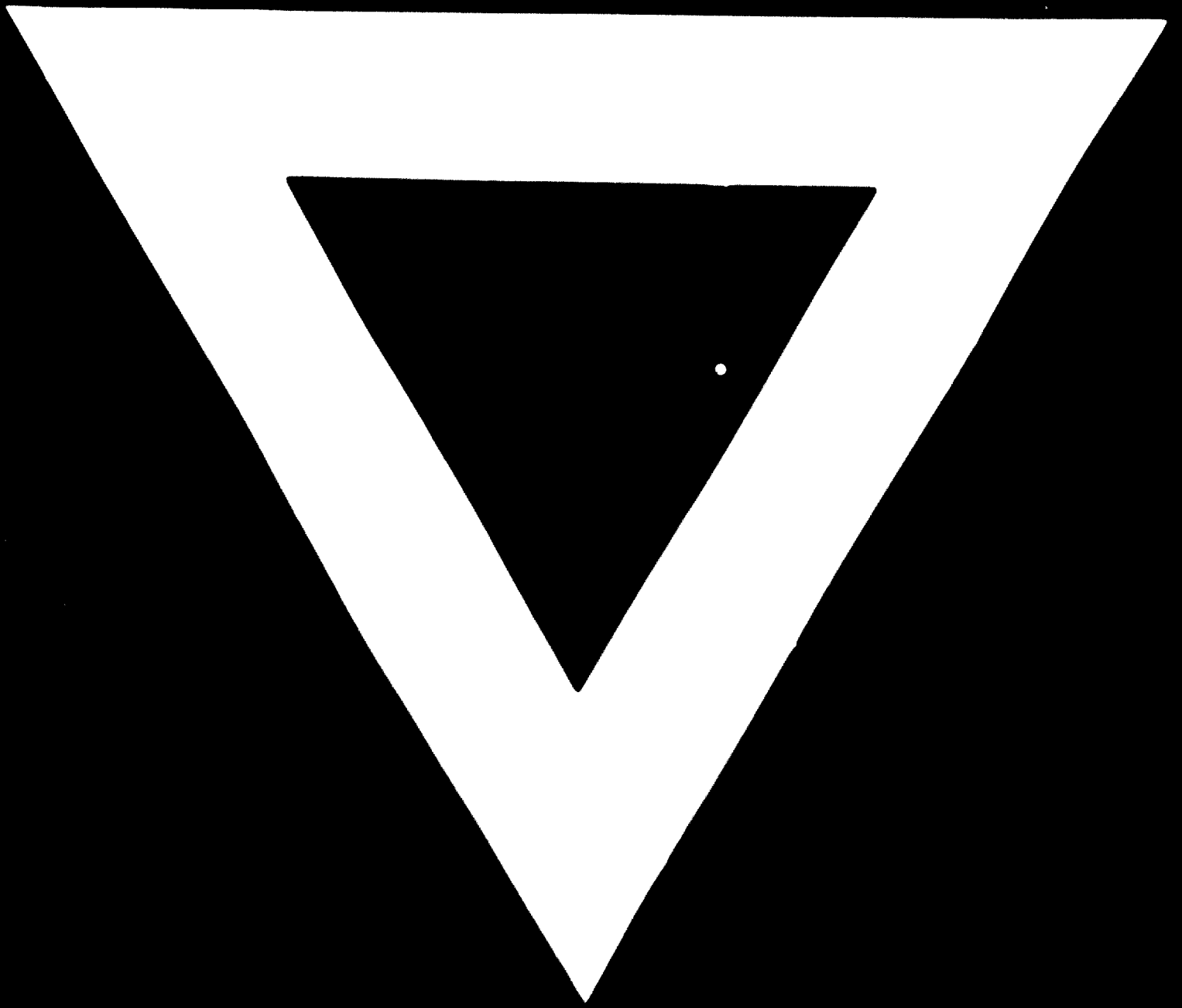
The participant's Government will be required to bear the following costs:

- (a) All expenses in the home country incidental to travel abroad, including expenditures for passports, the required medical examinations, inoculations, and other such miscellaneous items;
- (b) Salary and related allowances for the participants during the period of the Workshop.

UNIDO will not assume responsibility for the following expenditures:

- (a) Travel and any other costs incurred by dependents who might accompany participants;
- (b) Costs incurred by participants with respect to travel insurance, accident insurance, medical bills and hospitalization fees in connexion with their attending the Workshop;
- (c) Compensation in the event of death or disability of participants in connexion with their attending the Workshop;
- (d) Loss of or damage to personal property of participants while attending the Workshop.





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