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REPORT OF THE SESSIONAL COMMITTEE ON RULES OF PROCEDURE

Rapporteur: Dr. Mohamed WARSAMA (Somalia)

1. The Committee held five meetings from 11 to 20 April 1967.
2. The Committee unanimously elected as Chairman Mr. Jan Muzik (Czechoslovakia), and as Vice-Chairman/Rapporteur Dr. Mohamed Warsama (Somalia).
3. The Committee had before it a number of amendments, submitted by a group of twenty-five countries, referred to as the Group of Twenty-Five,\* to the draft rules of procedure prepared by the Secretariat and contained in document ID/B/2. The Committee decided to proceed with a reading of the draft rules, one by one, the sponsors of amendments introducing each amendment and the Committee deciding, whenever possible, on the approval of each rule. It was understood that representatives could propose amendments orally or in writing and that they could reserve their position should they not agree with the text of a rule approved by the Committee.
4. An amendment to rule 1 had been submitted by the Group of Twenty-Five proposing to substitute it with the following text: "The Industrial Development Board shall hold at least one regular session a year."
5. The sponsors of the draft amendment stressed that there was, in fact, no difference of substance between the original text and the proposed amended text of rule 1.
6. Rule 1, as proposed in document ID/B/2, was identical with the wording contained in paragraph 11 of General Assembly resolution 2152 (XXI). The sponsors pointed out that in the same resolution the General Assembly, as was stated by a

\* The Group of Twenty-Five is composed of the following countries: Argentina, Brazil, Cameroon, Chile, Colombia, Ghana, Guinea, India, Indonesia, Iran, Ivory Coast, Jordan, Kuwait, Nigeria, Pakistan, Peru, Philippines, Rwanda, Somalia, Sudan, Thailand, Trinidad and Tobago, United Arab Republic, Uruguay and Zambia.

We regret that some of the pages in the microfiche copy of this report may not be up to the proper legibility standards, even though the best possible copy was used for preparing the master fiche.

(para. 7 (h)). Consequently, according to the sponsors the word "normally" in paragraph 11 of the General Assembly resolution could only be interpreted to mean that the Board was to hold "at least" one regular session a year. This was a logical interpretation, since there might be cases where it would be necessary for the Board to hold more than one regular session in a given year, in order to fulfil its obligations vis-à-vis the General Assembly.

7. There was no intention on the part of the sponsors to provide explicitly that more than one regular session a year would be held; the aim of the amendment was to safeguard this possibility in cases where it would be necessary.

8. The representative of France expressed the view that it would be sufficient to delete the word "normally" in draft rule 1, since special sessions envisaged in rule 4 could provide for any contingency. The provision contained in other relevant rules of procedure of United Nations organs, such as the rules of procedure of the Trade and Development Board, were identical to the rule proposed in document ID/B/2.

9. It was the understanding of the Committee that the words "at least one regular session a year" used in rule 1 of the draft rules of procedure did not denote an intention to hold more than one regular session of the Board each year. At the same time they did not preclude the possibility of having more than one regular session if the need existed and the Board so decided.

10. The Committee decided to approve rule 1, as amended, with the explanation referred to in the preceding paragraph, the representative of France reserving the position of his delegation.

11. The Committee then considered rule 2 of the draft Rules of Procedure. It decided to accept the amendment submitted by the Group of Twenty-Five, with an oral sub-amendment proposing to replace the words "at a previous session" by "at the previous session". Rule 2, as amended, was approved by the Committee. It reads as follows: "Each regular session of the Board shall be held, subject to the provisions of rule 3, at a date fixed by the Board at the previous session, in such a way as to enable the General Assembly to consider the annual report of the Board in the same year."

12. Rule 3, as contained in document ID/B/2, was approved by the Committee.

13. The Committee had before it a new rule 4 proposed by the Group of Twenty-Five under the sub-heading of "Place of regular session" to read: "Regular sessions shall be held at the Headquarters of the United Nations Industrial Development Organization, unless otherwise decided by the Board at a previous session." The question was raised as to whether special sessions should also be included in this provision. It was pointed out in answer that special sessions would normally be held at Headquarters but, in view of their urgent character, may have to be held outside the headquarters of the organization. The new rule 4, as proposed by the Group of Twenty-Five was approved by the Committee.

14. The Committee then considered rule 4, as contained in document ID/B/2 (to be renumbered rule 5). The Committee had before it a draft amendment submitted by the Group of Twenty-Five which proposed to delete sub-item 1 (c); and to redraft paragraph 2 as follows:

"Special sessions may also be requested by:

"(a) The Economic and Social Council;

"(b) The President of the Board, in consultation with the Executive Director;

"(c) Ten States Members of the United Nations or members of the specialized agencies or of the International Atomic Energy Agency, whether or not they are members of the Board.

"In such cases, the Executive Director shall immediately inform all members of the Board of the request, as well as of the approximate costs and relevant administrative considerations, and inquire whether they concur in it. If within twenty-one days of the inquiry a majority of the members of the Board explicitly concurs in the request, the Executive Director shall convene a special session of the Board."

15. A sub-amendment was proposed to the effect that sub-paragraph (b) would read: "The President of the Board, with the concurrence of at least two other members of the Bureau and in consultation with the Executive Director." After discussion the Committee accepted the following wording for sub-paragraph (b): "The President of the Board, with the concurrence of the other members of the Bureau of the Board and in consultation with the Executive Director". Rule 4, as amended, was approved by the Committee.

16. The Committee then considered rule 5, as contained in document ID/B/2 (to be renumbered rule 6). This rule was approved by the Committee.

17. The Committee turned to rule 6 (to be renumbered rule 7). The Committee had before it the following draft amendments proposed by the Group of Twenty-Five. The words "if any" should be added after the words "Committees of the Board". The words "The appropriate United Nations bodies" should be added before the words "and the inter-governmental organizations". The words "at least twelve days in advance" should be replaced by the words "immediately after the date has been fixed by the President in accordance with rule 4 above".

18. A representative pointed out that it was the first time that the addition of the words "if any" was proposed and that, if in the present instance there was no objection to these words being used, a decision would have to be taken at a later date by the Committee concerning the insertion of these words in other relevant rules.

19. Rule 6, as amended, was approved, it being understood that members of the Board should be given as much advance notice for regular and special sessions as circumstances would permit. Rule 7 (to be renumbered rule 8), as contained in document ID/B/2, was approved by the Committee.

20. The Committee had before it draft amendments to rule 8 (to be renumbered rule 9) submitted by the Group of Twenty-Five. These draft amendments were as follows:

"In paragraph 1 delete the words 'of the Board' at the end of the first sentence. Change sub-paragraph (c) to read: 'A State Member of the United Nations or of the specialized agencies or of the International Atomic Energy Agency'. Add to sub-paragraph (g): 'Or the Economic and Social Office in Beirut'. In paragraph 2 delete the words 'or by a draft resolution'."

Oral amendments were proposed consisting of adding to paragraph 1 a new sub-paragraph (g) to read: "The Governing Council of the United Nations Development Programme" and a sub-paragraph (h) to read: "The Trade and Development Board of the United Nations Conference on Trade and Development". In paragraph 2, sub-categories (g) and (j) were to be added, and the word "four" was to be replaced by the word "seven". The Committee approved rule 9 ..... as so amended (see text in annex).

21. As proposed by the Group of Twenty-Five, rule 9 was deleted. In rule 10 the Committee had before it a draft amendment by the Group of Twenty-Five proposing to add the words "the appropriate United Nations bodies" after the words "President of the Economic and Social Council", it being understood that these words covered the United Nations Development Programme and the United Nations Conference on Trade and Development. An oral amendment was introduced proposing to add the words "The Chairmen of the Committees of the Board, if any" after the words "International Atomic Energy Agency". Rule 10, as amended, was approved by the Committee. In rule 11 the Committee had before it the following draft amendments proposed by the Group of Twenty-Five: change "rule 8" at the end of the first sentence to read "rule 9"; reword the second sentence to read: "The request for inclusion of a supplementary item shall be supported by a statement from the authority proposing it, except in the case of the General Assembly, regarding the urgency of the consideration of the item"; delete the third sentence. An oral sub-amendment proposed to replace the third sentence by the following: "The Executive Director shall communicate to the Board any requests for the inclusion of supplementary items received before the commencement of the regular session." Rule 11, as amended was approved by the Committee.

22. Concerning rule 12 the Committee had before it the following draft amendments submitted by the Group of Twenty-Five: "In paragraph 1 delete the words 'list referred to in' at the end of the sentence and replace by 'items proposed in accordance with'; in paragraph 2 replace the words 'A member of the Board' by the words 'a State Member of the United Nations or of the specialized agencies or of the International Atomic Energy Agency'; in paragraph 3 delete the word 'prepared' and add at the end of the sentence 'circulated to members at least six weeks before the beginning of the regular session of the Board'." Oral amendments were proposed to replace the words "and the supplementary list referred to in rule 11" by the words "and any supplementary items proposed in accordance with rule 11"; and, in the third line of paragraph 2, to delete the word "provisional" and the words "or the supplementary list", replacing the latter with the words "under rules 9 and 11 above. Rule 12, as amended, was approved by the Committee.

23. The Committee approved rule 13. It then decided to add the words "if any" to references to subsidiary organs or committees of the Board or sessional committees, in any relevant rule. The Committee approved rules 14, 15, 16 and 17, as contained in document ID/B/2.

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24. The Committee decided to defer consideration of rules 18 and 19. It approved rule 20. In rule 21 the Committee accepted an oral amendment to replace the words "is absent from a meeting or any part thereof" by the words "cannot preside at a meeting or any part thereof", in order to provide for the case where the President, while leaving his seat as President, remains in the meeting. Rule 21, as amended, was approved by the Committee. Rule 22 was approved by the Committee with the substitution of the word "incapacitated" in the English text by the words "unable to perform his functions". Rule 23 was approved, as well as rules 24, 25, and 26, as contained in document ID/B/2. In rule 27 the Committee had before it a draft amendment by the Group of Twenty-Five proposing to delete the words "brought before it for consideration" and to replace them by the words "of interest to the Board". Rule 27, as amended, was approved by the Committee, as was rule 28. In rule 29 the Committee accepted oral amendments, adding the words "in all the working languages" after the word "documents" and a new sentence at the end to read: "A translation of the documents into any of the other official languages shall be furnished if requested by any member of the Board." Rule 29, as amended, was approved by the Committee. A representative requested that documents be distributed simultaneously in all working languages. The representative of the USSR made the request, in accordance with the above rule 29, to have all documents translated into Russian. Rule 30, as contained in document ID/B.2, was approved by the Committee.

25. In respect of rule 31, the Committee had before it a draft amendment proposed by the Group of Twenty-Five to add a third paragraph to read: "The Executive Director shall submit to the Board at each regular session the estimates of expenditure of the organization for the following year." An oral amendment was introduced to delete in the first paragraph, second line, the words: "or by any of its subsidiary organs" and the words "or of the subsidiary organ concerned" in the third line. Another oral amendment was proposed to add at the end of the second paragraph the words: "With explicit reference to the previously approved project at the expense of which such work is to be financed." The Committee decided to request a legal opinion concerning paragraph 2 of draft rule 31.

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26. In answer to this request, the Director of the General Legal Division of the Office of Legal Affairs pointed out in his oral opinion that paragraph 2 of rule 31 was taken from paragraph 4 of rule 34 of the rules of procedure of the Economic and Social Council where expenses were financed exclusively from the regular budget of the United Nations. General Assembly resolution 2152 (XXI) distinguished between two categories of expenditures of UNIDO. The first category related to expenses for administrative and research activities which were to be borne by the regular budget of the United Nations. The second category involved expenses for operational activities which were to be met from voluntary contributions or through participation in the United Nations Development Programme or by utilization of the resources of the United Nations regular programme of technical assistance. Financing through voluntary contributions would be subject to any recommendation which the Board might wish to introduce to the United Nations financial regulations. Financing through participation in UNDP or utilization of the resources of technical assistance programmes would follow the procedures governing the operation of the UNDP and would not involve the General Assembly. In view of this and since paragraph 2 of rule 31 referred specifically to "the next regular session of the General Assembly", it might be concluded that the paragraph was intended to provide for an emergency situation involving expenses to be borne by the regular budget of the United Nations and that the work referred to therein related only to the administrative and research activities of UNIDO. This might be made more immediately apparent by adding in paragraph 2 of rule 31, after the word "work" in the second line of the paragraph, the following: "involving expenditures under paragraph 21 of General Assembly resolution 2152 (XXI)." Consequently financing of the urgent work under paragraph 2 of rule 31 would have to be in accordance with applicable resolutions of the General Assembly and the financial regulations of the United Nations. In this connexion the Director of the General Legal Division drew attention to General Assembly resolution 2243 (XXI) which authorized the Secretary-General, with the prior concurrence of the Advisory Committee on Administrative and Budgetary questions and subject to the financial regulations of the United Nations, to enter into commitments to meet unforeseen and extraordinary expenses in the financial year 1967. In accordance with this resolution and other similar resolutions of the preceding sessions of the Assembly, any recommendation of the Board under paragraph 2 of rule 31 would be transmitted to the

Secretary-General through the Executive Director of the Organization. He also recalled recommendations of the Ad Hoc Committee of Experts to Examine the Finances of the United Nations and the Specialized Agencies (A/6343, pp. 19-20) and stated that the implementation of paragraph 2 of rule 31 should be considered in the light of those recommendations. He also said that having in mind those recommendations, the Office of the Controller would see an advantage of adding to the present text of paragraph 2 a provision which might read as follows:

"...and shall also indicate the possibility of financing the work within the level of the approved budget by eliminating or deferring other work of lesser urgency and priority."

As to the meaning of the words "cases of exceptional urgency" it would be for the Board to determine whether a particular case was of such exceptional urgency as to justify a recommendation under this paragraph.

27. In answer to a question as to whether paragraph 2 of rule 31 was necessary, the Director of the General Legal Division replied that it was a matter of policy for the Board to decide.

28. Following a proposal to insert between paragraphs 1 and 2 of draft rule 31, a new paragraph along the lines of paragraph 3 of rule 34 of the rules of procedure of ECOSOC the proposer of the oral amendment to paragraph 2 of draft rule 31 withdrew his amendment. The Committee adopted paragraph 1 of rule 31 as amended by the proposed amendments of the USSR. It approved the insertion of a new paragraph 2 along the lines of paragraphs 3 of rule 34 of the rules of procedure of ECOSOC. It also approved paragraph 3 (former paragraph 2) with the amendment suggested by the Director of the General Legal Division, and paragraph 4 consisting of the amendment proposed by the Group of Twenty-Five. It was understood that new paragraph 3 did not confer on the Executive Director the authority to incur expenses and that the purpose of that paragraph was to set in motion the emergency powers of the Secretary-General under the relevant Financial Rules and Regulations of the United Nations concerning unforeseen and extraordinary expenses. As to paragraph 4 of rule 31, its purpose was to provide an information document concerning the Secretary-General's estimates of expenditures for consideration in connexion with the approval of the work programme of UNIDO, and it was for the General Assembly to take action on the estimates as such. (See text of rule 31 in annex 3.)

29. The Committee approved rules 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47 (adding for this rule a sub-heading to read: Voting Rights) and 48, as contained in document ID/B/2. It approved rule 49 with an oral amendment to delete the word "English" in the second line. It also approved rules 50, 51, 52, 53, 54, 55, 56, 57, 58, 59 as contained in document ID/B/2.

30. In respect of rule 60, the Committee had before it a draft amendment by the Group of Twenty-five to delete the second sentence of the first paragraph. The following oral amendments were proposed: (a) to add at the beginning of the second paragraph the words: "The sessional committees and working parties may set up"; (b) to insert in the same paragraph a new sentence after the words: "and sub-groups of working parties" to read: "The members of such sub-committees and sub-groups of working parties shall be nominated by the committee or working party concerned"; (c) to add in the third paragraph, second line, the words: "as appropriate" after the word: "applied". Rule 60 as amended was approved by the Committee. Rule 61 was approved as contained in document ID/B/2.

31. In the sub-title of rule 62, the words: "and Expert Groups" were added after the words "subsidiary organs of the Board". In respect of rule 62, the Committee had before it draft amendments proposed by the Group of Twenty-five tending to replace the word "including" by the word "and" in the existing paragraph and to add the following paragraphs:

"Any State Member of the United Nations or of the specialized agencies or the IAEA whether or not that State is represented on the Board may become a member of any subsidiary organ of the Board. In determining the size of the subsidiary organs and in electing their members the Board shall take fully into account the desirability of including in the membership of these bodies States with a special interest in the subject-matter to be dealt with by them, as well as the need to ensure equitable geographical distribution.

"The rules of procedure of subsidiary organs shall be those of the Board, as appropriate, subject to such modification as the Board may decide upon in the light of proposals by the subsidiary organs concerned. Each subsidiary organ shall elect its own officers.

"Each subsidiary organ, taking into consideration the date of the regular session of the Board and bearing in mind the items referred to it by the Board, may adopt its own priorities within the framework of the work programme established by the Board, and in consultation with the Executive Director of the organization, meet as may be necessary."

Rule 62 as amended was approved by the Committee.

32. Rules 63, 64 and 65 as contained in document ID/B.2 were approved by the Committee.

33. In respect of rules 66 and 67, the Committee had before it the following draft amendments proposed by the Group of Twenty-Five: "Re-number rule 67 to rule 66 and insert the word 'documents' in the sub-heading after the words 'language of'". Change it to read: "Except as provided in rule 67 below all important documents, resolutions, recommendations and other formal decisions of the Board as well as its reports to the General Assembly shall be made available in the official languages. Upon the request of any delegation, any other document shall be made available in any or all of the official languages." Re-number rule 66 as rule 67 and add a second sentence to it to read: "A translation of the whole or part of any summary record into either of the other official languages shall be furnished if requested by any delegation." The Committee decided to consider rule 66 as proposed by the Group of Twenty-Five. It accepted the first amendment to add the word "documents" and decided to insert it at the end of the sub-heading. The Committee also accepted the other amendments proposed by the Group of Twenty-Five with oral sub-amendments to insert the words "and other important documents" after the words "General Assembly" and to replace the word "delegation" by the words "member of the Board". New rule 66 with the amendments and sub-amendments was approved by the Committee.

34. Concerning new rule 67, an oral amendment was proposed to delete the words "and its sessional committees". The same amendment was proposed in respect of rules 68 and 69. The Chairman stated that according to information at his disposal, summary records provided by regular staff in English, French and Spanish for one meeting are estimated to cost \$1,000. He pointed out however the difficulty of producing estimates without appropriate details. A representative stated that the estimated cost of the summary records for the present sessional committee amounted to \$5,000 and that in each case when considering whether to have summary records of sessional committees the Board should consider the importance of this committee's agenda and the financial implications. Some representatives stressed that the cost of producing and translating summary records represented a large proportion of the total cost of United Nations conferences. For instance, summary records of UNCTAD bodies below the level of the Board amounted to about \$600,000 a year. In their opinion, such summary records were not of paramount importance. Other representatives said they could not agree with such proposal, since important

questions were dealt with by these committees and it was therefore necessary to provide summary records for their meetings. A compromise solution was offered to have the Board decide in each case (for instance by the addition of the words "where necessary") whether or not summary records should be required. It was, however, pointed out by some representatives that such a provision would not result in much saving because the necessary staff would have to be employed in any case and such staff would have to remain idle if the Board decided not to have summary records. The Committee approved rule 67 as amended by the Group of Twenty-Five and without the deletion of the words "and its sessional committees", some representatives reserving their right to raise again the question before the Board when it will deal with the work of the sessional committee.

35. In respect of rule 70, the Committee had before it draft amendments proposed by the Group of Twenty-Five tending to delete the words: "as soon as possible" and to add at the end "and the inter-governmental organizations referred to in rule 75 below". Rule 70 as amended was approved.

36. Rules 71, 72, 73 and 74 as contained in document ID/B/2 were approved by the Committee. However, on the basis of the principle of universality the representatives of Bulgaria, Cuba, Czechoslovakia, Romania and the USSR expressed reservations concerning the words "Member of the United Nations or member of a specialized agency or of the International Atomic Energy Agency" contained in rules 73 and 74, stating that it excluded a number of countries which could make a valuable contribution to the Board's work. Other representatives stated that the words referred to appeared in General Assembly resolution 2152 (XXI), paragraph 13, and therefore had to be retained.

37. In respect of rule 75, the Committee had before it draft amendments submitted by the Group of Twenty-Five tending to add in the first paragraph the words "UNCTAD, UNDP, as well as, of the" after the words "the IAEA". It was proposed to insert these words in both paragraphs of rule 75. Rule 75 as amended was approved.

38. In rule 76, oral amendments were proposed to add the words "and revise when necessary the" after the word "adopt" in the first paragraph. It was further pointed out that in the French text the words "organisations non gouvernementales internationales" should read "organisations internationales non gouvernementales".

The Committee approved rule 76 as so amended. The Committee also decided to recommend to the Board to designate at this session the inter-governmental and non-governmental organizations referred to in rules 75 and 76.

39. In respect of rule 77, the Committee had before it a draft amendment submitted by the Group of Twenty-Five to add at the end the words "Subject to rules 78 and 79 below". Rule 77 as amended was approved by the Committee.

Rules 78 and 79 as contained in document ID/B/2 were also approved.

40. The Committee then considered rules 18 and 19. It had before it a draft amendment to rule 18 proposed by the Group of Twenty-Five as orally amended to delete the last sentence and a new text for rule 19 to read as follows:

"The offices of the President, the three Vice-Presidents and Rapporteur shall be subject to rotation among the groups referred to in the annex to General Assembly resolution 2152 (XXI) within a five-year cycle in accordance with the annex to these rules of procedure.

"For the purposes of this rule, due account shall be taken of the decisions of the Board regarding the association of new members with the lists of States contained in the annex to General Assembly resolution 2152 (XXI)." (See annex 2.)

41. The Committee decided to retain the two alternatives without approving rules 18 and 19 and leave them for the consideration of the Board.

42. The Rules of Procedure of the Board as approved by the sessional committee are reproduced in annex III to the present report.

ANNEX 1

As from 1967, the following rotation of Groups within the six-year cycle shall be provided for with respect to the election of President of the Board:\*

Asian States plus Yugoslavia in Group A;  
States in Group C;  
States in Group B;  
States in Group D;  
African States in Group A;  
States in Group B.

As from 1967, the following rotation of Groups within the five-year cycle shall be provided for with respect to the election of Rapporteur of the Board:\*

African States in Group A;  
States in Group D;  
States in Group C;  
Asian States plus Yugoslavia in Group A;  
States in Group B.

In each year States of any one among the five categories mentioned above shall not be elected for both offices of President and of Rapporteur. In the years in which both the President and the Rapporteur would belong to the same Group in accordance with the established system of rotation, that Group shall postpone presentation of a candidate for the office of Rapporteur for one year, and the Group next in line shall hold the post of Rapporteur for that year.

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\* The sequence of groups of States is the same as that adopted by the Trade and Development Board. It is subject to the decision of the Industrial Development Board.

ANNEX 2

As from 1967 the following rotation of Groups within the five-year cycle shall be provided for with respect to the election of the Bureau of the Board:

	<u>1967</u>	<u>1968</u>	<u>1969</u>	<u>1970</u>	<u>1971</u>
<b>PRESIDENT</b>	Asian States plus Yugoslavia in Group A	Group B	Group C	Group D	African States in Group A
<b>VICE-PRESIDENTS</b>	Group B	Group C	Group D	African States in Group A	Asian States plus Yugoslavia in Group A
	Group C	Group D	African States in Group A	Asian States plus Yugoslavia in Group A	Group B
	Group D	African States in Group A	Asian States plus Yugoslavia in Group A	Group B	Group C
<b>RAPPORTEUR</b>	African States in Group A	Asian States plus Yugoslavia in Group A	Group B	Group C	Group D

The above cycle shall be repeated every five years as from 1972 onwards.



ANNEX 3

Draft Rules of Procedure as approved by the  
Sessional Committee

I. SESSIONS

Regular Sessions

Rule 1

The Industrial Development Board shall hold at least one regular session a year.

Rule 2

Each regular session of the Board shall be held, subject to the provisions of rule 3, at a date fixed by the Board at the previous session in such a way as to enable the General Assembly to consider the annual report of the Board in the same year.

Rule 3

Five members of the Board or the Executive Director may request an alteration of the date of a regular session. The Executive Director shall forthwith communicate the request to the other members of the Board, together with appropriate observations, including financial implications, if any. If within fourteen days of the inquiry a majority of the members of the Board explicitly concurs in the request, the Executive Director shall convene the Board accordingly.

Place of Regular Sessions

Rule 4

Regular sessions shall be held at the headquarters of the United Nations Industrial Development Organization, unless otherwise decided by the Board at a previous session.

Special Sessions

Rule 5

1. Special sessions shall be held by decision of the Board, or at the request of:

- (a) A majority of the members of the Board;
- (b) The General Assembly.

2. Special sessions may also be requested by:

(a) The Economic and Social Council;

(b) The President of the Board, with the concurrence of the other members of the Bureau of the Board and in consultation with the Executive Director;

(c) Ten States Members of the United Nations or members of the specialized agencies or of the International Atomic Energy Agency whether or not they are members of the Board.

In such cases, the Executive Director shall immediately inform all members of the Board of the request as well as of the approximate costs and relevant administrative considerations and inquire whether they concur in it. If within twenty-one days of the inquiry a majority of the members of the Board explicitly concurs in the request, the Executive Director shall convene a special session of the Board.

#### Date of Opening of Special Sessions

##### Rule 6

Special sessions of the Board shall normally be convened within six weeks of the receipt by the Executive Director of a request for such a session, at a date and place fixed by the President of the Board in consultation with the Secretary-General of the United Nations, taking into account such observations as may have been made in the request for a special session.

#### Notification of Date of Opening

##### Rule 7

The Executive Director shall communicate the date of the first meeting of each session to the members of the Board, all States Members of the United Nations, or members of the specialized agencies or of the International Atomic Energy Agency, the Chairmen of the Committees of the Board if any, the President of the General Assembly, the President of the Economic and Social Council, the specialized agencies, the International Atomic Energy Agency, the appropriate United Nations bodies, and the inter-governmental organizations referred to in rule 75 below and to the international non-governmental organizations referred to in rule 76 below. Such notification shall be sent (a) in the case of a regular session, at least six weeks in advance, (b) in the case of a special session, immediately after the date has been fixed by the President in accordance with rule 6 above.

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Adjournment of Session

Rule 8

The Board may decide at any session to adjourn temporarily and resume its meetings at a later date.

II. AGENDA

Drawing up of the Provisional Agenda

Rule 9

1. The Executive Director shall draw up and submit to the Board at each regular session the provisional agenda for the following regular session. The provisional agenda shall include all items proposed by:

- (a) The Board;
- (b) A subsidiary organ of the Board, if any;
- (c) A State Member of the United Nations or of the specialized agencies or of the International Atomic Energy Agency;
- (d) The Executive Director;
- (e) The General Assembly;
- (f) The Economic and Social Council;
- (g) The Governing Council of the United Nations Development Programme;
- (h) The Trade and Development Board of the United Nations Conference on Trade and Development;
- (i) A regional economic commission or the Economic and Social Office in Beirut;
- (j) A specialized agency, the International Atomic Energy Agency or an inter-governmental organization referred to in rule 75 below.

2. Items proposed under (c), (g), (h) and (j) above shall be accompanied by an explanatory memorandum and, if possible, by basic documents, which shall be submitted to the Executive Director at least seven weeks prior to the opening of the session.

3. International non-governmental organizations included in the list referred to in rule 76 below may propose to the Bureau of the Board that the Bureau request the Executive Director to place items of special interest to the organizations on the provisional agenda of the Board. For the purposes of this rule, a member of

the Bureau may designate, in case of absence, a member of his delegation as his substitute.

The Bureau, in considering a request from an international non-governmental organization that an item be placed on the provisional agenda of the Board, shall take into account:

- (a) Whether or not the item can be considered appropriate for action by the Board;
- (b) The extent to which it is considered that the item lends itself to early and constructive action by the Board; and
- (c) The adequacy of the documentation submitted by the organization.

Any decision by the Bureau not to grant a request submitted by an international non-governmental organization that an item be placed on the provisional agenda of the Board shall be final.

#### Communication of the Provisional Agenda

##### Rule 10

After the Board has considered the provisional agenda for the following session, the provisional agenda, incorporating any amendments made by the Board, shall be communicated by the Executive Director to all States Members of the United Nations or members of the specialized agencies or of the International Atomic Energy Agency, the Chairmen of the Committees of the Board, if any, the President of the General Assembly, the President of the Economic and Social Council, the appropriate United Nations bodies, the specialized agencies, the International Atomic Energy Agency, the inter-governmental organizations referred to in rule 75 below and to the international non-governmental organizations referred to in rule 76 below.

#### Supplementary Items

##### Rule 11

The inclusion of supplementary items in the provisional agenda considered by the Board may be proposed by any authority entitled to propose items under paragraph 1 of rule 9. The request for inclusion of a supplementary item shall be supported by a statement from the authority proposing it, except in the case of the General Assembly, regarding the urgency of the consideration of the item. The

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Executive Director shall communicate to the Board any requests for the inclusion of supplementary items received before the commencement of the regular session.

Adoption of the Agenda

Rule 12

1. At the beginning of each regular session, subject to the provisions of rule 15 and after the election of officers when required under rule 18, the Board shall adopt its agenda for the session on the basis of the provisional agenda and any supplementary items proposed in accordance with rule 11.

2. A State Member of the United Nations or of the specialized agencies or of the International Atomic Energy Agency, a specialized agency, the International Atomic Energy Agency, or an inter-governmental organization referred to in rule 75 below, which has requested the inclusion of an item in the agenda under rules 9 or 11 above, shall be entitled to be heard by the Board on the inclusion of the item in the agenda for the session.

3. The Board shall normally include in its agenda for the session only items for which adequate documentation has been circulated to members at least six weeks before the beginning of the regular session of the Board.

Allocation of Items

Rule 13

The Board may allocate items between the plenary meetings of the Board and sessional committees and working parties, if any, set up in accordance with rule 59, and may refer items without preliminary debate in the Board to:

- (a) One or more of its subsidiary organs, if any, for examination and report at a subsequent session of the Board;
- (b) The Executive Director for study and report at a subsequent session of the Board; or
- (c) The proposer of the item, for further information or documentation.

Provisional Agenda for a Special Session

Rule 14

The provisional agenda for a special session shall consist only of those items proposed for consideration in the request for the holding of the session. It shall

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be transmitted to the authorities mentioned in rule 10 at the same time as the notice convening the Board.

### Revision of the Agenda

#### Rule 15

During a regular session, the Board may revise the agenda for the session by adding, deleting, deferring or amending items. Only urgent and important items shall be added to the agenda of the Board during the session.

### III. REPRESENTATION AND CREDENTIALS

#### Rule 16

Each member of the Board shall be represented by an accredited representative, who may be accompanied by such alternate representatives and advisers as may be required.

#### Rule 17

1. The credentials of representatives and the names of alternate representatives and advisers shall be submitted to the Executive Director before the first meeting which the representatives are to attend.

2. The Bureau of the Board shall examine the credentials and submit their report to the Board. This rule shall not, however, prevent a member from changing its representative, alternate representatives, or advisers subsequently, subject to proper submission and examination of credentials, where needed.

### IV. OFFICERS

#### Elections

#### Rule 18 (not approved)

Each year at the commencement of the first meeting of the regular session, the Board shall elect a President, three Vice-Presidents and a Rapporteur from among its members. These officers shall constitute the Bureau of the Board. In electing the officers, due regard shall be paid to the principle of equitable geographical representation.

Rule 19 (not approved)

1. Without prejudice to the principle of equitable geographical representation as laid down in rule 18 above, provision shall be made for the election of the Bureau of the Board consisting of five members, including two members from Group A, one member from Group B, one member from Group C and one member from Group D, referred to in the annex of General Assembly resolution 2152 (XXI). For the purposes of the application of this rule, due account shall be taken of the decisions of the Board regarding the association of new members with the list of States contained in the annex to General Assembly resolution 2152 (XXI).

2. The offices of President and Rapporteur of the Board shall be subject to rotation among the groups on a six-year and five-year cycle, respectively, in accordance with the annex to these rules of procedure. No group (except Group A) shall hold both offices of President and Rapporteur in any one year.

Alternative Proposal by the Group of Twenty-Five

Rule 19

The offices of the President, the three Vice-Presidents and Rapporteur shall be subject to rotation among the groups referred to in the annex to General Assembly resolution 2152 (XXI) within a five-year cycle in accordance with the annex to these rules of procedure.

For the purposes of this rule, due account shall be taken of the decisions of the Board regarding the association of new members with the lists of States contained in the annex to General Assembly resolution 2152 (XXI).

Terms of Office

Rule 20

The President, the Vice-Presidents and the Rapporteur shall hold office until their successors are elected. None of them may hold office after the expiration of the term of office of the member of which he is a representative.

Acting President

Rule 21

If the President cannot preside at a meeting or any part thereof, he shall appoint a Vice-President to take his place.

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Replacement of the President

Rule 22

If the President ceases to be a representative of a member of the Board or is unable to perform his functions, or if the State of which he is a representative ceases to be a member of the Board, the Bureau shall designate one of the Vice-Presidents as Acting President.

Powers of the Acting President

Rule 23

A Vice-President acting as President shall have the same powers and duties as the President.

Voting Rights of the President

Rule 24

In the case of a member of the Board which is for the time being represented by the President, an alternate representative shall, at the discretion of the President, be permitted to participate in the proceedings and to vote in the Board. In such a case the President shall not exercise his right to vote.

V. SECRETARIAT

Duties of the Executive Director

Rule 25

The Executive Director shall act in that capacity in all meetings of the Board and of its subsidiary organs, if any. He may designate an officer of the Secretariat to act as his representative.

Rule 26

The Executive Director shall direct the staff required by the Board and its subsidiary organs.

Rule 27

The Executive Director shall be responsible for keeping the members of the Board informed of any questions which may be of interest to the Board.

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Rule 28

The Executive Director, or his representative, may, subject to rule 33, make oral as well as written statements to the Board and its subsidiary organs, if any, concerning any question under consideration.

Rule 29

The Executive Director shall be responsible for all the necessary arrangements for meetings of the Board and of its subsidiary organs, including the preparation and distribution of documents in all the working languages at least six weeks in advance of the sessions of the Board and its subsidiary organs, if any. A translation of the documents into either of the other official languages shall be furnished if requested by any member of the Board.

Duties of the Secretariat

Rule 30

The Secretariat shall interpret speeches made at meetings; shall receive, translate and circulate the documents of the Board and its subsidiary organs; shall publish and circulate the records of the sessions, the resolutions, the reports and the relevant documentation of the Board. It shall have the custody of the documents in the archives of the Board and generally perform all other work which the Board may require.

Estimate of Expenditures

Rule 31

1. Before any proposal which involves expenditure from United Nations funds is approved by the Board, the Executive Director shall circulate to all members of the Board, as early as possible, a report from the Secretary-General of the United Nations, in terms of Financial Regulations 13.1 and 13.2 on the estimated costs involved as well as on the administrative and budgetary implications with reference to existing authorizations and appropriations in accordance with the provisions of paragraphs 20 to 25, inclusive, of General Assembly resolution 2152 (XXI).

2. The Board shall take into account the estimates referred to in paragraph 1 before adopting any proposal involving expenditure from United Nations

funds. If the proposal is adopted, the Board shall indicate, whenever appropriate, the priority or degree of urgency which it attaches to the projects and, as the case may be, which current projects may be deferred, modified, or eliminated to ensure that the work of the United Nations Industrial Development Organization (UNIDO) will be carried on most effectively.

3. Whenever the Board wishes to recommend, in cases of exceptional urgency, that work involving expenditures under paragraph 21 of General Assembly resolution 2152 (XXI) for which no financial provision exists be started before the next regular session of the General Assembly, it shall include a specific indication to that effect to the Executive Director in the resolution approving the proposal.

4. The Executive Director shall submit to the Board at each regular session the estimates of expenditure of the Organization for the following year.

## VI. CONDUCT OF BUSINESS

### Quorum

#### Rule 52

A majority of the members of the Board shall constitute a quorum.

### Powers of the President

#### Rule 53

In addition to exercising the powers conferred upon him elsewhere by these rules, the President shall declare the opening and closing of each meeting of the Board, shall direct the discussion, ensure observance of these rules, accord the right to speak, put questions to the vote and announce decisions. He shall rule on points of order and, subject to these rules, shall have control of the proceedings of the Board and over the maintenance of order at its meetings. The President may propose to the Board the limitation of time to be allowed to speakers, the limitation of the number of times each representative may speak on any question, the closure of the list of speakers or the closure of the debate. He may also propose the suspension or the adjournment of the meetings or of the debate on the question under discussion.

Rule 34

The President, in the exercise of his functions, remains under the authority of the Board.

Speeches

Rule 35

No person may address the Board without having previously obtained the permission of the President. Subject to rules 36 and 37 the President shall call upon speakers in the order in which they signify their desire to speak. The President may call a speaker to order if his remarks are not relevant to the subject under discussion.

Precedence

Rule 36

The Chairman, Vice-Chairman or Rapporteur of a committee or working party, or a designated representative of any subsidiary organ, may be accorded precedence in speaking for the purpose of explaining the conclusion arrived at by the committee, working party or subsidiary organ concerned and for the purpose of replying to questions.

Points of Order

Rule 37

1. During the discussion of any matter, a representative may at any time rise to a point of order, and the point of order shall be immediately decided by the President in accordance with the rules of procedure. A representative may appeal against the ruling of the President. The appeal shall be immediately put to the vote, and the ruling of the President shall stand unless overruled by a majority vote of the members present and voting.

2. A representative rising to a point of order may not speak on the substance of the matter under discussion.

Time-Limit on Speeches

Rule 38

The Board may limit the time allowed to each speaker and the number of times each representative may speak on any questions, except on procedural questions, when the President shall limit each intervention to a maximum of five minutes. When debate is limited and a representative has spoken his allotted time, the President shall call him to order without delay.

Closing of List of Speakers

Rule 39

During the course of a debate the President may announce the list of speakers and, with the consent of the Board, declare the list closed. The President may, however, accord the right of reply to any member if, in his opinion, a speech delivered after he has declared the list closed makes this desirable. When the debate of an item is concluded because there are no other speakers, the President, with the consent of the Board, shall declare the debate closed.

Adjournment of Debate

Rule 40

During the discussion of any matter, a representative may move the adjournment of the debate on the question under discussion. In addition to the proposer of the motion, one representative may speak in favour of and one against the motion, after which the motion shall be immediately put to the vote.

Closure of Debate

Rule 41

A representative may at any time move the closure of the debate on the question under discussion, whether or not any other representative has signified his wish to speak. Permission to speak on the closure of the debate shall be accorded only to two speakers opposing the closure, after which the motion shall be immediately put to the vote.

Suspension or Adjournment of the Meeting

Rule 42

During the discussion of any matter a representative may move the suspension or the adjournment of the meeting. Such motion shall not be debated, but shall be immediately put to the vote.

Order of Procedural Motions

Rule 43

Subject to rule 37, and regardless of the order in which they are submitted, the following motions shall have precedence in the following order over all other proposals or motions before the meeting:

- (a) To suspend the meeting;
- (b) To adjourn the meeting;
- (c) To adjourn the debate on the question under discussion;
- (d) For the closure of the debate on the question under discussion.

Proposals and Amendments

Rule 44

Proposals and amendments shall normally be introduced in writing and handed to the Executive Director, who shall circulate copies to the members. As a general rule, no proposal shall be discussed or put to the vote at any meeting of the Board unless copies of it have been circulated to all members not later than the day preceding the meeting. Subject to the consent of the Board, the President may, however, permit the discussion and consideration of proposals even though these proposals or amendments have not been circulated or have only been circulated the same day.

Decision on Competence

Rule 45

Subject to rule 43, any motion calling for a decision on the competence of the Board to adopt any proposal or any amendment submitted to it shall be put to the vote before a vote is taken on the proposal or amendment in question.

Withdrawal of Motions

Rule 46

A motion may be withdrawn by its proposer at any time before voting on it has commenced, provided that the motion has not been amended. A motion which has thus been withdrawn may be reintroduced by another member.

VII. VOTING

Voting Rights

Rule 47

Each member of the Board shall have one vote.

Majority Required and Meaning of the Expression  
"Members Present and Voting"

Rule 48

1. Decisions of the Board shall be made by a majority of the members present and voting.

2. For the purpose of these rules, the phrase "members present and voting" means members present and casting an affirmative or negative vote. Members which abstain from voting are considered as not voting.

Method of Voting

Rule 49

Subject to rule 55, the Board shall normally vote by show of hands, but any representative may request a roll call, which shall then be taken in the alphabetical order of the names of the members, beginning with the member whose name is drawn by lot by the President.

Recording of Roll Call

Rule 50

The vote of each member participating in a roll call shall be inserted in the record.

Conduct During Voting

Rule 51

After the President has announced the beginning of voting, no representative shall interrupt the voting except on a point of order in connexion with the actual conduct of the voting. The President may permit members to explain their votes, either before or after the voting, except when the vote is taken by secret ballot. The President may limit the time to be allowed for such explanations. The President shall not permit the proposer of a proposal or of an amendment to explain his vote on his own proposal or amendment.

Division of Proposals or Amendments

Rule 52

A representative may move that parts of a proposal or of an amendment shall be voted on separately. If objection is made to the request for division, the motion for division shall be voted upon. Permission to speak on the motion for division shall be given only to two speakers in favour and two speakers against. If the motion for division is carried, those parts of the proposal or of the amendment which are subsequently approved shall be put to the vote as a whole. If all operative parts of the proposal or of the amendment have been rejected, the proposal or the amendment shall be considered to have been rejected as a whole.

Voting on Amendments

Rule 53

1. When an amendment is moved to a proposal, the amendment shall be voted on first. When two or more amendments are moved to a proposal, the Board shall first vote on the amendment furthest removed in substance from the original proposal and then on the amendment next furthest removed therefrom and so on until all the amendments have been put to the vote. Where, however, the adoption of one amendment necessarily implies the rejection of another amendment, the latter amendment shall not be put to the vote. If one or more amendments are adopted, the amended proposal shall then be voted upon. If no amendments are adopted, the proposal shall be put to the vote in its original form.

2. A motion is considered an amendment to a proposal if it adds to, deletes from or revises part of that proposal.

### Voting on Proposals

#### Rule 54

1. If two or more proposals relate to the same question, the Board shall, unless it decides otherwise, vote on the proposals in the order in which they have been submitted. The Board may, after each vote on a proposal, decide whether to vote on the next proposal.

2. Any motions requiring that no decision be taken on the substance of such proposals shall, however, be considered as previous questions and shall be put to the vote before them.

### Elections

#### Rule 55

All elections shall be held by secret ballot unless otherwise decided by the Board.

#### Rule 56

1. If, when one person or member only is to be elected, no candidate obtains in the first ballot the majority required, a second ballot shall be taken, restricted to the two candidates obtaining the largest number of votes. If in the second ballot the votes are equally divided, the President shall decide between the candidates by drawing lots.

2. In the case of a tie in the first ballot among the candidates obtaining the second largest number of votes, a special ballot shall be held for the purpose of reducing the number of candidates to two. In the case of a tie among three or more candidates obtaining the largest number of votes, a second ballot shall be held. If a tie results among more than two candidates, the number shall be reduced to two by lot and the balloting, restricted to them, shall continue in accordance with the preceding paragraph.



Rule 57

1. When two or more elective places are to be filled at one time under the same conditions, those candidates obtaining a majority on the first ballot shall be elected.

2. If the number of candidates obtaining such majority is more than the number of places to be filled, those candidates obtaining the largest number of votes shall be elected.

3. If the number of candidates obtaining such majority is less than the number of places to be filled, there shall be held additional ballots to fill the remaining places, the voting being restricted to the candidates obtaining the greatest number of votes in the previous ballot, who shall number not more than twice the places remaining to be filled. However, in the case of a tie between a greater number of unsuccessful candidates, a special ballot shall be held for the purpose of reducing the number of candidates to the required number.

4. If three restricted ballots are inconclusive, unrestricted ballots shall follow in which votes may be cast for any eligible person or member. If three such unrestricted ballots are inconclusive, the next three ballots (subject to exception in the case similar to that of the tie mentioned at the end of the previous paragraph of this rule) shall be restricted to the candidates obtaining the greatest number of votes in the third of the unrestricted ballots. The number of such candidates shall not be more than twice the places remaining to be filled.

5. The following three ballots thereafter shall be unrestricted and so on, until all the places are filled.

Equally Divided Votes

Rule 58

If a vote is equally divided on matters other than elections, the proposal shall be regarded as rejected.

VIII. SESSIONAL COMMITTEES AND WORKING PARTIES  
AND SUBSIDIARY ORGANS OF THE BOARD

Rule 59

The Board may establish such sessional committees and working parties and subsidiary organs as may be necessary for the effective discharge of its functions.

Sessional Committees and Working Parties

Rule 60

1. At each session, the Board may set up sessional committees and working parties, from among its members, and refer to them any questions on the agenda for a study and report.
2. The sessional committees and working parties may set up sub-committees and sub-groups of working parties. The members of such sub-committees and sub-groups of working parties shall be nominated by the committee or working party concerned.
3. The provisions of rules 32 to 58 of these rules of procedure shall be applied as appropriate in the proceedings of the committees, working parties and any sub-committees or sub-groups set up by them.

Rule 61

Each sessional committee and working party shall elect its own officers, unless otherwise decided by the Board.

Subsidiary Organs of the Board and Expert Groups

Rule 62

1. The Board may establish such subsidiary organs on a permanent or ad hoc basis as may be necessary for the effective discharge of its functions and, as required, expert groups to consider specific problems and make recommendations.
2. Any State Member of the United Nations or of the specialized agencies or the International Atomic Energy Agency, whether or not that State is represented on the Board, may become a member of any subsidiary organ of the Board. In determining the size of the subsidiary organs and in electing their members the Board shall take fully into account the desirability of including in the membership

of these bodies States with a special interest in the subject matter to be dealt with by them, as well as the need to ensure equitable geographical distribution.

3. The rules of procedure of subsidiary organs shall be those of the Board, as appropriate, subject to such modifications as the Board may decide upon in the light of proposals by the subsidiary organs concerned. Each subsidiary organ shall elect its own officers.

4. Each subsidiary organ, taking into consideration the date of the regular session of the Board and bearing in mind the items referred to it by the Board, may adopt its own priorities within the framework of the work programme established by the Board, and in consultation with the Executive Director of the Organization, meet as may be necessary.

## IX. LANGUAGES AND RECORDS

### Official and Working Languages

#### Rule 63

Chinese, English, French, Russian and Spanish shall be the official languages, and English, French and Spanish the working languages of the Board.

### Interpretation from Official Languages

#### Rule 64

Speeches made in any of the official languages shall be interpreted into the other official languages.

### Interpretation from Other Languages

#### Rule 65

Any representative may make a speech in a language other than the official languages. In this case he shall himself provide for interpretation into one of the official languages. Interpretation into the other official languages by an interpreter of the Secretariat may be based on the interpretation given in the first official language.

Language of Resolutions, Other Formal Decisions and Documents

Rule 66

Except as provided for in rule 67 below all resolutions, recommendations and other formal decisions of the Board as well as its reports to the General Assembly and other important documents shall be made available in the official languages. Upon the request of any member of the Board, any other document shall be made available in any or all of the official languages.

Language of Summary Records

Rule 67

Summary records of the Board and its sessional committees shall be drawn up in the working languages. A translation of the whole or part of any summary record into either of the other official languages shall be furnished if requested by any member of the Board.

Summary Records of Public Meetings

Rule 68

Summary records of public meetings of the Board and of its sessional committees and subsidiary organs shall be prepared by the Secretariat. They shall be distributed in provisional form as soon as possible to all members of the Board and any others participating in the meeting, who may, within three working days of their receipt by delegations and others participating in the meeting, submit corrections to the Secretariat. Any disagreement concerning such corrections shall be decided by the President of the Board or by the Chairman of the committee or subsidiary organ to which the summary record relates, after consulting, where available, the sound records of the proceedings. At the end of sessions and in other special circumstances, the President of the Board or the Chairman of the committee or subsidiary organ concerned may, in consultation with the Executive Director, on giving previous notice, extend the time for submitting corrections.

The summary records with any such corrections incorporated, shall be distributed promptly to the members of the Board and to all States Members of the United Nations or members of the specialized agencies or of the International Atomic Energy Agency. Separate corrigenda shall not normally be issued.

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Records of Private Meetings

Rule 69

The records of private meetings of the Board and of its sessional committees shall be distributed promptly to the members of the Board and to any others participating in the meeting. They shall be made available to other States upon decisions of the Board. They may be made public at such time and under such conditions as the Board may decide.

Resolutions and Other Formal Actions

Rule 70

The text of the resolutions, recommendations and other formal decisions adopted by the Board, its sessional committees and other subsidiary organs, if any, shall be distributed by the Secretariat to all members of the Board and any others participating in the session. The printed text of such resolutions, recommendations and other formal decisions as well as of the reports of the Board to the General Assembly shall be distributed after the close of the session to all States Members of the United Nations or members of the specialized agencies or of the International Atomic Energy Agency, and the inter-governmental organizations referred to in rule 75 below.

Sound Records of Meetings

Rule 71

Sound records of the meetings of the Board and of its sessional committees shall be kept by the Secretariat in accordance with the practices of the United Nations.

**X. PUBLIC AND PRIVATE MEETINGS**

Rule 72

The meetings of the Board, its sessional committees and working parties and subsidiary organs, if any, shall be held in public unless the body concerned decides otherwise.

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**XI PARTICIPATION OF OTHER STATES NOT  
MEMBERS OF THE BOARD**

Rule 73

The Board shall invite any State Member of the United Nations or member of a specialized agency or of the International Atomic Energy Agency, which is not a member of the Board, to participate in its deliberations on any matter of particular concern to that State. Any State thus invited shall not have the right to vote, but may submit proposals which may be put to the vote by request of any member of the Board.

Rule 74

A subsidiary organ may invite any State Member of the United Nations or member of a specialized agency or of the International Atomic Energy Agency, which is not one of its own members, to participate in its deliberations on any matter of particular concern to that member. Any State thus invited shall not have the right to vote, but may submit proposals which may be put to the vote by request of any member of the subsidiary organ concerned.

**XII. PARTICIPATION OF SPECIALIZED AGENCIES, THE INTERNATIONAL  
ATOMIC ENERGY AGENCY, THE UNITED NATIONS CONFERENCE ON  
TRADE AND DEVELOPMENT, THE UNITED NATIONS DEVELOPMENT  
PROGRAMME AND OTHER INTER-GOVERNMENTAL ORGANIZATIONS**

Rule 75

Representatives of specialized agencies, the International Atomic Energy Agency, the United Nations Conference on Trade and Development and the United Nations Development Programme, as well as of the inter-governmental organizations referred to in paragraph 35 of General Assembly resolution 2152 (XXI) which are designated for this purpose by the Board, may participate, without the right to vote, in the deliberation of the Board and its subsidiary organs, if any, upon the invitation of the President or Chairman, as the case may be, on questions within the scope of their activities.

Written statements of specialized agencies, the International Atomic Energy Agency, the United Nations Conference on Trade and Development and the United Nations Development Programme, as well as of the inter-governmental organizations

referred to in paragraph 1 above, related to items on the agenda of the Board or its subsidiary organs, if any, shall be circulated by the Secretariat to members of the Board and the subsidiary organ concerned.

### XIII. OBSERVERS OF INTERNATIONAL NON-GOVERNMENTAL ORGANIZATIONS

#### Rule 76

1. International non-governmental organizations concerned with the promotion of industrial development referred to in paragraph 36 of General Assembly resolution 2152 (XXI) may designate representatives to sit as observers at public meetings of the Board, its committees and subsidiary organs. The Board, shall from time to time adopt and revise when necessary the list of such organizations. Upon the invitation of the President or Chairman, as the case may be, and subject to the approval of the Board or of the subsidiary organ concerned, international non-governmental organizations may make oral statements on matters within the scope of their activities.

2. Written statements provided by international non-governmental organizations referred to in paragraph 1 above, related to items on the agenda of the Board or of its subsidiary organs, shall be circulated by the Secretariat to members of the Board and the subsidiary organ concerned.

### XIV. AMENDMENTS AND SUSPENSIONS OF RULES OF PROCEDURE

#### Rule 77


Any of these rules may be amended or suspended by the Board subject to rules 78 and 79 below.

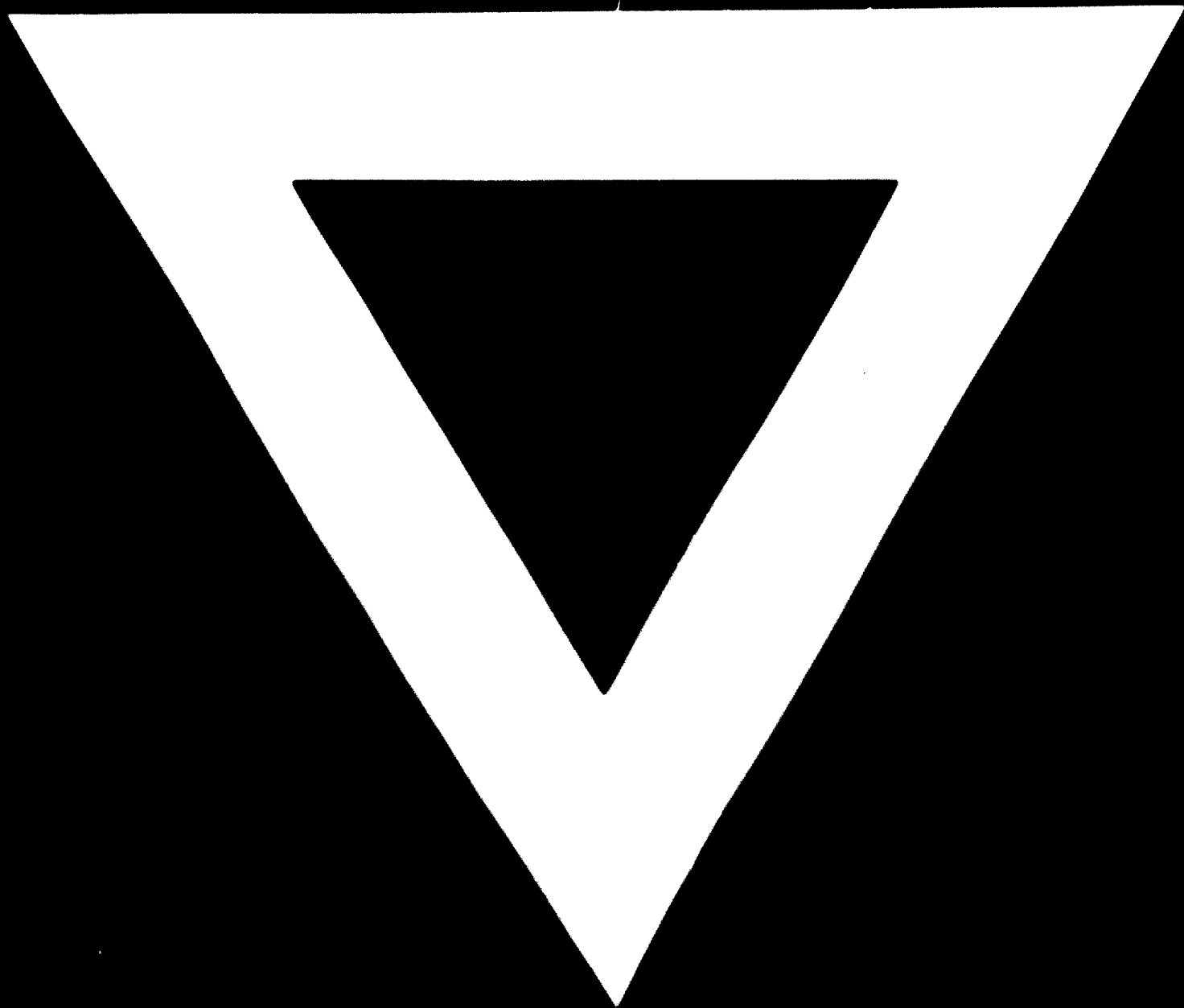
#### Rule 78

These rules may not be amended until the Board has received a report on the proposed amendment from a committee or working party of the Board established for that purpose.

#### Rule 79

A rule of procedure may be suspended by the Board provided that twenty-four hours' notice of the proposal for the suspension has been given. The notice may be waived if no member objects.





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