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United Nations Industrial Development Organization

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Meeting on Co-operation between Industrial Development Financing Institutions in Developing Countries and in Industrialized Countries

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Paris, France, 16-19 March 1970

NOTE TO PARTICIPANTS

We regret that some of the pages in the microfiche copy of this report may not be up to the proper legibility standards, even though the best possible copy was used for preparing the master fiche.

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#### I. INDIVIDUAL CONTACTS

One of the purposes of the conference is to give the participants from developed and developing countries an opportunity to discuss common problems in pre-arranged meetings. These will take place in private rooms in the Hotel Crillon, Place de la Concorde, Paris on Wednesday, 18 March and Thursday, 19 March.

Participants are therefore requested to read the provisional list of representatives of industrial financing institutions attending the meeting and then to inform the Secretariat of the conference with whom they would like to have such private meetings. This information could be provided to the Secretariat immediately after the participants have received the provisional list of representatives of industrial financing institutions attending the meetings.

Based on this information provided by the participants, the Secretariat will issue a schedule of appointments.

## II. ADMINISTRATIVE ANNANGEMENTS

In order to ensure smooth administration at the conference and to facilitate the participants' stay in Paris, their attention is drawn to the following points:

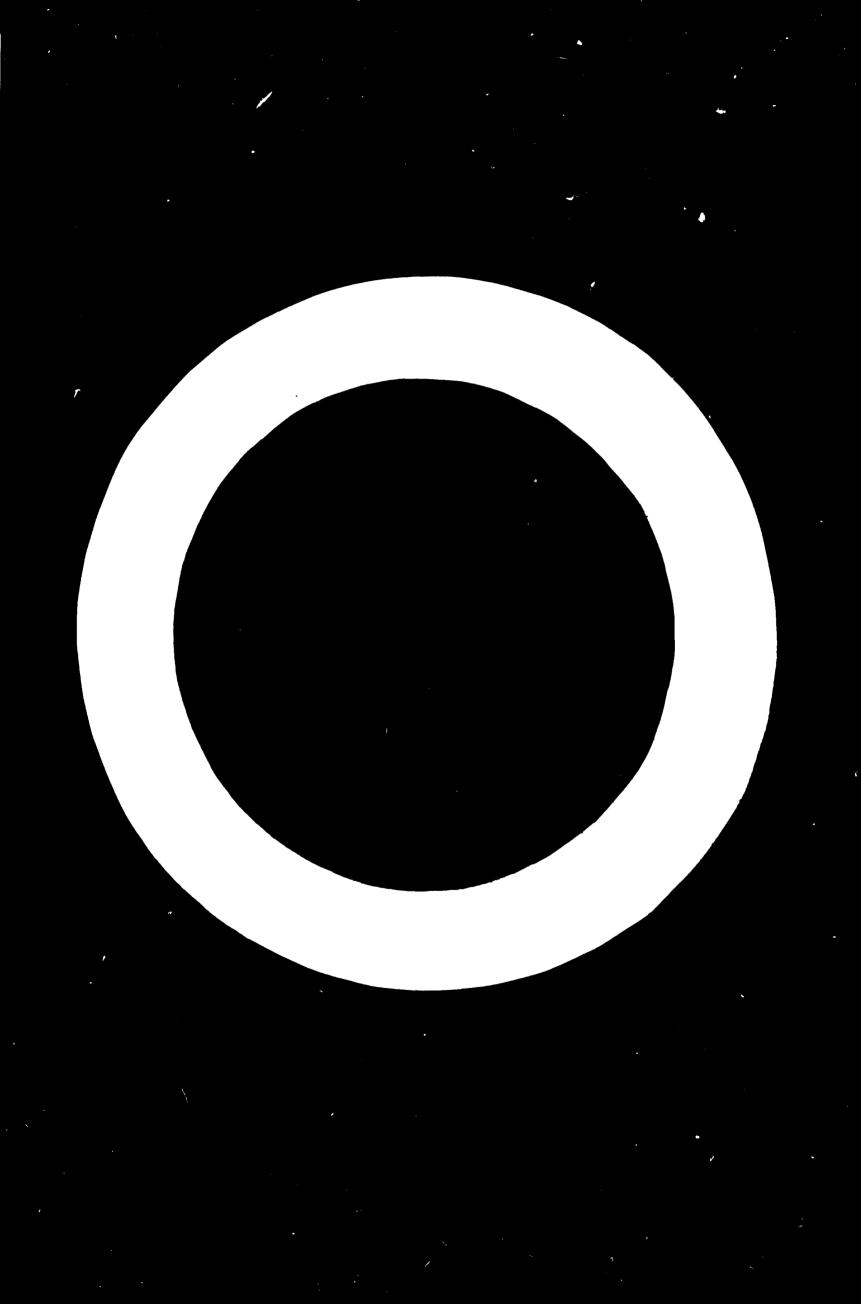
## 1. <u>Arrival of Participants</u>

The participants to the meeting are kindly requested to inform the Secretariat of the conference at UNIDO headquarters in Vienna, as soon as possible, preferably by cable, about their exact date of arrival in Paris, as well as the flight number. A hostess at Orly airport will be at the disposal of the participants on Sunday, 15 March 1970 to assist them, if needed.

### 2. Hotel Reservations

A number of hotel rooms have been booked for the participants at the Hotel Crillon, Place de la Concorde, Paris. Participants are advised to inform the UNIDO Secretariat in Vienna if they would like a room reserved in this first class hotel. The price of the rooms in the Hotel Crillon ranges from 100-220 FF. It would also be advisable to inform the Secretariat which category of room they would like at this hotel.

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Participants preferring a less expensive hotel room should inform the Secretariat of the price they wish to pay.

The Secretariat will either cable the participants the name and address of the hotel where the reservation has been made or if such a request has arrived in Vienna too late, a message in the name of the participant will be given to them at Orly airport.

## 3. Headquarters of the Conference in Paris

The plenary sessions will take place at the building of the Organisation de l'Aviation Civile Internationale, 3 bis, Villa Emile Bergerat, 92 - Neuilly sur Seine. The individual contacts on Wednesday 18 March and on Thursday 19 March will be in private rooms at the Hotel Crillon.

## 4. Transportation between Hotel Crillon and Neuilly sur Seine.

The fastest way of communication between the Hotel Crillon and Neuilly, the headquarters of the plenary sessions, is by subway. The participants should get on the subway at PLACE DE LA CONCORDE, direction to NEUILLY, and get off at the exit of SABLONS. This way of transportation will take probably not more than ten minutes, instead of a taxi ride of about half an hour.

### 5. Documentation at the Conference

The documentation for the conference will be sent directly to the participants. Additional copies will be at their disposal at the headquarters of the conference.

#### 6. Heturn Oravel Arrangements

In order to accure the necessary air bookings for the participants' return to their home countries, they are kindly requested to let the Secretariat know as soon as possible after their arrival, the arrangements they wish to make for a return flight.

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