



TOGETHER
for a sustainable future

OCCASION

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9 October 1969

United Nations Industrial Development Organization

ORIGINAL: ENGLISH

Development Meeting on the Manufacture
of Telecommunications Equipment
(including low-cost receivers for sound
broadcasting and television)

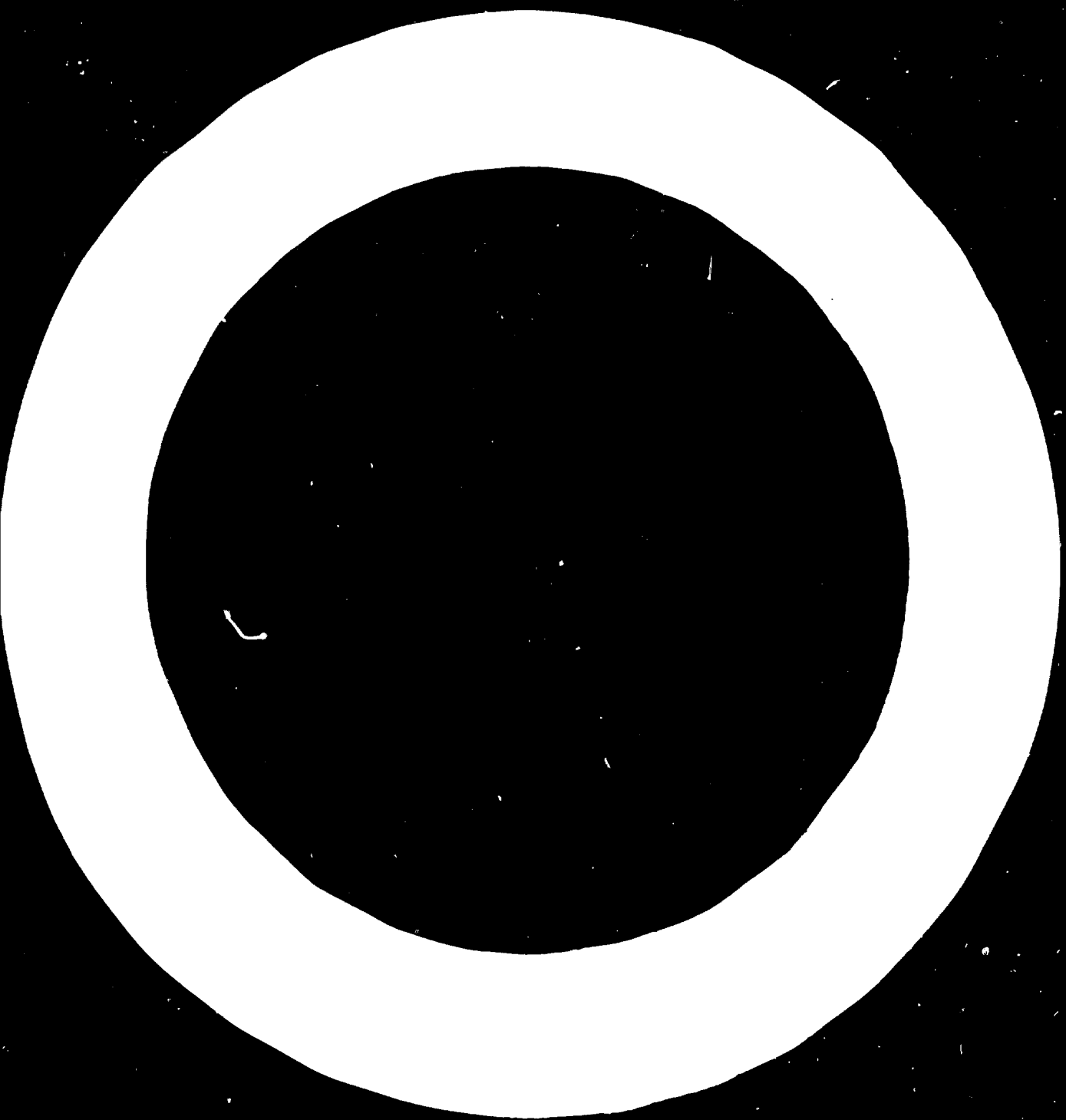
Vienna, 13 - 24 October 1969

INFORMATION FOR PARTICIPANTS^{1/}

Location of the Meeting

Ratsaal, Hofburg
Heldenplatz, Vienna

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MEETING INFORMATION

Admission

Only persons designated by UNIDO can be accepted as participants. So far as the premises and available seating accommodation allow, the public may be admitted but will not be entitled to take part in discussions or receive documents.

Registration

Participants should report on arrival to the registration desk.

Badges

Participants are requested to wear the name badges distributed to them upon registration; in case of loss, the registration desk should be informed.

Distribution of Documents

Most of the technical papers were distributed among participants in advance. Papers that will be received afterwards will be distributed at the beginning of the Meeting.

Seating

For convenience, seating for participants is arranged in the front rows in alphabetical order of country names. No formal arrangements are made for observers.

Languages and Interpretation

Speakers must use English, French or Spanish. Simultaneous interpretation into the other two languages will be provided in the Ratsaal.

Presentation of Papers

The conference officer should be informed of any services required, and drawings and slides, etc., should be submitted in good time before each session.

Participants introducing papers are asked to attend a briefing in the office of the Secretariat half an hour before the session at which the paper is to be discussed.

Participants should speak slowly and distinctly in order to facilitate interpretation, and the time allowed for each paper should be respected.

Discussion

Speakers should not start until they have been invited to do so by the Discussion Leader; name and country should be announced each time.

Immediately after speaking, participants are asked to be good enough to summarize their remarks in writing on the forms distributed for this purpose. These forms, which help to guarantee the accuracy of the records, should be addressed to the Conference Officer.

Participants introducing papers should in the same way, provide summaries of their answers to questions raised on the papers.

Final Corrections

In order to speed up publication of the report, the Technical Secretary and the Rapporteur of the Seminar will be present, and any corrections, additions, figures or notes which may be desirable to introduce in the final version of the papers should be submitted to them. Authors are in return asked to reply as soon as possible to any points they may wish to clear up in connexion with their papers. The secretariat cannot undertake to make changes which are requested after the meetings have ended.

FINAL REPORT

Publication

The final report will be published by UNIDO about six months after the Meeting.

Publicity

United Nations publications are given a very wide publicity. They are reviewed and advertised in scientific and technical journals, in abstracting journals, listed in national bibliographies, deposited for public reading in libraries and displayed at book fairs and scientific conferences. Catalogues and advance notices of United Nations publications are distributed widely and may be obtained free on request.

SECRETARIAT

Director:	Mr. O. V. Soskuty
Technical Secretary:	Mr. F. J. Norman
Conference Officer:	Mrs. J. Kruck





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