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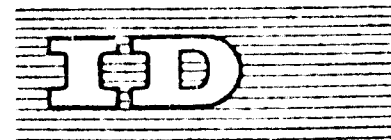
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Meeting of Project Managers and Directors
of Selected UNIDO/UNDP(SF) Projects

Vienna, 2 - 6 June 1969

ANNOTATED AGENDA FOR THE
MEETING OF PROJECT MANAGERS AND DIRECTORS

Monday, 2 June 1969

- | | | | |
|-----|---------------|---|-----------------|
| (1) | 09.00 - 10.30 | Welcome speech by the
Executive Director of UNIDO
Mr. I. H. Abdel-Rahman | |
| (2) | 11.00 - 11.30 | Adoption of the Agenda;
Organizational arrangements for
the work of the meeting | |
| (3) | 14.00 - 16.00 | Functions of the Centres
Issue Paper, Part I | Mr. Rac |
| (4) | 16.30 - 17.30 | Outside Contacts of the
Centres
Issue Paper, Part 2 | Mr. Klinghoffer |

Tuesday, 3 June 1969

- | | | | |
|-----|---------------|--|-----------------|
| (5) | 09.00 - 11.00 | Internal organization and
management
Issue Paper, Part 3 | Mr. Schroll |
| (6) | 11.30 - 12.30 | Legal position
Issue Paper, Part 3 | Mr. Richardson |
| (7) | 14.00 - 15.00 | Evaluation of the Centres'
performance
Issue Paper, Part 4 | Mr. Osman |
| (8) | 15.00 - 16.00 | Additional needs and possible
approaches to their solution
Issue Paper, Part 5 | Mr. Dzierzynski |

We regret that some of the pages in the microfiche copy of this report may not be up to the proper legibility standards, even though the best possible copy was used for preparing the master fiche.

Wednesday, 4 June 1969

- (9) 09.00 - 10.30 System for continuous exchange of experience
Issue Paper, Part 2 Mr. Reischer
- (10) 11.00 - 12.00 The role of the SP Project Managers within the context of UNIDO's work Director, Technical Co-op. Division
- (11) 14.00 - 17.30 Consultations with Technical Programme Financial Management Section; Technical Equipment Procurement and Contracting Office; Recruitment Office; Fellowship Section Chiefs of Sections

Thursday, 5 Jun 1969

- (12) 09.00 - 11.30 Individual consultations on specific problems of the projects
- (13) 14.00 - 17.30 Individual consultations on specific problems of the projects

Friday, 6 June 1969

- (14) 09.00 - 12.30 Final Session
Conclusions and recommendations for follow-up
- (15) 14.00 - 17.30 Individual consultations on specific problems of the projects

Notes on the Agenda

In order to facilitate the exchange of experience, it is suggested that most of the Project Managers take the Chair for discussions on some item or items indicated in the Annotated Agenda. It is expected that the Project Manager who would act as Chairman would open the discussion by introducing his own experience and views. He will then lead the discussion and later assist the Secretariat in drafting the conclusions and various recommendations.





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